

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
October 17, 2017
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:01 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Castro, Giardino, Meisner, Esquivel, Nothem (Tapia arrived at 7:26 pm)
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the agenda and remove Bills from the consent agenda, 2nd Nothem. All voted Aye. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

Joanne Herrera, 102 8th Street, Gilcrest, CO – Asked the board to consider waiving the building permit fees to renew her patio cover.

4. EXECUTIVE SESSION:

Motion Nothem, Motion to move out of the regular meeting and go into executive session to hold a conference with the town's attorney to receive legal advice specific legal questions pursuant to C.R.S. § 24-6-402(4)(b) at 7:07 P.M. and ask Bob, Gail, Trudy, and the attorney (Rick Fendel) to be included. 2nd Esquivel. All voted Aye. Motion carried (5-0).

Trustee Tapia arrived at 7:26 P.M.

Regular meeting was reconvened at 8:12 P.M.

5. CONSENT AGENDA:

- a. WC Referral – ZPUH17-0056 – DCP Midstream – 18295 CR 35
- b. WC Referral - ZPUH17-0057 – DCP Midstream – 18295 CR 35

- c. WC Referral - ZPUH17-0058 – DCP Midstream – 18295 CR 35
- d. WC Referral - ZPUH17-0059 – DCP Midstream – 18295 CR 35
- e. WC Referral - ZPUH17-0060 – DCP Midstream – 18295 CR 35
- f. WC Referral - ZPUH17-0061 – DCP Midstream – 18295 CR 35
- g. WC Referral - ZPUH17-0062 – DCP Midstream – 18295 CR 35
- h. WC Referral - ZPUH17-0063 – DCP Midstream – 18295 CR 35
- i. Minutes of October 3, 2017 Meeting
- j. Minutes of October 10, 2017 Meeting

Motion Nothem, Motion to approve the consent agenda, minus the bills, 2nd Tapia, All voted Aye. Motion carried (5-Yes, 1 Abstention).

6. OLD BUSINESS:

Fencing at the WWTP

Discussion

Motion Meisner, Motion to replace the fence using Bonnell Fencing in the amount of \$43,620.64, 2nd Nothem, Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes. Motion carried (6-0).

Second Reading Ordinance 2017-09 Amending Sections 18-522 and 18-532 of the Gilcrest Municipal Code to Further Limit Plants That May Be Grown in Residential Structures (Marijuana)

Discussion

Motion Nothem, Motion to approve the second reading of Ordinance 2017-09 amending sections 18-522 and 18-532 of the Gilcrest Municipal Code to further limit plants that may be grown in residential structures, 2nd Tapia, All voted Aye. Motion carried (6-0).

Consideration of Proposal for a Dewatering Well at the WWTP

Discussion

Motion Nothem, Motion to authorize the Town Administrator to award a contract once full funding is secured, 2nd Giardino, All voted Aye. Motion carried (6-0).

Holiday Party

Discussion

Lighting Contest

Discussion – Judging on Thursday, December 14, 2017 from 5:00 pm – 8:00 pm.

Motion Nothem, Motion to award the lighting contest prizes, 1st place, \$100.00, 2nd place, \$75.00, 3rd place, \$50.00. 2nd Nothem, Roll Call Vote Trustee; Esquivel-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Tapia-Yes, Castro-Yes. Motion carried (6-0).

7. **NEW BUSINESS:**

Resolution 2017-09 Supporting Reauthorization by the General Assembly of the Colorado Lottery Division in 2018

Discussion

Motion Castro, Motion to approve Resolution 2017-09 A Resolution Supporting Reauthorization by the General Assembly of the Colorado Lottery Division in 2018, 2nd Nothem, All voted Aye. Motion carried (6-0).

Town Administrator Evaluation

Discussion

B & C Refuse Contract

Discussion

Motion Castro, Motion to approve the agreement with B & C Refuse effective November 1, 2017, 2nd Meisner, All voted Aye. Motion carried (6-0).

8. **REPORTS:**

Code Enforcement

Written Report

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson reported that Bob Meisner, Public Works Foreman gave her pictures of the WWTP of about 95% of the liner is on top of the water.

Board of Trustees

Trustee Nothem asked about the details of the person requesting a waiver of the permit fees. Town Administrator Peterson explained that the permit has been expired at least one year.

Trustee Meisner stated that the address of 409 12th Street, with multiple cars that are taking up all the street parking, are now parking some of their cars in their backyard.

9. **APPROVAL OF BILLS:**

Motion Giardino, ***Motion*** to approve the bills in the amount of \$40,377.31, 2nd Meisner, ***Roll Call Vote*** Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Esquivel-Yes, Castro-Abstain. ***Motion carried*** (5-Yes, 1-Abstention).

10. **ADJOURNMENT:**

Motion Giardino, ***Motion*** to adjourn, 2nd Tapia. All voted Aye. ***Motion carried*** (6-0).

Mayor Nelson adjourned the meeting at 9:20 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk