

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
July 18, 2017
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Corey Hoffmann, Town Attorney

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda with the addition of item "F" under New Business, 2nd Giardino. All voted Aye. Motion carried (4-0).

3. PUBLIC HEARING:

Ordinance 2017-05 Amending Section 16-13, 16-24, 16-47 and 7-2 of the Gilcrest Municipal Code

Mayor Nelson recessed the regular portion of the meeting and opened the Public Hearing at 7:02 PM for the purpose of hearing comments on a proposed Ordinance 2017-05 Amending Section 16-13, 16-24, 16-47 and 7-2 of the Gilcrest Municipal Code.

Town Administrator Peterson presented Ordinance 2017-05.

No public comments.

Mayor Nelson adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:08 PM.

Brief Discussion

Town Administrator Peterson stated that the appropriate publications and posting were done as required by law.

Motion Nothem, Motion to approve on second reading Ordinance 2017-05 Amending Sections 16-13, 16-24, 16-47 and 7-2 of the Gilcrest Municipal Code, 2nd Esquivel, Roll Call Vote. Trustee; Esquivel-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. Motion carried (4-0).

4. **PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**
(Speakers limited to three (3) minutes).

Steven Bell – 1209 Moore Drive, Gilcrest, CO 80623 – New RV/Trailer Ordinance
Dale Burrous – 1207 Vine Street, Gilcrest, CO 80623 – New RV/Trailer Ordinance

5. **2016 AUDIT REPORT – ANTON, COLLINS AND MITCHELL PC:**

Presentation by Tyra Litzau, Anton Collins and Mitchell LLP

Motion Nothem, Motion to accept audit report, 2nd Meisner. All voted Aye. Motion carried (4-0).

6. **OLD BUSINESS:**

Movie in the Park

Discussion

Colorado Cities and Towns Week – Gilcrest Appreciation

Discussion

Employee Stipend - Phones

Discussion

7. **NEW BUSINESS:**

SB 17 278 Nuisance Exhibition of Motor Vehicle Exhaust “Rolling Coal”

Discussion – Consensus not to add a new ordinance at this time.

HB 17 1151 – Regulation of Electronic Assisted Bicycles

Discussion – Consensus not to add a new ordinance.

Gilcrest Garden Market

Discussion

Fencing at the WWTP

Discussion

Confined Space Entry Safety Equipment

Discussion

Motion Nothem, Motion to approve the purchase of a confined space safety system as outlined not to exceed \$3,500.00, 2nd Esquivel, Roll Call Vote. Trustee; Giardino-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes. Motion carried (4-0).

Birch Street and Stockton Design

Discussion

Motion Nothem, Motion to approve the expenditure of \$9,735.00 to RG and Associates to get the next level of engineering completed on Birch Street and Stockton, 2nd Esquivel, Roll Call Vote. Trustee; Esquivel-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. Motion carried (4-0).

8. REPORTS:

Code Enforcement

Written Report

Public Works

None

Town Administrator

Town Administrator Peterson reported that the interviews for Code Enforcement will be finalized and hopefully will be making a decision by the end of the week.

Town Administrator Peterson reported that she has not been able to reach the person she spoke with a few months ago with regards to the traffic study but will continue to try and reach her.

Board of Trustees

Trustee Esquivel made up a banner for the Gilcrest Garden Market.

Trustee Giardino asked if something could be built at the east end of 12th Street.

Trustee Nothem stated due to the comments received from the Gilcrest residents of the recently adopted RV Ordinance he would like to pursue a survey of what the Gilcrest residents would like.

Trustee Meisner asked Corey Hoffmann, Town Attorney what the yellow paint on the curb means. He stated he would need to research it. The easiest way to prove "No Parking" is to put up "No Parking" signs. The board asked for the Town Attorney to research the "No Parking" next to a yellow marked curb.

9. APPROVAL OF MEETING MINUTES:

Motion Meisner, Motion to approve the minutes of July 11, 2017. 2nd Nothem. All voted Aye. Motion carried (4-0).

10. APPROVAL OF BILLS:

Motion Meisner, Motion to approve the bills in the amount of \$25,162.59, 2nd Nothem, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Meisner-Yes, Esquivel-Yes. Motion carried (4-0).

11. EXECUTIVE SESSION:

None

12. ADJOURNMENT:

Motion Meisner, Motion to adjourn at 8:55 P.M., 2nd Nothem. All voted Aye. Motion carried (4-0).

Mayor Nelson adjourned the meeting at 8:55 P.M.

TOWN OF GILCREST



ATTEST:

Gail Odenbaugh
Gail Odenbaugh, Town Clerk

Jeff Nelson
Jeff Nelson, Mayor