

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
October 6, 2015  
Regular Meeting 7:00 P.M.**

**1. CALL TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Nothem, Meisner, Maes, Castro, Giardino
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer, Robert Meisner, Public Works Foreman

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Meisner, Motion to approve the regular agenda of October 6, 2015 with changes moving the Police Report to the top of the agenda between items "4" and "5", 2<sup>nd</sup> Giardino. All voted Aye. Motion carried (5-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. REPORT:**

**Police Department**

Written Report

Chief Root was present and reported some details of a major accident that occurred a couple of weeks on in the northbound lane of Highway 85 in Gilcrest. The Town of Platteville is in the process of getting another police vehicle. By the end of October 2015, the Platteville Police Department will be fully staffed.

Trustee Tapia arrived at 7:06 pm.

6. **OLD BUSINESS:**

**Elm Street Traffic**

No Discussion

**Volunteer Appreciation**

Mayor Nelson read a thank you note from our first recipient of the Gilcrest Appreciation Award, Norma Taylor.

**Second Reading Ordinance 2015-10, Repealing & Reenacting Section 2-4**

Brief Discussion

***Motion Meisner, Motion to approve on second reading Ordinance 2015-10 Repealing and Reenacting Section 2-4 of the Gilcrest Municipal Code, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).***

**WWTP**

Brief Discussion

7. **NEW BUSINESS:**

**Presentation of the Draft Budget for Fiscal Year 2016**

Discussion

***Motion Giardino, Motion to accept the first draft of the 2016 fiscal year budget, 2<sup>nd</sup> Maes. All voted Aye. Motion carried (6-0).***

**Board Protocols**

Discussion

Consensus of the board is to set work study sessions on the second Tuesdays of January 2016 and February 2016.

**Weld County Referral - #RECX15-0132 – 17605 WCR 31**

Brief Discussion

***Motion Giardino, Motion to answer with “we have reviewed the request and find no conflicts with our interests” with regard to the Weld County Referral #RECX15-0132 – 17605 WCR 31, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).***

## 8. **REPORTS:**

### **Code Enforcement**

Written Report

### **Public Works**

Public Works Foreman Meisner reported that the ground water pump is repaired and working better than before. He also reported that public works department has experienced various major repairs on equipment and vehicles.

### **Town Administrator**

Written Report

Town Administrator Peterson reported she has a meeting with the School District relative to the SRO Program on Thursday, October 8, 2015 and a meeting on Monday, October 12, 2015 with the Technical Committee.

Town Administrator Peterson reported that the dugouts do show that all of the rebar is in place and the structure is sound.

Town Administrator Peterson stated that the high school is planning on having a 5K Walk/Run race in April 2016 to help raise funds for a scholarship and to start a new program for children that cannot afford school supplies in the fall.

### **Board of Trustees**

Trustee Maes was wondering why Norma Taylor's name was not mentioned in the Cities and Towns Week article in the CML newsletter.

Trustee Maes stated that she is concerned about the safety of the public works employees always working around the sewer. Town Administrator Peterson reported that the public works employees participate in training to keep their exposure to a minimum.

Trustee Giardino suggested that the board pursue the purchase of tablets and have our IT give us a recommendation.

Trustee Giardino suggested the possibility of changing 905 Railroad Street to a community center.

Trustee Tapia asked when the library is planning on building. Trustee Giardino stated that he believed they will try to start in December.

Trustee Tapia also mentioned that he noticed a new mobile BBQ food vendor. Town Administrator Peterson stated that they do have all their required licenses in place.

Trustee Tapia asked about an address that has chickens and roosters. Town Administrator Peterson stated that if the property was originally zoned Ag or that if chickens or rooster were there when the ordinance was put in place to prohibit them, the property is now grandfathered for that purpose. The ordinance does not have anything to do with property ownership or how long they live.

Trustee Meisner asked what happened to the company that wanted purchase Craig Sparrow's property earlier this summer. Town Administrator Peterson responded that she has not heard from Craig Sparrow since she told him that he needed to submit the rezoning application.

Mayor Nelson asked that Board Protocols be put on the next agenda.

9. **APPROVAL OF MEETING MINUTES:**

*Motion Castro, Motion to approve the meeting minutes of September 22, 2015. 2<sup>nd</sup> Giardino. All voted. Motion carried (6-0).*

10. **APPROVAL OF BILLS:**

*Motion Meisner, Move to approve the bills in the amount of \$44,737.46, 2<sup>nd</sup> Castro, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).*

11. **EXECUTIVE SESSION:**

None

12. **ADJOURNMENT 8:56 PM:**

*Motion Meisner, Motion to adjourn at 8:56 pm, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).*

*Mayor Nelson adjourned the meeting at 8:56 pm.*

TOWN OF GILCREST



  
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Jeff Nelson, Mayor

ATTEST:

  
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Gail Odenbaugh, Town Clerk