

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
February 2, 2016
Regular Meeting 7:00 P.M.**

1. CALL TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Trustee Giardino
- B. Roll Call: Mayor Nelson, Trustees; Giardino, Tapia, Meisner, Maes, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer

Trustee Meisner left at 7:02 P.M.

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda moving the Police Chief's Report prior to Public Invited to Be Heard on Matters Not on the Agenda, 2nd Tapia. All voted Aye. Motion carried (4-0).

3. REPORT:

Police Department

Chief Mike Root presented a quarterly report as well as presented a written report. He stated that in the year 2015 there were 935 calls related to the Town of Gilcrest.

4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

5. PUBLIC HEARING:

None

6. **OLD BUSINESS:**

Town Traffic

None

Volunteer Appreciation

None

Dugouts

None

Logo Discussion

Discussion

Board Protocols

Brief Discussion

7. **NEW BUSINESS:**

Street Light Conversion to LED

Discussion

Contract for Testing Services – Ground Engineering

Discussion

Motion Nothem, Motion to authorize Mayor Nelson to sign the agreement for professional services with Ground Engineering once exhibit "A" is updated. In case there are any changes, it should be vetted through our town attorney. The changes to exhibit "A" being the removal of the statement or sentence on page 2 of 4 and correcting of the page numbers to reflect 2 of 4, 3 of 4 and 4 of 4, 2nd Giardino. Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Giardino-Yes, Tapia-Yes. Motion carried (4-0).

Easter Egg Hunt

None

Weld County Referral – Case # MUSR16-0002 – Highway 60

Brief Discussion

Motion Nothem, Motion to check the box with “we have reviewed the request and find no conflicts with our interests for case #MUSR16-0002 Weld County Department of Planning Services for the A & W Water site, 2nd Tapia. All voted Aye. Motion carried (4-0).

Potential for Ballot Issue in November – Lodging Tax

Discussion

Motion Giardino, Motion to authorize Town Administrator Peterson to proceed getting documents in place that will allow the Lodging Tax to be placed on the November ballot, 2nd Maes. All voted Aye. Motion carried (4-0).

8. REPORTS:

Public Works

None

Town Administrator

Written Report

Board of Trustees

Trustee Giardino commended Public Works on the snow removal.

9. APPROVAL OF MEETING MINUTES:

Motion Nothem, Motion to approve the meeting minutes of January 19, 2016 and January 21, 2016. 2nd Giardino. All voted. Motion carried (4-0).

10. APPROVAL OF BILLS:

Motion Giardino, Move to approve the bills in the amount of \$9,747.45, 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Maes-Yes. Motion carried (4-0).

11. EXECUTIVE SESSION:

Motion Nothem, Motion to recess the regular business meeting to go into executive session to consider personnel matters, pursuant to C.R.S. § 24-6-402(4)(f) at 8:23 pm and invite Town Administrator Peterson and Town Clerk/Treasurer Odenbaugh. 2nd Giardino. Roll Call Vote. Trustee: Maes-Yes, Tapia-Yes, Giardino-Yes, Nothem-Yes. Motion carried (4-0).

Regular meeting was reconvened at 8:36 P.M.

12. ADJOURNMENT 8:36 PM:

Motion Giardino, Motion to adjourn at 8:36 pm, 2nd Tapia. All voted Aye. Motion carried (4-0).

Mayor Nelson adjourned the meeting at 8:36 pm.

TOWN OF GILCREST



Jeff Nelson
Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh
Gail Odenbaugh, Town Clerk