

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
February 23, 2016  
Regular Meeting 7:00 P.M.**

**CONTINUED FROM  
Tuesday, February 16, 2016**

**1. Reconvened at 7:01 P.M.**

- A. Pledge of Allegiance led by Trustee Castro
- B. Roll Call: Mayor Nelson, Trustees; Castro, Tapia, Maes, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Castro, Motion to approve the regular agenda with the approved changes adding the Contract for CWCB – Grant Funding, 2<sup>nd</sup> Maes. All voted Aye. Motion carried (4-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Town Traffic**

Brief Discussion

**Volunteer Appreciation**

Discussion

## **Dugouts**

Brief Discussion

## **Logo Discussion**

None

## **Board Protocols**

Discussion

**Motion** Castro, Motion to accept the revised board protocols, 2<sup>nd</sup> Nothem. All voted Aye.  
**Motion carried (4-0).**

## **Easter Egg Hunt**

Discussion – Set for March 26, 2016 at 10:00 A.M.

## **6. NEW BUSINESS:**

### **B & C Refuse – Rate Increase**

Discussion

**Motion** Castro, Motion to amend the B & C Refuse agreement to add a \$0.98 fee. Prepare a resolution to add on a \$1.02 dump fee and the \$0.98 fee to be passed on to all the residents beginning April 1, 2016, and the Town of Gilcrest will absorb the \$1.02 increase for the month of March 2016, 2<sup>nd</sup> Nothem. **Roll Call Vote.** Trustee; Maes-Yes, Castro-Yes, Tapia-Yes, Nothem-Yes, **Motion carried (4-0).**

### **Liquor License Renewal – Gilcrest Liquor, Inc.**

Brief Discussion

**Motion** Castro, Motion to approve the renewal of the liquor license for Gilcrest Liquor, 2<sup>nd</sup> Tapia. All voted Aye. **Motion carried (4-0).**

### **Billing from Trident Deductible Recovery Group, Trident Insurance**

Discussion

## **Gilcrest Annual Garage Sale Date**

### Discussion

***Motion Nothem, Motion to advertise with social media, the Greeley Tribune, and the North Weld Herald and not to exceed \$200.00 for June 18, 2016. 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Tapia-Yes, Castro-Yes, Motion carried (4-0).***

## **Request for Donation – Día de los Niños**

### Brief Discussion

***Motion Castro, Motion to donate \$100.00 to Día de los Niños. 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Tapia-Yes, Castro-Yes, Maes-Yes, Nothem-Yes, Motion carried (4-0).***

## **Resolution 2016-03 Designating the Public Places for Posting Notice of Regular and Special Meetings of the Board of Trustees**

### Brief Discussion

***Motion Castro, Motion to approve Resolution 2016-03 "Designating the Public Places for Posting Notice of Regular and Special Meetings of the Board of Trustees", 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (4-0).***

## **Resolution 2016-04 Setting Water and Sewer Fees**

### Discussion

***Motion Maes, Motion to approve Resolution 2016-04 Setting Water and Sewer Fees, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Tapia-Yes, Castro-Yes, Motion carried (4-0).***

## **Kreps Wiedeman Annual Auction**

### Discussion

***Motion Maes, Motion to authorize Robert Meisner, Public Works Foreman to purchase up to \$2,000.00 at the Kreps Wiedeman Auction for a weed burner and/or other item(s) that are a benefit to the town, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Tapia-Yes, Maes-Yes, Castro-Yes, Nothem-Yes, Motion carried (4-0).***

## **Purchase of i-Pads for Administrative Use**

### Discussion

***Motion Maes, Motion to authorize purchase of an iPad for administrative use not to exceed \$465.60, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Castro-Yes, Tapia-Yes, Motion carried (4-0).***

## **Weld County Referral – RECX16-0007 – WCR 29 and WCR 36**

### **Brief Discussion**

***Motion Castro, Motion that we respond to Weld County Referral - RECX16-0007 – WCR 29 and WCR 36 with “we have reviewed the request and find no conflicts with our interests”, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (4-0).***

### **Contract for CWCB – Grant Funding**

#### **Discussion**

***Motion Maes, Motion to accept the Colorado Water Conservation Board contract in the amount of \$139,800.00 for the JVA Engineering dewatering options, 2<sup>nd</sup> Nothem. Roll Call Vote. Trustee; Castro-Yes, Maes-Yes, Nothem-Yes, Tapia-Yes, Motion carried (4-0).***

## **7. REPORTS:**

### **Code Enforcement**

#### **Written Report**

Town Administrator Peterson reported that our Code Enforcement Officer gave her resignation.

### **Public Works**

None

### **Town Administrator**

#### **Written Report**

Town Administrator Peterson reported that she attended the Technical Committee meeting after the written report was generated. There is a possibility of the Town joining forces with Central Colorado Water Conservancy District for a dewatering line.

Town Administrator Peterson reported that we are still not pumping the Lorenz well.

### **Board of Trustees**

Trustee Maes was concerned about the lack of quorum at the last meeting. She suggested the Board members call at the earliest possible time.

Trustee Tapia asked about the progress of the library. Town Administrator Peterson reported that because of the “Green” project the process is longer.

Trustee Tapia would like public works to look at the two foot hole at the south entrance to the trailer park on 5th Street.

Trustee Tapia asked if John Baker, public works workers has started any training. Town Administrator Peterson reported that she has spoken with Robert Meisner, Public Works Foreman and he is watching for classes for him.

Mayor Nelson asked about pipe being installed on Mr. Nelson's property. Town Administrator Peterson stated that they were installing a pipe line and that they obtained a permit to cross 4th Street. They are hooking all of their wells into a new underground pipe and abandoning some of the surface stuff and putting in lower profile gas piping.

**8. APPROVAL OF MEETING MINUTES:**

*Motion Nothem, Motion to approve the meeting minutes of February 2, 2016. 2<sup>nd</sup> Tapia. All voted. Motion carried (3-Yes, 1-Abstention).*

**9. APPROVAL OF BILLS:**

Town Clerk/Treasurer Odenbaugh requested the addition of the Wells Fargo Credit Card in the amount of \$3,341.96.

*Motion Castro, Move to approve the bills in the amount of \$43,931.07, 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Tapia-Yes, Maes-Yes, Castro-Yes. Motion carried (4-0).*

**10. ADJOURNMENT 8:40 PM:**

*Motion Castro, Motion to adjourn at 8:40 pm, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (4-0).*

*Mayor Nelson adjourned the meeting at 8:40 pm.*

TOWN OF GILCREST



  
Jeff Nelson, Mayor

ATTEST:

  
Gail Odenbaugh, Town Clerk