

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
May 12, 2015
Regular Meeting 7:00 P.M.**

1. CALL TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Castro, Meisner, Nothem, Giardino, Maes
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the regular agenda with the addition of item "i" under OLD BUSINESS – Ball Field Issue, 2nd Giardino. All voted Aye. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

None

5. OLD BUSINESS:

Summer Activities Committee

Discussion

Motion Castro, Motion to set aside \$800.00 in the "Special Community Events" line item for summer events, 2nd Nothem, Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes, Motion carried (5-0).

Second Reading Ordinance 2015-03 Regulating Placement of Trash Cans

***Motion** Castro, Motion to approve Ordinance 2015-03 Regulating Placement of Trash Cans on 2nd Reading, 2nd Meisner.*

Discussion

***Motion** Castro, Motion to table Ordinance 2015-02 on 2nd Reading until the next meeting, 2nd Giardino. All voted Aye. **Motion carried** (5-0).*

Second Reading Ordinance 2015-04 Approving a Loan from the CWPDA for WWTP

Brief Discussion

***Motion** Giardino, Motion to approve second reading of Ordinance 2015-04 Approving a Loan from the CWPDA for WWTP, 2nd Nothem. **Roll Call Vote.** Trustee; Giardino-Yes, Nothem-Yes, Meisner-Yes, Maes-Yes, Castro-Yes, **Motion carried** (5-0).*

Purchase of I-Pads for the Board

Discussion

Tabled until next meeting

Ball Field Dugouts

Brief Discussion

Tabled until next meeting

Employee Retirement Plan

Discussion

Publishing of Paid Bills

Discussion

No Action Taken

Lodging Tax

Discussion

No Action Taken

Ball Field Issues

Discussion – Town Administrator Peterson will develop a written protocol and present it to the Board.

No Action Taken

6. NEW BUSINESS:

Prairie Dogs

Discussion

No Action Taken

Contract Assistance for Dewatering Activity

Discussion

Motion Giardino, Motion to authorize Town Administrator Peterson to enter into a contract with Erik Skeike after the commitment for funds become available from the state and with the approval from the Town Attorney, 2nd Nothem, **Roll Call Vote**. Trustee; Castro-Yes, Maes-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, **Motion carried (5-0)**.

Notice of Inquiry – WCR 40 West of WCR 31

Discussion

Motion Nothem, Motion to respond on the Notice of Inquiry – WCR 40 West of WCR 31 “We have no conflict with the proposed use as it is outside our urban growth area and have no intent to annex at this time”. 2nd Giardino. All voted Aye. **Motion carried (5-0)**.

Xcel Energy – Conversion of Street Lights to LED Program

Brief Discussion

Motion Giardino, Motion to authorize Town Administrator Peterson to send a letter to Xcel Energy asking them to expedite a Gilcrest conversion. 2nd Maes. All voted Aye. **Motion carried (5-0)**.

July 4th Holiday

Brief Discussion

Motion Giardino, Motion to approve amendment to the personnel handbook to recognize July 4th as a holiday, 2nd Castro, **Roll Call Vote**. Trustee; Nothem-Yes, Maes-Yes, Meisner-Abstain, Giardino-Yes, Castro-Yes, **Motion carried (4-Yes, 1-Abstention)**.

Town Administrator Performance Review

Discussion

Special meeting with executive session set for Tuesday, May 19, 2015 at 6:30 pm.

7. REPORT:

Chief of Police

Written Report

The Board is concerned about the enforcement and coverage that the Town of Gilcrest is receiving.

Code Enforcement

Written Report

Public Works

None

Town Administrator

Town Administrator Peterson reported on the dewatering efforts.

Town Administrator Peterson reported that Public Works Foreman is measuring the water levels in the wells and that the park well is up about one foot.

Town Administrator Peterson reported that she and Public Works Foreman attended the Farmers Ditch Board meeting today (May 12, 2015).

Town Administrator Peterson reported she is working on the Town of Gilcrest water and sewer rates to bring a new fee schedule before the Board.

Board of Trustees

Trustee Maes asked why the Food Bank delivery was not listed in the newsletter for April or May. Town Administrator Peterson stated that it was an oversight.

Trustee Maes asked about the design for the new Town of Gilcrest logo that the art class from Valley High School is developing. Town Administrator Peterson stated that she is scheduled to meet with the art class next Tuesday, May 19, 2015.

8. APPROVAL OF MEETING MINUTES:

Motion Castro, Motion to approve the meeting minutes of April 23, 2015 and April 28, 2015. 2nd Nothem. All voted Aye. Motion carried (5-0).

9. APPROVAL OF BILLS:

Gail Odenbaugh, Town Clerk/Treasurer requested an addition to the bills in the amount of \$39.95 issued to the Denver Sheriff's Department for delivery fee of a summons.

Discussion

Motion Giardino, Move to approve the bills as modified in the amount of \$43,624.66. 2nd Nothem, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Meisner-No, Maes-Yes, Castro-Yes. Motion carried (4-1).

10. EXECUTIVE SESSION:

None

11. ADJOURNMENT 10:07 PM:

Motion Giardino, Motion to adjourn. 2nd Maes. All voted Aye. Motion carried (5-0).

Mayor Nelson adjourned the meeting at 10:07 pm.

TOWN OF GILCREST



Jeff Nelson, Mayor

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk