

LIST NAME AND ADDRESS OF SCHOOLS	Number of Years Completed	Diploma/ Degree/Certificate	Subjects Studied
High School or GED: _____			
College or University: _____			
Vocational or Technical: _____			
What skills or additional training do you have that relate to the job for which you are applying: _____ _____			
What machines or equipment can you operate that relate to the job for which are you applying? _____ _____			
Can you speak both English and Spanish? _____		Can you write both English or Spanish? _____	
LICENSES AND CERTIFICATIONS: Professional/Trade: _____ Level: _____ Expires: _____			

List the names of employers in consecutive order with present or last employer listed first. Account for all periods of time including military service and any periods of unemployment. If self-employed, give name and supply business references. NOTE: A job offer may be contingent upon acceptable references from current and former employers, please let us know if you do not want us to contact an employer. Please use a blank sheet of which paper if you need more room.

Name of Employer	Job Title and Duties		
Address	Dates of Employment (MO/YR) From:		To:
City, State, Zip Code	Pay: Start \$	Final \$	
Supervisor(s)	Telephone	Reason for Leaving	

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City, State, Zip Code	Pay: Start \$	Final \$	
Supervisor(s)	Telephone	Reason for Leaving	

Have you worked or attended school under any other names?	YES	NO	
If yes, give names: _____			
Are you presently employed?	YES	NO	
If yes, whom do you suggest we contact? _____			

Give three references, not relatives, and familiar with your **work** ability:

	Name	Address	Phone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre-and/or post-employment drug screen as a condition of employment, if required. I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

I have read, understand and by my signature consent to these statements.

Signature _____ Date _____