

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
September 8, 2015  
Regular Meeting 7:00 P.M.**

**1. CALL TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance led by Trustee Maes
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Maes, Castro, Nothem, Giardino, Meisner
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer, Robert Meisner, Public Works Foreman

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Meisner, Motion to approve the regular agenda of September 8, 2015 as presented, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Elm Street Traffic**

Brief Discussion

**Volunteer Appreciation**

Brief Discussion

## Logo

## Brief Discussion

### Discussion of Attendance of Legal Counsel at BOT Meetings

#### Discussion

**Motion Meisner**, Motion to request our Town Attorney to be at the second meeting of the month and to change our meetings to the first and third Tuesday of the month and effective when we have in writing an hourly fee and cancellation fee and how many days required before a cancellation fee is charge, 2<sup>nd</sup> Tapia, **Roll Call Vote**. Trustee; Tapia-Yes, Nothem-Yes, Maes-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes. **Motion carried (6-0)**.

## Dugouts

#### Discussion

## 6. NEW BUSINESS:

### First Reading Ordinance 2015-08 Amending Chapter 13 of the Gilcrest Municipal Code

#### Discussion

**Motion Meisner**, Motion to approve first reading of Ordinance 2015-08 Amending Chapter 13 of the Gilcrest Municipal Code, 2<sup>nd</sup> Tapia. All voted Aye. **Motion carried (6-0)**.

### First Reading Ordinance 2015-09 Amending Articles II and IV of Chapter 4 of the Gilcrest Municipal Code

#### Discussion

**Motion Castro**, Motion to approve on first reading Ordinance 2015-09 Amending Articles II and IV of Chapter 4 of the Gilcrest Municipal Code, 2<sup>nd</sup> Maes. All voted Aye. **Motion carried (6-0)**.

## CIRSA Quotes

#### Discussion

**Motion Maes**, Motion to accept the 2016 quote for property/casualty and workers compensation from CIRSA and to notify CIRSA that the Town will be participating next year, 2<sup>nd</sup> Giardino, **Roll Call Vote**. Trustee; Nothem-Yes, Maes-Yes, Tapia-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes. **Motion carried (6-0)**.

## **Fall Clean Up**

Discussion

## **Holiday Celebration Planning**

Discussion

## **7. REPORTS:**

### **Police Department**

Written Report

### **Code Enforcement**

Written Report

### **Public Works**

Public Works Foreman Meisner reported that he is having problems with the ground water pump at the treatment plant. It is plugged with silt. He requested funds to resolve the issue.

***Motion Castro, Motion to fix the storm water pump and not to exceed \$5,000.00, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes, Tapia-Yes. Motion carried (6-0).***

Public Works Foreman Meisner reported that the barrels are helping slow traffic on Elm Street.

### **Town Administrator**

Written Report

### **Board of Trustees**

Trustee Tapia reported that the "Movie in the Park" went well, although the mosquitos were bad and that the new speaker system worked great.

Trustee Tapia reported that there have been ATV's stolen here in Gilcrest.

Trustee Tapia asked about the property at 4<sup>th</sup> Street and Starbird Avenue and the rocks that are located around his property. He thinks the rocks are a traffic hazard.

Trustee Meisner asked about the progress at the house that used to have the ambulance (402 12<sup>th</sup> Street). She noticed new windows sitting outside next to the home.

Trustee Castro asked staff to look into the possibility of having a shred day.

Mayor Nelson asked about the cleanup at Mr. Longs burned down property on Main Street.

**8. APPROVAL OF MEETING MINUTES:**

*Motion Meisner, Motion to approve the meeting minutes of August 25, 2015. 2<sup>nd</sup> Castro. All voted. Motion carried (6-0).*

**9. APPROVAL OF BILLS:**

*Motion Castro, Move to approve the bills in the amount of \$51,772.73 which is less the \$100.00 check to Laura Meisner and less the \$86.17 check to Bob Meisner, 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).*

*Motion Castro, Move to approve the bills in the amount of \$186.17, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Giardino-Yes, Maes-Yes, Nothem-Yes, Castro-Yes, Tapia-Yes, Meisner-Abstain. Motion carried (5-Yes, 1-Abstention).*

**10. EXECUTIVE SESSION:**

None

**11. ADJOURNMENT 9:16 PM:**

*Motion Giardino, Motion to adjourn at 9:16 pm, 2<sup>nd</sup> Tapia.*

*Mayor Nelson adjourned the meeting at 9:16 pm.*

TOWN OF GILCREST



*Jeff Nelson*  
Jeff Nelson, Mayor

ATTEST:

*Gail Odenbaugh*  
Gail Odenbaugh, Town Clerk