

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
July 14, 2015
Regular Meeting 7:00 P.M.**

1. CALL TO ORDER: 7:01 P.M.

- A. Pledge of Allegiance led by Mayor Pro-tem Nothem
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Maes, Nothem, Meisner
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the regular agenda with the change moving the Police Chief after Public Speakers, 2nd Tapia. All voted Aye. Motion carried (5-0).

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:
*(Speakers limited to three (3) minutes).***

Tommy Lester, 407 10th Street – Concern with the wastewater ponds

Laura Fulton-Howton, 1208 Moore Drive – Concern with the ordinances putting neighbor against neighbor, mosquito spraying, and pigeons

Jessica Lester, 407 10th Street – Benefits of backyard chickens

Sarah Mayfield, 705 Elm Street – Chicken ordinances and first reading of trash ordinance concern

Arnold Wiebe, 100 5th Street – Concern about mailings from the town and not being able to pick it up from the post office

4. Police Chief Report:

Written Report

Police Chief Root reported that there were some incidents that occurred in town since the report was written. There was a chase that ended in Gilcrest and an assault that involved a weapon. They are following up on leads.

5. **PUBLIC HEARING 7:25:**

Adjourned Regular Board Meeting and entered into a Public Hearing at 7:25 PM.

Brief Discussion

Mayor Pro-tem Nothem adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:26 PM.

Motion Meisner, Motion to vacate the public hearing on 325 Railroad Street. 2nd Castro. Roll Call Vote Trustee; Tapia-Yes, Castro-Yes, Maes-Yes, Nothem-Yes, Meisner-Yes. Motion carried (5-0).

6. **OLD BUSINESS:**

Summer Committee Meeting

No Action Taken

Adam Vega – Logo Project Presentation

Presentation by Adam Vega

No Action Taken

Prairie Dogs

Discussion

No Action Taken

Elm Street

Discussion

No Action Taken

7. **NEW BUSINESS:**

Presentation of the 2014 Audit

Presentation by Randy Watkins

Motion Castro, Motion to accept the 2014 audit as presented, 2nd Tapia, Roll Call Vote. Trustee; Maes-Yes, Tapia-Yes, Castro-Yes, Meisner-Yes, Nothem-Yes, Motion carried (5-0).

Lease Agreement - Verizon

Discussion

Motion Maes, Motion to approve lease agreement with Verizon for the location of a telecommunications facility on Town property west of the Starbird detention facility and authorize the Mayor to sign the agreement subsequent to the Verizon signatures, 2nd Tapia. All voted Aye. Motion carried (5-0).

First Reading Ordinance 2015-07 – Cell Tower Update

Brief Discussion

Motion Castro, Motion to approve the First Reading Ordinance 2015-07 Cell Tower Update, 2nd Meisner. All voted Aye. Motion carried (5-0).

Weld County Referral – USR15-0033 – WCR 40 and WCR 31

Brief Discussion

Motion Castro, Motion to answer Weld County Referral USR15-0033 WCR 40 and WCR 31 with “we have reviewed the request and find no conflicts with our interests”, 2nd Maes. All voted Aye. Motion carried (5-0).

Discussion about Potential Land Use Applicants

Discussion

No Action Taken

Grant Opportunity

Discussion

Motion Maes, Motion to authorized Town Administrator Peterson to explore further avenues researching the grant opportunity for (long term) dewatering , 2nd Tapia. All voted Aye. Motion carried (5-0).

8. REPORT:

Code Enforcement

None

Public Works

Robert Meisner, Public Works Foreman reported that the ground water pump has been turned on and he is seeing improvement in the elevation of the water.

Town Administrator

Written Report

Town Administrator Peterson also reported that she is scheduled to meet with Don Rangel, Weld RE-1 Superintendent next week regarding the well. She also reported that the retirement fund is now set up.

Board of Trustees

Trustee Maes reported that she and Mayor Nelson attend the CML Conference.

Trustee Maes would also like to recognize volunteers who go above and beyond.

Trustee Maes also reported that the light on Highway 85 and County Road 40 malfunctioned on June 12, 2015 between 6:00 pm and 7:00 pm.

Trustee Maes stated that the dugouts are progressing.

Trustee Tapia reported that several people questioned him about chickens being grandfathered. Town Administrator Peterson stated that she spoke with Town Attorney Hoffmann and he stated that under certain circumstances it is possible for chickens to be grandfathered.

Trustee Tapia is concerned with the events going on in the park in July and a dog that continually hits the fence next to the park. He would like someone to contact the owner and ask them to keep their dog inside during the events.

Trustee Tapia asked about the size of trash cans that are allowed. Town Administrator Peterson stated that the trash cans are not to exceed 30 gallons or seventy pounds with a limit of 3 trash cans per household unless they are receiving a senior discount then the limit is 2 trash cans.

Trustee Tapia stated that a resident would like to know if Robert Meisner, Public Works Foreman made \$100,000 per year. The responses clarified that it was not the correct amount.

Trustee Nothem would like "Volunteer Awards" added to the agenda permanently to serve as a reminder for the Board.

Trustee Castro shared that the Valley Football Team helped her neighbor in need. Trustee Castro stated this is the type of activities that Trustee Maes spoke about in regards to recognition.

Trustee Castro would like "Code Enforcement Discussion" placed on a future agenda to explain to the citizens about the laws that are being enforced and that they are not new laws. She reported that a resident stated she appreciated the new trash can ordinance.

9. APPROVAL OF MEETING MINUTES:

Motion Maes, Motion to approve the meeting minutes of June 9, 2015, June 23, 2015 and June 30, 2015. 2nd Meisner. All voted Aye. Motion carried (5-0).

10. APPROVAL OF BILLS:

Motion Meisner, Move to approve the bills in the amount of \$46,656.54, 2nd Castro, Roll Call Vote. Trustee; Nothem-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (5-0).

Motion Castro, Move to approve the bills in the amount of \$51.00, 2nd Tapia, Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Castro-Yes, Tapia-Yes, Meisner-Abstain. Motion carried (4-Yes, 1-Abstention).

11. EXECUTIVE SESSION:

None

12. ADJOURNMENT 9:41 PM:

Motion Meisner, Motion to adjourn at 9:41 pm. 2nd Maes. All voted Aye. Motion carried (5-0).

Mayor Pro-tem Nothem adjourned the meeting at 9:41 pm.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk