

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
December 17, 2015
Special Meeting 7:00 P.M.**

1. CALL TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Mayor Pro-tem Nothem
- B. Roll Call: Trustees; Giardino, Castro, Meisner, Nothem present. Mayor Nelson, Trustees Tapia and Maes absent.
- C. Town Staff Present: Trudy Peterson, Town Administrator

2. APPROVAL OF THE REGULAR AGENDA:

Motion Meisner, Motion to accept the regular agenda as presented. 2nd Giardino. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. OLD BUSINESS:

Elm Street Traffic

Brief Discussion

Volunteer Appreciation

Brief Discussion

Dugouts

No Discussion

Logo Discussion

Brief Discussion

Motion Giardino, *Motion to place in the utility bill a request for suggestions for a new tagline or slogan. In March 2016, move forward with what has been received, 2nd Meisner. All voted Aye. Motion carried (4-0).*

Marijuana Discussion

Tabled until next meeting.

6. NEW BUSINESS:

Entity Agreement between the Statewide Internet Portal Authority (SIPA) of the State of Colorado and the Town of Gilcrest

Discussion

Motion Meisner, *Motion to approve the entity agreement between the Statewide Internet Portal Authority of the State of Colorado and the Town of Gilcrest authorizing Town Administrator Trudy Peterson to sign the agreement, 2nd Castro. All voted Aye. Motion carried (4-0).*

Authorization to Apply for a SIPA Grant for I-Pads

Discussion

Motion Nothem, *Motion to authorize Gail and/or Trudy to apply for a SIPA grant to purchase I-Pads for the Board, 2nd Castro. Three voted Aye, Trustee Giardino Vote Nay. Motion carried (3-Yes, 1-No). Trustee Giardino explained that his "No" vote was due to the cost of I-Pads.*

Agreement for Consultant Services – McCool Development Solutions – Land Development User Guides & Economic Development Strategies/Code Update

Discussion

Lorenz Well – Resumption of Pumping

Motion Nothem, *Motion to authorize town staff to resume dewatering pumping at the Lorenz well, 2nd Giardino, All voted Aye. Motion carried (4-0).*

Proposed Amendment to the Milliken Comprehensive Plan

Motion Giardino, *Motion to authorize Brea Pafford to attend the Milliken Planning Commission Public Hearing to testify on behalf of the Town of Gilcrest, 2nd Meisner. All voted Aye. Motion Carried (4-0).*

Motion Nothem, Motion to authorize the letter drafted by the planner to Milliken with an added paragraph addressing the short timing of the referral, 2nd Giardino. All voted Aye. Motion carried (4-0).

Second Amendment to the Employment Agreement for the Town Administrator

Motion Giardino, Motion to approve the 2nd amendment to the employee agreement of the Town Administrator to increase the annual salary from \$47,380.00 by 3% to \$48,801.40, 2nd Castro, Roll Call Vote Trustee; Nothem-Yes, Giardino-Yes, Meisner-Yes, Castro-Yes. Motion carried (4-0).

Weld County Referral – RECX15-0156 – 14339 WCR 44

Motion Giardino, Motion to answer with “we have reviewed the request and find no conflicts with our interests” with regard to the Weld County Referral #RECX15-0156 – 14339 WCR 44, 2nd Nothem. All voted Aye. Motion carried (4-0).

Weld County Referral – RECX 15-0157 – 21134 WCR 29 Discussion

Motion Giardino, Motion to answer with “we have reviewed the request and find no conflicts with our interests” with regard to the Weld County Referral #RECX15-0157 – 21134 WCR 29, 2nd Nothem. All voted Aye. Motion carried (4-0).

7. REPORTS:

Chief of Police

None

Public Works

None

Town Administrator

Administrator Peterson noted that there was a written update to the earlier written report placed on the board table for each Trustee.

Board of Trustees

Trustee Castro had a couple of concerns. One that the Board was not notified that the Town Hall was closed on the 15th due to the snow storm and two, did not want to pay staff for the closure. Town Administrator Peterson will draft a protocol for closing town hall due to weather for Board consideration.

Trustee Castro was also concerned about Mayor Nelson's actions earlier when he briefly entered the meeting then left.

Trustee Castro reported that the Christmas Party went well. There were 65 sacks made and only 12 to 15 sacks were left over. She stated that to receive a sack, a determination was made to be 10 years old and under.

Trustee Nothem suggested that setting up town email's for all the board members would possibly help communications with the board. He also stated that he felt that proceeding with the meeting at 7:00 pm without Mayor Nelson, was appropriate.

8. APPROVAL OF MEETING MINUTES:

Motion Castro, Motion to approve the meeting minutes of November 24, 2015 and December 1, 2015. 2nd Giardino, All voted. **Motion carried** (4-0).

9. APPROVAL OF BILLS:

Motion Castro, Motion to approve the bills in the amount of \$26,462.16, 2nd Nothem, **Roll Call Vote** Trustee; Meisner-Yes, Castro-Yes, Giardino-Yes, Nothem-Yes. **Motion carried** (4-0).

Motion Castro, Motion to approve the remaining bills in the amount of \$900.00, 2nd Nothem, **Roll Call Vote** Trustee; Castro-Yes, Meisner-Abstain, Giardino-Yes, Nothem-Yes. **Motion carried** (3-Yes, 1-Abstention).

10. EXECUTIVE SESSION:

None

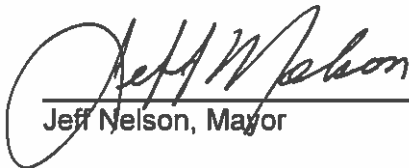
11. ADJOURNMENT 8:42 PM:

Motion Giardino, Motion to adjourn at 8:42 pm, 2nd Castro. All voted Aye. **Motion carried** (4-0).

Mayor Pro-Tem Nothem adjourned the meeting at 8:42 pm.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk