

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
December 5, 2017  
Regular Meeting 7:00 P.M.**

**1. CALLED TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the agenda as written, 2<sup>nd</sup> Giardino. All voted Aye.  
Motion carried (6-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

**Supplemental Appropriation to the 2017 Budget**

Mayor Nelson recessed the regular portion of the meeting and opened the Public Hearing at 7:01 PM for the purpose of hearing comments on a proposed amendment to the 2017 budget. The proposed amendment will add expenditure to the 2017 budget of \$154,595.

Town Administrator Peterson presented and briefly explained the proposed amendment and resolution.

Mayor Pro-tem Nothem adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:03 PM.

5. **CONSENT AGENDA:**

- a. Approval of Ordinance 2017-10 – Conditional Use Permit - 314 4<sup>th</sup> Street – on Second Reading
- b. Approval of Ordinance 2017-11 – Conditional Use Permit – 402 4<sup>th</sup> Street – on Second Reading
- c. Approval of Ordinance 2017-12 – Repealing Section 16-45, Subsection (7) of the Gilcrest Municipal Code - Home Occupations – on Second Reading
- d. Approval of Minutes of November 21, 2017 Meeting

*Motion Nothem, Motion to approve the Consent Agenda, 2<sup>nd</sup> Giardino, All voted Aye. Motion carried (6-0).*

6. **OLD BUSINESS:**

**Holiday Party**

Discussion

*Motion Nothem, Motion to allow up to \$2,000.00 to be spent for various kids in Gilcrest, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Tapia-Yes. Motion carried (6-0).*

**Lighting Contest**

Brief Discussion

**Resolution 2017-10 – Executive Session Recordings**

Discussion

*Motion Giardino, Motion to approve Resolution 2017-10 (Executive Session Recordings), 2<sup>nd</sup> Tapia, All voted Aye. Motion carried (6-0).*

7. **NEW BUSINESS:**

**Resolution 2017-12 – Adopting the Budget for the 2018 Budget Year**

Brief Discussion

*Motion Castro, Motion to approve Resolution 2017-12 Adopting the Budget for the 2018 Budget Year, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Tapia-Yes, Castro-Yes, Esquivel-Yes, Giardino-Yes, Meisner-Yes, Nothem-Yes. Motion carried (6-0).*

## **Resolution 2017-13 – Appropriating Sums of Money for the 2018 Budget Year**

### **Brief Discussion**

***Motion Nothem, Motion to approve Resolution 2017-13 Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the Town of Gilcrest, Colorado, for the 2018 Budget Year, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Giardino-Yes, Tapia-Yes. Motion carried (6-0).***

## **Resolution 2017-14 – Setting the Mill Levy for the 2018 Budget Year**

### **Brief Discussion**

***Motion Castro, Motion to approve Resolution 2017-14 Setting the Mill Levy for the 2018 Budget Year, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes, Meisner-Yes. Motion carried (6-0).***

## **Resolution 2017-15 – Approving a Supplement Appropriation for the 2017 Budget Year**

### **Brief Discussion**

***Motion Nothem, Motion to approve Resolution 2017-15 Approving a Supplemental Appropriation for the 2017 Budget Year, 2<sup>nd</sup> Meisner, Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes. Motion carried (6-0).***

## **Resolution 2017-16 – Setting Fees for the 2018 Budget Year**

### **Brief Discussion**

***Motion Esquivel, Motion to accept Resolution 2017-16 Setting Fees for the 2018 Budget Year, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Esquivel-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Tapia-Yes, Castro-Yes. Motion carried (6-0).***

## **Town of Platteville / Town of Gilcrest Code Enforcement Contract Amendment**

### **Discussion**

***Motion Nothem, Motion to approve the amended Code Enforcement Agreement with the Town of Platteville, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Giardino-Yes, Tapia-Yes, Meisner-Yes, Castro-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (6-0).***

## **Humane Society of Weld County Contract for 2018**

### **Brief Discussion**

***Motion*** Castro, ***Motion to approve the Humane Society of Weld County Agreement for 2018, 2<sup>nd</sup> Giardino, Roll Call Vote Trustee; Tapia-Yes, Castro-Yes, Esquivel-Yes, Giardino-Yes, Meisner-Yes, Nothem-Yes. Motion carried (6-0).***

## **Fourth Amendment to Employment Agreement – Town Administrator**

### **Brief Discussion**

***Motion*** Nothem, ***Motion to approve the Fourth Amendment, 2<sup>nd</sup> Tapia, Roll Call Vote Trustee; Nothem-Yes, Tapia-Yes, Esquivel-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes. Motion carried (6-0).***

## **8. REPORTS:**

### **Police Department**

Written Report

### **Public Works**

Town Administrator reported that the fencing is going in at the WWTP. Quality Well & Pump are moving dirt so that they can re-drill the well.

### **Town Administrator**

Written Report

Town Administrator Peterson reported that they will start delivering the Santa Cops gifts this week.

### **Board of Trustees**

Trustee Giardino stated that the internet is slow and he would like to see something done about it. Trustee Giardino would like to see a stop light at Main Street and Highway 85.

Trustee Nothem asked if we have started receiving a discount on our electric bill due to the solar garden. Town Administrator Peterson stated she didn't believe so and would look into it.

Mayor Nelson reported he went to an oil and gas meeting on December 4, 2017.

9. **APPROVAL OF BILLS:**

Discussion

**Motion** Castro, Motion to approve the bills in the amount of \$91,197.91 and allow Gail to pay any bills that come in prior to the next meeting, 2<sup>nd</sup> Nothem, **Roll Call Vote** Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Esquivel-Yes, Castro-Yes. **Motion carried** (6-0).

**Motion** Castro, Motion to change our January 2, 2018 meeting to January 9, 2018, 2<sup>nd</sup> Tapia, All voted Aye. **Motion carried** (6-0).

**Motion** Nothem, Motion to cancel the December 19, 2017 meeting, 2<sup>nd</sup> Tapia, All voted Aye. **Motion carried** (6-0).

10. **EXECUTIVE SESSION:**

None

11. **ADJOURNMENT:**

**Motion** Castro, Motion to adjourn, 2<sup>nd</sup> Tapia. All voted Aye. **Motion carried** (6-0).

Mayor Nelson adjourned the meeting at 8:16 P.M.

TOWN OF GILCREST



  
\_\_\_\_\_  
Jeff Nelson, Mayor

ATTEST:

  
\_\_\_\_\_  
Gail Odenbaugh, Town Clerk