

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
November 7, 2017
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:02 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Castro, Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Robert Meisner, Public Works Foreman, Corey Hoffmann, Town Attorney

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda with the addition of item "e" under New Business for purchase of two pumps for the lift stations, 2nd Giardino. All voted Aye. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. WC Referral – RECX17-0190 – Estate of Edward J & Eileen Fritzler – 10730 WCR 31
- b. WC Referral - BOA17-0002 – Estate of Edward J & Eileen Fritzler – 10730 WCR 31
- c. Minutes of October 17, 2017 Meeting
- d. Approval of the Bills

Motion Nothem, Motion to approve the Consent Agenda, WC Referral - RECX17-0190, WC Referral - BOA17-0002, Minutes of October 17, 2017 and Approval of Bills, including the recommendations of the Town Administrator Peterson, 2nd Meisner, Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. Motion carried (5-0).

5. **OLD BUSINESS:**

Holiday Party

Discussion

Lighting Contest

None

6. **NEW BUSINESS:**

Home Occupation Requirements

Discussion

Final Payment of Retainage to IWS for the WWTP Project

Discussion

Motion Giardino, Motion to approve final payment in the amount of \$53,604.31 to IWS and to release such payment on November 22, 2017. **2nd** Nothem, **Roll Call Vote** Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Giardino-Yes. **Motion carried** (5-0).

Add Services Request from JVA on WWTP Project

Discussion

Motion Nothem, Motion to pay the add services request from JVA for the WWTP in the amount of \$8,500.00. **2nd** Nothem, **Roll Call Vote** Trustee; Castro-Yes, Esquivel-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes. **Motion carried** (5-0).

Discussion of Inventory of Recreation Supplies

Discussion

Purchase of Two Pumps for the Lift Stations

Discussion

Motion Castro, Motion to approve \$8,400.00 for two pumps. **2nd** Nothem, **Roll Call Vote** Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Esquivel-Yes, Nothem-Yes. **Motion carried** (5-0).

7. REPORTS.

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson asked if anyone knows anyone who might be able to be the lead person for the Weld Food Bank. Mayor Nelson and Trustee Esquivel said they would volunteer.

Board of Trustees

Trustee Esquivel asked if there is any information about the gas station on Railroad that is for sale. Town Administrator Peterson stated that the Town and the Planner would like to sit down with the owners and discuss the development of their site.

8. EXECUTIVE SESSION:

Motion Nothem, Motion to move out of the regular meeting and go into executive session at 7:44 P.M. to consider personnel matters pursuant to C.R.S. § 24-6-402(4)(f) with just the Mayor and Trustees present. 2nd Castro. All voted Aye. Motion carried (5-0).

Regular meeting was reconvened at 8:51 P.M.

9. ADJOURNMENT:

Motion Nothem, Motion to adjourn, 2nd Castro. All voted Aye. Motion carried (5-0).

Mayor Nelson adjourned the meeting at 8:55 P.M.

TOWN OF GILCREST

ATTEST:


Gail Odenbaugh, Town Clerk




Steve Nothem, Mayor Pro-tem

**2017 Weld County Liens - Town of Gilcrest
Exhibit A**

County "R" #	Total to Lien	County Fee 10%	Total
R4466086	\$ 1,353.47	\$ 150.39	\$ 1,503.86
R4434886	\$ 1,293.47	\$ 143.72	\$ 1,437.19
		TOTAL	\$ 2,941.04