

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
September 5, 2017  
Regular Meeting 7:00 P.M.**

**1. CALLED TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Castro, Giardino, Esquivel, Nothem – Trustee Tapia arrived at 7:05 pm.
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Castro, Motion to approve the agenda for September 5th, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (4-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

Dianne Norgren, Director of Platteville Public Library & Nantes Library – Invitation to the Grand Opening for Nantes Library Saturday, September 23<sup>rd</sup> and consideration of in-kind service for snow removal.

Trustee Tapia arrived at 7:05 pm.

**4. OLD BUSINESS:**

**Colorado Cities and Towns Week – Gilcrest Appreciation**

Discussion

**Fencing at the WWTP**

Brief Discussion

5. **NEW BUSINESS:**

**First Reading Ordinance 2017-06 an Ordinance Amending Chapter 8 of the Gilcrest Municipal Code Concerning Misuse of a Wireless Telephone While Driving and Prohibiting Driving Under Restraint**

Discussion

*Motion Nothem, Motion to accept the first reading of Ordinance 2017-06 amending Chapter 8 of the Gilcrest Municipal Code concerning misuse of a wireless telephone while driving and prohibiting driving under restraint, 2<sup>nd</sup> Tapia, All voted Aye. Motion carried (5-0).*

**First Reading Ordinance 2017-07 an Ordinance Amending Section 2-91 of the Gilcrest Municipal Code Regarding the Imposition of Court Costs to Cover Fees Associated with Sealing Records**

Discussion

*Motion Castro, Motion to accept the first reading of Ordinance 2017-07 amending Section 2-91 of the Gilcrest Municipal Code regarding the imposition of Court costs to cover fees associated with sealing records, 2<sup>nd</sup> Tapia, All voted Aye. Motion carried (5-0).*

**First Reading Ordinance 2017-08 an Ordinance Amending Section 13-48 of the Gilcrest Municipal Court Regarding the Imposition of Liens for Delinquent Sewer, Water, Stormwater Management or Street Lighting Accounts**

Discussion

*Motion Nothem, Motion to approve first reading of Ordinance 2017-08 amending Section 13-48 of the Gilcrest Municipal Code regarding the imposition of liens for delinquent sewer, water, stormwater management or street lighting accounts, 2<sup>nd</sup> Giardino, All voted Aye. Motion carried (5-0).*

**Road Maintenance Agreement with PDC Energy**

Discussion

*Motion Castro, Motion to approve the Road Maintenance Agreement with PDC Energy, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

**Weld County Referral – Case Number SPR17-0014 – Site Plan Review – Lot 5, Weld County Industrial Park**

Discussion

*Motion Nothem, Motion to respond that we have reviewed the request and find no conflict with our interests for Weld County Referral case # SPR17-0014, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

## **Weld County Referral – Case Number SPR17-0015 – Site Plan Review – Lot 8, Weld County Industrial Park**

### **Discussion**

*Motion Nothem, Motion to respond that we have reviewed the request and find no conflict with our interests for Weld County Referral case # SPR17-0015, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

### **Fall Clean-up**

#### **Discussion**

*Motion Nothem, Motion to allow September 22<sup>nd</sup>, 23<sup>rd</sup>, 29<sup>th</sup>, 30<sup>th</sup> and October 20<sup>th</sup>, 21<sup>st</sup> 27<sup>th</sup> and 28<sup>th</sup> for citizens to have access to the detention pond area for disposal of tree limbs and brush disposal, 2<sup>nd</sup> Giardino. All voted Aye. Motion carried (5-0).*

## **6. REPORTS:**

### **Public Works**

Town Administrator Peterson report that Robert Meisner, Public Works Foreman is seeing additional bubbles in the sewer ponds. Town Administrator Peterson stated that she thinks that because the ground water came up so fast that it pushed everything into the vents.

### **Town Administrator**

#### **Written Report**

### **Board of Trustees**

Trustee Esquivel reported that there are only a handful of people attending the Gilcrest Garden Market.

Trustee Esquivel asked the reason behind not responding to the public comments. Mayor Nelson stated it is to help keep the meetings from lasting till late into the night.

Trustee Nothem reported that there is a lot of trash at the access gate going into the school at the oval track on Elm Street.

Trustee Tapia asked if something could be done about the dust at the schools administrative building and football field parking lot. Town Administrator Peterson stated that the school is aware of the problem and is looking into fixing the problem.

Trustee Tapia asked about stop signs or traffic study on Elm Street. Town Administrator Peterson stated that the Board made a motion not to proceed. She also stated that the speed monitor is on Elm Street and if anyone would like to look at the reports from the monitors, she has them available.

Trustee Esquivel asked about the survey that went out. Town Administrator Peterson reported that there were 43 responses. She is compiling the responses and will have it at the next meeting.

Mayor Nelson reported that the attendance of the movie was good. He did state that the speakers still need to be adjusted.

**7. APPROVAL OF MEETING MINUTES:**

*Motion Castro, Motion to approve the minutes of August 15, 2017. 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (5-0).*

**8. APPROVAL OF BILLS:**

*Motion Castro, Motion to approve the bills in the amount of \$38,889.02, 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Esquivel-Yes, Castro-Yes. Motion carried (5-0).*

**9. EXECUTIVE SESSION:**

None

**10. ADJOURNMENT:**

*Motion Giardino, Motion to adjourn at 8:05 P.M., 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (5-0).*

*Mayor Nelson adjourned the meeting at 8:05 P.M.*

TOWN OF GILCREST



  
\_\_\_\_\_  
Jeff Nelson, Mayor

ATTEST:

  
\_\_\_\_\_  
Gail Odenbaugh, Town Clerk