

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
February 24, 2015
Regular Meeting 7:00 P.M.**

1. CALL TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Trustee Nothem
- B. Roll Call: Mayor Nelson, Trustees; Castro, Meisner, Nothem, Tapia, Giardino, Maes
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda with the addition of item "F" Ground Water Mitigation under NEW BUSINESS, 2nd Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

None

5. OLD BUSINESS:

Easter Egg Hunt

Discussion - Easter Egg Hunt is set for Saturday, April 4, 2015 at 10:00 am.

No Action Taken

2nd Reading – Ordinance 2015-02 – Recreational Marijuana

Discussion

Motion Giardino, Motion to approve 2nd Reading of Ordinance 2015-02 Recreational Marijuana as written, 2nd Nothem. All voted Aye. Motion carried (6-0).

Discussion of Committee for Summer Activities

Discussion – Committee meeting scheduled for March 3, 2015 at 6:00 pm at the Town Hall.

No Action Taken

6. NEW BUSINESS:

Liquor License Renewal – Gilcrest Liquor

Discussion

Motion Castro, Motion to approve the liquor license renewal for Gilcrest Liquor, 2nd Tapia. All voted Aye. Motion carried (6-0).

Engagement Letter – Butler-Snow – Bond Counsel for Sewer Loan

Discussion

Motion Giardino, Motion to accept Butler-Snow's engagement letter with an amendment stating not to exceed ten-thousand dollars (\$10,000.00), 2nd Maes, Roll Call Vote. Trustee; Tapia-Yes, Castro-Yes, Maes-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Motion carried (6-0).

Resolution 2015-03 Setting Water Service Fee for a 1" Tap

Discussion

Motion Nothem, Motion to approve Resolution 2015-03 "A RESOLUTION SETTING THE FEE FOR A 1" WATER SERVICE PURSUANT TO CHAPTER 13 OF THE GILCREST MUNICIPAL CODE", 2nd Meisner, Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Tapia-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes, Motion carried (6-0).

Request for Donation for After Prom Party

Discussion

Motion Giardino, Motion to approve a donation of \$250 for the After Prom Party, 2nd Tapia, Roll Call Vote. Trustee; Giardino-Yes, Tapia-Yes, Meisner-Yes, Castro-Yes, Nothem-Yes, Maes-Yes, Motion carried (6-0).

Disposal of Property / Auction

Discussion

Motion Nothem, Motion to approve the sale of items at the auction on March 7, 2015, 2nd Meisner. Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes, Tapia-Yes, Motion carried (6-0).

Ground Water Mitigation

Discussion

Motion Nothem, Motion to authorized Town Administrator Peterson to seek a proposal from JVA on engineering alternatives for phase two of the west detention pond adding a dewatering component, 2nd Giardino. All voted Aye. Motion carried (6-0).

7. REPORT:

Chief of Police

None

Code Enforcement

None

Public Works

None

Town Administrator

Town Administrator Peterson spoke with Don Sandoval, Department of Local Affairs and John Stulp, Special Policy Advisor on Water to the Governor. They are working on trying to obtain monies for the pumping of wells.

Town Administrator Peterson reported that she spoke with the Colorado State Health Department and JVA about the wastewater treatment plant. There is a possibility of the review process being held up.

Town Administrator Peterson reported her and Robert Meisner, Public Works Foreman had a meeting with JVA. JVA reported that they are about 60% complete on their process design report. They have modified it quite a bit. The numbers are coming in higher than anticipated.

Town Administrator Peterson reported she will be attending the CCCMA conference this week.

Town Administrator Peterson reported that Robert Meisner, Public Works Foreman found that one of our wells is showing on the state records as the schools well. He called Spronk Engineering and they did some research and found that the school filled out paper work claiming the well.

Town Administrator Peterson reported that she has information from two companies for the retirement plan and will try to review them while she is at the conference.

Town Administrator Peterson reported that she met with the art class at Valley High School. They will be working on the design for a Town of Gilcrest logo.

Board of Trustees

Trustee Maes is still concerned about the light at Highway 85 and County Road 42. It malfunctioned on Friday, February 20, 2015 at 11:43 am. She also reported that there is a pothole on County Road 42.

Trustee Meisner asked about a fifth wheel that is not in compliance with code. Town Administrator Peterson stated that he has been issued a citation. She will check on the possibility of citing the owner everyday it is not in compliance.

Trustee Castro asked about the Town Hall sign. Robert Meisner, Public Works Foreman reported they will remove the tree to the east and reset the sign.

Mayor Nelson reported that he went to a House Agricultural Committee hearing on HB-1178 (dewatering issue).

8. APPROVAL OF MEETING MINUTES:

Motion Nothem, Motion to approve the meeting minutes of February 10, 2015. 2nd Tapia. All voted Aye. Motion carried (6-0).

9. APPROVAL OF BILLS:

Motion Castro, Move to approve the bills in the amount of \$20,458.87. 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Abstain, Maes-Yes, Castro-Yes. Motion carried (5-Yes, 1-Abstention).

10. EXECUTIVE SESSION:

None

11. ADJOURNMENT 8:59 PM:

*Motion Giardino, Motion to adjourn at 8:59 pm. All voted Aye. Motion carried (6-0).
Mayor Nelson adjourned the meeting at 8:59 pm.*

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk