

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
August 11, 2015  
Regular Meeting 7:00 P.M.**

**1. CALL TO ORDER: 7:02 P.M.**

- A. Pledge of Allegiance led by Trustee Meisner
- B. Roll Call: Mayor Nelson, Trustees; Nothem, Maes, Tapia, Giardino, Meisner
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Giardino, Motion to approve the regular agenda as presented, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Summer Events Committee**

Discussion

**Prairie Dogs**

Discussion

*Motion Giardino, Motion to remove prairie dogs out of the town's nuisance code, 2<sup>nd</sup> Maes. All voted. Motion carried (3-Yes, 2- No).*

## **Elm Street Traffic**

### Discussion

**Motion Meisner, Motion to purchase a speed monitor from Traffic Logic in the amount of \$3,314.00, 2<sup>nd</sup> Maes, Roll Call Vote. Trustee; Meisner-Yes, Tapia-Yes, Giardino-Yes, Maes-Yes, Nothem-Yes. Motion carried (5-0).**

## **Volunteer Appreciation**

### Discussion

**Motion Meisner, Motion to purchase a 12" x 12" plaque to recognize volunteers not to exceed \$60.00 and to purchase a smaller plaque to give to the volunteer not to exceed \$20.00, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Tapia-Yes, Nothem-Yes, Maes-Yes, Meisner-Yes, Giardino -Yes. Motion carried (5-0).**

## **Logo**

### Discussion

**Motion Maes, Motion to authorize payment to Adam Vega and offer him \$100.00 gratuity for the copy right and have Town Attorney Hoffmann draft an agreement with Adam signing over his copy rights to the Town, 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Meisner-Yes, Tapia-Yes, Maes-Yes. Motion carried (5-0).**

## **6. NEW BUSINESS:**

### **PDC Energy – Mineral Lease Options**

#### Discussion

**Motion Maes, Motion to check box number 631 and accept the \$150.00 plus 15% royalty, 2<sup>nd</sup> Giardino, Roll Call Vote. Trustee; Maes-Yes, Tapia-Yes, Giardino-Yes, Meisner-Yes, Nothem-Yes, Meisner-Yes, Motion carried (5-0).**

### **Weld County Referral – USR15-0033 – WCR 40 and WCR 31**

#### Brief Discussion

**Motion Nothem, Motion to check the box that states "We have reviewed the request and find no conflict with our interests" for Weld County Referral – USR 15-0033 – 16571 WCR 42, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).**

### **Request to Have Reimbursement Reports Included with Bill List**

#### Discussion

## **Discussion of Attendance of Legal Counsel at BOT Meetings**

Discussion

### **7. REPORTS:**

#### **Chief of Police**

Written

#### **Code Enforcement**

Written

#### **Public Works**

None

#### **Town Administrator**

Written Report

Town Administrator Peterson reported that we received the planning grant from DOLA.

#### **Board of Trustees**

Trustee Maes reported that the baseball dugouts are still not complete. She requested Town Administrator Peterson to contact the contractor and give the contractor a deadline.

Trustee Giardino reported that there is talk of the Gilcrest Elementary School closing. He stated that growth is important.

Trustee Giardino stated that his son is a web site developer and would be willing to update the Town's web site for free.

Trustee Giardino reported that he went on a train ride that promoted safety at the road crossings. During this train ride, he noticed that other community officials had name tags and he would like the Town to look into getting name tags.

Trustee Giardino would like to see the town look into annexing other properties.

Trustee Tapia asked when the barrels would be placed on Elm Street. Town Administrator Peterson stated that Public Works Foreman Meisner would be placing them this week.

Trustee Nothem emphasized that because of the discussion of the prairie dogs, the town properties should be maintained and kept up per Town Code.

Trustee Nothem congratulated Town Clerk/Treasurer on completing her CMC (Certified Municipal Clerk) requirement by attending her third year at Colorado Municipal Clerks Institute.

Mayor Nelson asked how many businesses came to town and failed for any reason in the last three years. Town Administrator Peterson stated that there had not be any businesses that had failed.

**8. APPROVAL OF MEETING MINUTES:**

*Motion Maes, Motion to approve the meeting minutes of July 28, 2015. 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (5-0).*

**9. APPROVAL OF BILLS:**

*Motion Meisner, Motion to approve the bills in the amount of \$66,656.63, 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes. Motion carried (5-0).*

**10. EXECUTIVE SESSION:**

None

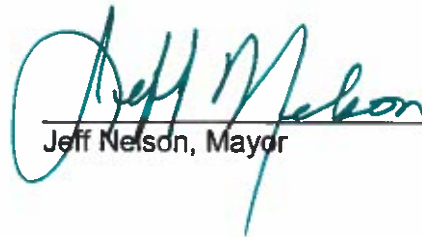
**11. ADJOURNMENT 9:34 PM:**

*Motion Meisner, Motion to adjourn at 9:34 pm, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

*Mayor Nelson adjourned the meeting at 9:34pm.*

TOWN OF GILCREST



  
\_\_\_\_\_  
Jeff Nelson, Mayor

ATTEST:

  
\_\_\_\_\_  
Gail Odenbaugh, Town Clerk