

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
September 19, 2017
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:04 P.M.

- A. Pledge of Allegiance by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Castro, Giardino, Meisner, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the agenda for Tuesday, September 19, 2017, 2nd Nothem. All voted Aye. Motion carried (4-0).

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:
(Speakers limited to three (3) minutes).**

None

4. SCHOOL BOND UPDATE:

Superintendent Don Rangel

Don Rangel presented information on the construction at Weld County School District RE-1.

5. OLD BUSINESS:

Fencing at the WWTP

Discussion

Second Reading Ordinance 2017-06 an Ordinance Amending Chapter 8 of the Gilcrest Municipal Code Concerning Misuse of a Wireless Telephone While Driving and Prohibiting Driving Under Restraint

Motion Castro, Motion to approve the second reading of Ordinance 2017-06 amending Chapter 8 of the Gilcrest Municipal Code concerning misuse of a wireless telephone while driving and prohibiting driving under restraint, 2nd Nothem, All voted Aye. Motion carried (4-0).

Second Reading Ordinance 2017-07 an Ordinance Amending Section 2-91 of the Gilcrest Municipal Code Regarding the Imposition of Court Costs to Cover Fees Associated with Sealing Records

Motion Nothem, Motion to approve the second reading of Ordinance 2017-07 amending Section 2-91 of the Gilcrest Municipal Code regarding the imposition of Court costs to cover fees associated with sealing records, 2nd Castro, All voted Aye. Motion carried (4-0).

Second Reading Ordinance 2017-08 an Ordinance Amending Section 13-48 of the Gilcrest Municipal Court Regarding the Imposition of Liens for Delinquent Sewer, Water, Stormwater Management or Street Lighting Accounts

Motion Meisner, Motion to approve second reading of Ordinance 2017-08 amending Section 13-48 of the Gilcrest Municipal Code regarding the imposition of liens for delinquent sewer, water, stormwater management or street lighting accounts, 2nd Castro, All voted Aye. Motion carried (4-0).

6. NEW BUSINESS:

Request from Library Regarding Snow Removal

Discussion

Tabled

CIRSA Property/Casualty Renewal

Discussion

Motion Castro, Motion to authorize Gail Odenbaugh to sign the acceptance of the preliminary quote from CIRSA for the 2018 property/casualty insurance, 2nd Nothem, Roll Call Vote. Trustee; Nothem-Yes, Castro-Yes, Meisner-Yes, Giardino-Abstain. Motion carried (3-Yes, 1-Abstention).

CIRSA Workers Compensation Renewal

Discussion

Motion Castro, Motion to authorize Gail Odenbaugh to sign the acceptance of the preliminary quote from CIRSA for the 2018 worker' compensation insurance, 2nd Meisner, Roll Call Vote. Trustee; Castro-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes. Motion carried (4-0).

Decision and Document Approval to Change Banking Institutions

Discussion

Motion Nothem, Motion to pass Resolution 2017-08, as yet unwritten, a resolution allowing us to change checking account from TBK Bank to First National Bank and authorize the three check signers Town Clerk/Treasurer Gail Odenbaugh, Mayor Jeff Nelson, Mayor Pro-tem Steve Nothem, 2nd Meisner, Roll Call Vote. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. Motion carried (4-0).

7. REPORTS:

Police Department

Written Report

Mayor Nelson asked about the codes listed in the report. Town Administrator Peterson stated she didn't know but she will ask Chief Dwyer

Public Works

Public Works Foreman Meisner stated that the ground water is rising.

Code Enforcement

Written Report

Trustee Meisner asked when the new trailer ordinance would start being enforced. She stated she is concerned about the property at 305 12th Street. She also reported that it appears that someone is living in a RV at the corner of CR 42 and Birch Street.

Mayor Nelson is concern about a fence being built at 104 8th Street and whether it is in compliance with our building code.

Town Administrator

Written Report

Town Administrator Peterson reported that the 1st phase of the evidence room audit is complete.

Mayor Nelson asked about the progress at the Paul Chacon property. Town Administrator Peterson stated she has not heard from him.

Work Session cancelled for September 26, 2017

Board of Trustees

None

8. APPROVAL OF MEETING MINUTES:

Motion Castro, Motion to approve the minutes of September 5, 2017. 2nd Giardino. All voted Aye. Motion carried (4-0).

9. APPROVAL OF BILLS:

Motion Nothem, Motion to approve the bills in the amount of \$41,054.02, 2nd Giardino, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Meisner-Yes with the exception of \$40 for Robert Meisner, Castro-Yes. Motion carried (4-0).

10. EXECUTIVE SESSION:

Motion Nothem, Motion to adjourn the regular business meeting session to go into executive session pursuant to hold a conference with the town's attorney to receive legal advice specific legal questions to C.R.S. § 24-6-402(4)(b) at 8:08 pm and keeping both Gail and Trudy present. 2nd Giardino. All voted Aye. Motion carried (4-0).

Regular meeting was reconvened at 8:21 P.M.

11. ADJOURNMENT:

Motion Giardino, Motion to adjourn, 2nd Castro. All voted Aye. Motion carried (4-0).

Mayor Nelson adjourned the meeting at 8:24 P.M.

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk