

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
October 3, 2017
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda with the addition of the Police Report following executive session and the addition of item "D" in New Business – New Windows in the Office, 2nd Tapia. All voted Aye. Motion carried (6-0).

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:
(Speakers limited to three (3) minutes).**

None

4. EXECUTIVE SESSION:

Motion Nothem, Motion to adjourn the regular session to go into executive session to hold a conference with the town's attorney to receive legal advice specific legal questions pursuant to C.R.S. § 24-6-402(4)(b) and invite the attorney (Rick Fendel), Trudy and Gail to join us. 2nd Giardino. All voted Aye. Motion carried (6-0).

Regular meeting was reconvened at 7:55 P.M.

5. POLICE DEPARTMENT REPORT:

Written Report – Chief Carl Dwyer was present for questions.

6. **CONSENT AGENDA:**

- a. Weld County Referral – Case USR17-0049 – Use by Special Review – WCR 38 from WCR 31 to WCR 35
- b. Weld County Referral – Case USR17-0050 - Use by Special Review – WCR 35 North From WCR 38 to WCR 46 and West
- c. Weld County Referral – Case RECX17-0164 – Recorded Exemption 17688 WCR 29
- d. Weld County Referral – Case RECX17-0165 – Recorded Exemption 17688 WCR 29

Motion Nothem, Motion to approve the consent agenda and reply with "We have reviewed the request and find no conflicts with our interests, 2nd Tapia, All voted Aye. Motion carried (6-0).

7. **OLD BUSINESS:**

Fencing at the WWTP

Discussion

Motion Castro, Motion to table the fence topic until next meeting, 2nd Tapia, All voted Aye. Motion carried (6-0).

Request from Library Regarding Snow Removal

Discussion

8. **NEW BUSINESS:**

Contract Approval for EIAF #8511 – Grant for Dewatering Well

Discussion

Motion Castro, Motion to approve the contract with DOLA for an EIAF grant in the amount of \$54,263.00 to contribute to the cost of the dewatering well project, 2nd Nothem, Roll Call Vote. Trustee; Tapia-Yes, Castro-Yes, Esquivel-Yes, Giardino-Yes, Meisner-Yes, Nothem-Yes. Motion carried (6-0).

First Reading Ordinance 2017-09 Amending Sections 18-522 and 18-532 of the Gilcrest Municipal Code to Further Limit Plants That May Be Grown in Residential Structures (Marijuana)

Discussion

Motion Nothem, Motion to approve Ordinance 2017-09 amending sections 18-522 and 18-532 of the Gilcrest Municipal Code on first reading, 2nd Giardino, All voted Aye. Motion carried (6-0).

Holiday Party

Discussion

Windows for Office

Discussion

Motion Castro, Motion to approve \$3,350.00 for windows for the town hall, 2nd Nothem, **Roll Call Vote**. Trustee; Meisner-Yes, Tapia-Yes, Giardino-Yes, Castro-Yes, Esquivel-Yes, Nothem-Yes. **Motion carried** (6-0).

9. REPORTS:

Public Works

None

Town Administrator

Written Report

Board of Trustees

Trustee Meisner asked about the survey. Town Administrator Peterson stated it is completed and thought she had put them in the trustee boxes. She will place them in the trustee boxes in the morning.

10. APPROVAL OF MEETING MINUTES:

Motion Castro, Motion to approve the minutes of September 19, 2017. 2nd Nothem. All voted Aye. **Motion carried** (6-0).

11. APPROVAL OF BILLS:

Motion Meisner, Motion to approve the bills in the amount of \$21,950.40, 2nd Esquivel, **Roll Call Vote**. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Esquivel-Yes, Castro-Yes. **Motion carried** (6-0).

12. ADJOURNMENT:

Motion Nothem, Motion to adjourn, 2nd Tapia. All voted Aye. **Motion carried** (6-0).

Mayor Nelson adjourned the meeting at 9:01 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk