

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
May 26, 2015  
Regular Meeting 6:30 P.M.**

**1. CALL TO ORDER: 6:30 P.M.**

- A. Pledge of Allegiance led by Mayor Pro-tem Nothem
- B. Roll Call: Mayor Pro-tem Nothem, Trustees; Castro, Meisner, Nothem, Giardino
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer, Robert Meisner, Public Works Foreman

**2. EXECUTIVE SESSION 6:36:**

*Motion Nothem, Motion to move out of the regular meeting into executive session to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant C.R.S. § 24-6-402(4)(b) and invited Town Administrator Peterson and Town Clerk/Treasurer Odenbaugh to be in attendance at 6:36 pm. 2<sup>nd</sup> Meisner. Roll Call Vote. Trustee: Castro-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. Motion carried (4-0).*

Mayor Nelson arrived at 6:41 PM.

Trustee Maes arrived at 6:48 PM.

Mayor Nelson reconvened the Regular Board Meeting at 6:48 PM.

Mayor Nelson called for a five minute recess.

**3. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda with the change of moving NEW BUSINESS Item "b" Notice of Inquiry to just prior to OLD BUSINESS, 2<sup>nd</sup> Meisner. All voted Aye. Motion carried (5-0).*

**4. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:  
(Speakers limited to three (3) minutes).**

None

5. **OLD BUSINESS:**

**Summer Activities Committee**

*Motion Maes, Motion not to reschedule the "Movie in the Park" for the month of May and proceed with the June movie currently scheduled and also during the June 26, 2015 "Movie in the Park" give out the Movie "Percy Jones" scheduled to be given out during the May "Movie in the Park", 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (5-0).*

*Motion Maes, Motion to purchase or get a big sign donated for the "Movie in the Park".*

Trustee Maes withdrew her motion.

6. **PUBLIC HEARING:**

Adjourn Regular Board Meeting and enter into a Public Hearing at 7:00 PM.

**Library Conditional Use Application**

Brea Pafford with McCool Development Solutions gave a presentation for the Library.

Kelly Deitman with Halcyon Design LLC, 8393 W. I-25 Frontage Road, Unit 1, Frederick, CO 80516 is the architect representing the library.

No public comments.

Mayor Nelson adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:17 PM.

*Motion Castro, Motion to adopt Ordinance 2015-05 approving the conditional use for property located at the corner of 8<sup>th</sup> Street at Birch Street pursuant to section 16-48 of the Town of Gilcrest municipal code on first reading. 2<sup>nd</sup> Giardino. Roll Call Vote Trustee; Nothem-Yes, Maes-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes. Motion carried (5-0).*

**325 Railroad Rezoning Application**

*Motion Nothem, Motion to continue the Public Hearing for the proposed zoning amendment until June 9<sup>th</sup> at 7:00 pm, 2<sup>nd</sup> Maes. All voted Aye. Motion carried (5-0).*

7. **NEW BUSINESS:**

**Notice of Inquiry/Referral – WCR 38 ½ at Highway 85**

Presentation made by Ethan Watel with Baseline Corporation, 1950 Ford Street, Golden, CO 80401 representing Pat Daniel, the owner of the property at WCR 38 ½ at Highway 85.

*Motion Nothem, Motion to respond the Notice of Inquiry that the town is not interested in annexation or entering into future annexation agreement and determined it is not in conflict with the comp plan. The town does not have any opposition to the development and recommends that the county go forward with their application, 2<sup>nd</sup> Maes. All voted Aye. Motion carried (5-0).*

*Motion Nothem, Motion to check the box on the Weld County referral "We have reviewed the request and find no conflict with our interests". 2<sup>nd</sup> Maes. All voted Aye. Motion carried (5-0).*

8. **OLD BUSINESS:**

**Second Reading Ordinance 2015-03 Regulating Placement of Trash Cans**

Discussion

*Motion Giardino, Move to approve Ordinance 2015-03 as modified. 2<sup>nd</sup> Maes.*

Trustee Giardino requested to modify is motion.

