

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
April 5, 2016  
Regular Meeting 7:00 P.M.**

**1. CALLED TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Castro, Meisner, Nothem, Giardino, Maes  
Trustee Tapia arrived at 7:04 PM
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda with two changes to move Chief Report between items 2 & 3 and the addition of Proclamation as item "d" under New Business, 2<sup>nd</sup> Giardino. All voted Aye. Motion carried (5-0).*

Trustee Tapia arrived at 7:04 PM.

**3. REPORT:**

**Chief of Police**

Written Report

Chief Michael Root of the Platteville Police Department also reported that they are still working on leads in regards to the Mama Ruth Pizza break-ins. He stated the even though the police department states a case is closed it just means that they are not actively working on it. They can reopen a case if leads come up.

**4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**5. PUBLIC HEARING:**

None

6. **OLD BUSINESS:**

**Town Traffic**

None

**Volunteer Appreciation**

None

**Dugouts**

Brief Discussion

**Logo Discussion**

Discussion

*Motion Giardino, Motion to approve the Gilcrest Logo with "A Family Town" in orange with the existing font as shown in the sample, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

**Resolution 2016-08 Approving an i-Pad Use Policy**

Brief Discussion

*Motion Nothem, Motion to approve Resolution 2016-08 for i-Pad Use Policy, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).*

**Xcel Energy Street Light Replacement Program**

Discussion

*Motion Nothem, Motion to approve option "A" pursuing what needs to be done next (authorizing Town Administrator Peterson to send the appropriate information back to Xcel Energy to schedule the conversion), 2<sup>nd</sup> Meisner. All voted Aye. Motion carried (6-0).*

7. **NEW BUSINESS:**

**Summer Activities**

- i. **Movies in the Park**
- ii. **Gilcrest Meal and Street Dance**
- iii. **Other**

Discussion – Work Session scheduled for April 19, 2016 at 6:30 PM.

## Clean Up / Burn Day

Discussion

## Public Works Project Approvals

Discussion

***Motion Maes, Motion to authorize public works to proceed with purchasing road base \$6,000.00, contracting for dust control \$12,000.00 and street sweeping \$4,000.00, replacing and repairing one fire hydrant \$15,000.00 and park equipment \$8,000.00 with a total not to exceed \$45,000.00, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Tapia-Yes, Castro-Yes, Maes-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Motion carried (6-0).***

## 8. REPORTS:

### Public Works

None

### Town Administrator

Written Report

Town Administrator Peterson reported that Mayor Nelson and she went down to the State Capitol to testify about the ground water issue on Monday, April 4, 2016. The bill failed, however she felt that the testimony was beneficial.

Town Administrator Peterson reported that she met with Sunshare Solar today. There should be a public hearing on May 3, 2016.

Town Administrator Peterson reported that Public Works is dealing with a sewer line break on Starbird Avenue with some significant damage.

Trustee Maes asked Town Administrator Peterson to elaborate on the paragraph relating to the yellow flashing light. Town Administrator Peterson explained the function of the MUTCD and the standardized street signage throughout the country.

### Board of Trustees

Trustee Maes reported that kids were playing in the water at the park. She also reported that she has purchased Easter Egg Hunt things for next year at a very low price.

Trustee Castro thanked all the board members for their help and for a very successful Easter Egg Hunt. She felt that it was the best one the Town of Gilcrest has had and hopes that it will continue.

**9. APPROVAL OF MEETING MINUTES:**

*Motion Meisner, Motion to approve the meeting minutes of March 15, 2016. 2<sup>nd</sup> Castro. All voted. Motion carried (6-0).*

**10. APPROVAL OF BILLS:**

*Motion Nothem, Motion to approve the bills in the amount of \$20,319.45, 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).*

**11. ADJOURNMENT 8:10 PM:**

*Motion Nothem, Motion to adjourn at 8:10 pm, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).*

*Mayor Nelson adjourned the meeting at 8:10 pm and then reopened the meeting to address the missed addition of item "d" under New Business, Proclamation.*

**12. NEW BUSINESS:**

**Proclamation**

Discussion

*Motion Nothem, Motion to approve Resolution 2016-08 for i-Pad Use Policy, 2<sup>nd</sup> Giardino. All voted Aye. Motion carried (6-0).*

**13. ADJOURNMENT 8:14 PM:**

*Motion Tapia, Motion to adjourn at 8:14 pm, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

*Mayor Nelson adjourned the meeting at 8:14 pm.*

TOWN OF GILCREST



*Jeff Nelson*  
\_\_\_\_\_  
Jeff Nelson, Mayor

ATTEST:

*Gail Odenbaugh*  
\_\_\_\_\_  
Gail Odenbaugh, Town Clerk