

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
September 22, 2015  
Regular Meeting 7:00 P.M.**

**1. CALL TO ORDER: 7:02 P.M.**

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Nothem, Meisner, Maes, Castro, Giardino
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer, Robert Meisner, Public Works Foreman

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda of September 22, 2015 with the removal of item "B" under New Business and the addition of item "E" under New Business, 2<sup>nd</sup> Meisner. All voted Aye. Motion carried (5-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Elm Street Traffic**

No Discussion

**Volunteer Appreciation**

No Discussion

## Logo

### Brief Discussion

**Motion Maes**, Motion to complete the project and authorize the Mayor to execute the agreement with Adam and pay \$100.00 to Adam, 2<sup>nd</sup> Nothem, **Roll Call Vote**. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Maes-Yes, Nothem-Yes. **Motion carried (5-0).**

## Discussion of Attendance of Legal Counsel at BOT Meetings

### Discussion

**Motion Castro**, Motion that we agree to the attendance of legal counsel at the second meeting of each month in the future, 2<sup>nd</sup> Maes. All voted Aye. **Motion carried (5-0).**

## Dugouts

### Discussion

**Motion Meisner**, Motion to direct Town Administrator Peterson to give Joe (Gonzalez) an extension until the end of day on Friday, September 25, 2015 to provide the engineer x-ray certificate, if he provides the certificate, we terminate his contract and if he does not provide it, we terminate his contract and have Town Administrator Peterson get an engineer x-ray certificate so the Town will know how to proceed, 2<sup>nd</sup> Castro, **Roll Call Vote**. Trustee; Castro-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Maes-Yes. **Motion carried (5-0).**

## Second Reading Ordinance 2015-08 Amending Chapter 13 of the Gilcrest Municipal Code

### Brief Discussion

**Motion Castro**, Motion to approve second reading of Ordinance 2015-08 Amending Chapter 13 of the Gilcrest Municipal Code, 2<sup>nd</sup> Giardino. All voted Aye. **Motion carried (5-0).**

## Second Reading Ordinance 2015-09 Amending Articles II and IV of Chapter 4 of the Gilcrest Municipal Code

### Brief Discussion

**Motion Castro**, Motion to approve on second reading Ordinance 2015-09 Amending Articles II and IV of Chapter 4 of the Gilcrest Municipal Code, 2<sup>nd</sup> Giardino. All voted Aye. **Motion carried (5-0).**

## 6. NEW BUSINESS:

### **Bid Results and Contract Award for WWTP Improvements**

Presentation by Michael Katalinich with JVA, Inc.

Discussion

***Motion*** Giardino, Motion to notify IWS that they are the apparent low bidder, 2<sup>nd</sup> Castro. All voted Aye. ***Motion carried*** (5-0).

**Consideration of Ordinance 2015-10, Repealing and Reenacting Section 2-4 of the Gilcrest Municipal Code**

Brief Discussion

***Motion*** Meisner, Motion to approve on first reading Ordinance 2015-10 Repealing and Reenacting Section 2-4 of the Gilcrest Municipal Code, 2<sup>nd</sup> Nothem. All voted Aye. ***Motion carried*** (5-0).

Brief Discussion

***Motion*** Meisner, Motion to cancel the regular scheduled meeting of October 13, 2015 and October 27, 2015 and schedule special meetings for October 6, 2015 and October 20 2015, 2<sup>nd</sup> Castro. All voted Aye. ***Motion carried*** (5-0).

**Eduardo Diaz – 324 Stockton Street – Request to Waive Late Charges on Utility Bill**

Brief Discussion

***Motion*** Meisner, Motion that we do not waive the late charges for 324 Stockton Street, 2<sup>nd</sup> Giardino, ***Roll Call Vote***. Trustee; Meisner-Yes, Maes-Yes, Castro-Yes, Giardino-Yes, Nothem-Yes. ***Motion carried*** (5-0).

**Purchase of 2 New Meters for Our Park Wells**

Discussion

***Motion*** Castro, Motion to authorize Robert Meisner, Public Works Foreman to buy the meters that the state is forcing us to replace, 2<sup>nd</sup> Giardino, ***Roll Call Vote***. Trustee; Meisner-Yes, Maes-Yes, Castro-Yes, Giardino-Yes, Nothem-Yes. ***Motion carried*** (5-0).

**7. REPORTS:**

**Police Department**

None

**Code Enforcement**

None

## **Public Works**

Public Works Foreman Meisner reported that he turned on ground water dewatering pumps and it has gone down about a foot.

## **Town Administrator**

Written Report

## **Board of Trustees**

Trustee Meisner had a concern about vehicles turning north onto the highway where it is not permitted.

Trustee Castro would like to remind everyone that there is an after-hours phone number for public works.

Mayor Nelson asked that Board Protocols be put on the next agenda.

### **8. APPROVAL OF MEETING MINUTES:**

*Motion Meisner, Motion to approve the meeting minutes of September 8, 2015 with the two date corrections. 2<sup>nd</sup> Castro. All voted. Motion carried (5-0).*

### **9. APPROVAL OF BILLS:**

*Motion Castro, Move to approve the bills in the amount of \$27,397.12, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (5-0).*

*Motion Castro, Motion to pay Robert Meisner in the amount of \$50.00, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Giardino-Yes, Maes-Yes, Nothem-Yes, Castro-Yes, Meisner-Abstain. Motion carried (4-Yes, 1-Abstention).*

### **10. EXECUTIVE SESSION:**

None

### **11. ADJOURNMENT 9:13 PM:**

*Motion Giardino, Motion to adjourn at 9:13 pm, 2<sup>nd</sup> Maes. All voted Aye. Motion carried (5-0).*

*Mayor Nelson adjourned the meeting at 9:13 pm.*

TOWN OF GILCREST



  
\_\_\_\_\_  
Jeff Nelson, Mayor

ATTEST:

  
\_\_\_\_\_  
Gail Odenbaugh, Town Clerk