*Motion Giardino, Move to approve Ordinance 2015-03 as modified on second reading. 2<sup>nd</sup> Maes. Roll Call Vote Trustee; Nothem-Yes, Maes-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes. Motion carried (5-0).*

Trustee Tapia arrived 7:53 P.M.

**Purchase of Electronic Devices for the Board**

Discussion

No Action Taken

**Ball Field Dugouts**

Brief Discussion

No Action Taken

**Employee Retirement Plan**

Discussion

*Motion Castro, Motion to approve the administrative services agreement with ICMA retirement. 2<sup>nd</sup> Tapia. Roll Call Vote Trustee; Castro-Yes, Nothem-Yes, Giardino-Yes, Meisner-Abstain, Tapia-Yes, Maes-Yes. Motion carried (5-Yes, 1-Abstention).*

**Prairie Dogs**

Brief Discussion

Tabled

## **Ball Field Issues – Ball Field Use Policy/Procedure**

Discussion

***Motion Giardino, Motion to approve the Ball Field Use Policy/Procedure as written in the presentation packet. 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-Yes, 1-Abstention).***

### **9. NEW BUSINESS:**

#### **Planning Grant Opportunity – McCool Planning Solutions Presentation**

Presentation by Mallory Baker with McCool Development Solutions.

***Motion Maes, Motion to proceed with the planning grant opportunity through McCool Development Solutions, 2<sup>nd</sup> Giardino. All voted Aye. Motion carried (6-0).***

### **10. REPORT:**

#### **Public Works**

None

#### **Town Administrator**

Town Administrator Peterson submitted the planning grant application to DOLA (Department of Local Affairs). She also reported that Town of Gilcrest also received the additional \$5,000 funding for the project manager to help with the ground water. He will be paid under a temporary employment agreement.

Town Administrator Peterson reported that she met with Troy Renken, Town Manager of Platteville about the Police Services agreement. She stated that she requested concentrated enforcement on Highway 85 and CR 42.

Town Administrator Peterson reported that Tami Tanoue will be attending the next board meeting, June 9, 2015 and the presentation will take approximately one hour. The consensus of the board was to have her come at 6:30 pm.

Town Administrator Peterson reported she received a large confidential document on the case that is before the Supreme Court that involves the town. She stated that if any of the board wanted to review the documents that they were available in the office.

Town Administrator Peterson reported she will be attending a Technical Committee meeting tomorrow (May 27, 2015). She also stated that the Strohauer pump is not pumping yet and that there is one more home that reported water in their basement.

## **Board of Trustees**

Trustee Giardino reported that he would like the town to look into the legalization of the sale of marijuana. He feels that it would bring revenue in to the town. The consensus of the board was to put it on the June 23, 2015 meeting night.

Trustee Tapia asked if the signs for Elm Street were in or if they had been ordered. Public Works Foreman Meisner reported that they were not ordered.

Trustee Castro would like to add to the next agenda the cat traps that were supposed to be purchased and how the agenda is set up, specifically the formulation.

### **11. APPROVAL OF MEETING MINUTES:**

*Motion Castro, Motion to approve the meeting minutes of May 12, 2015 and May 19, 2015. 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

### **12. APPROVAL OF BILLS:**

Town Clerk/Treasurer stated that the paid invoice reported presented in the board packet included a check to the Denver Sheriff's Department that was approved at the Regular Board meeting of May 26, 2015.

*Motion Castro, Move to approve the bills in the amount of \$13,792.73. 2<sup>nd</sup> Meisner, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).*

*Motion Nothem, Move to approve the DXP bill in the amount of \$56.60. 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Abstain. Motion carried (5-Yes, 1-Abstention).*

### **13. EXECUTIVE SESSION:**

None

### **11. ADJOURNMENT 8:58 PM:**

*Motion Giardino, Motion to adjourn at 8:58 pm. 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

*Mayor Nelson adjourned the meeting at 8:58 pm.*

TOWN OF GILCREST



Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk

