

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
March 6, 2018
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:03 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda and pull out approval of bills under Consent Agenda and make them item "f" under New Business, 2nd Tapia. All voted Aye. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Approval of Minutes of February 20, 2018 meeting.

Motion Nothem, Motion to approve the Consent Agenda, 2nd Meisner. All voted Aye. Motion carried (5-0).

5. OLD BUSINESS:

Potential for Art Installations on Dugout Walls

No Discussion

Easter Egg Hunt

Discussion

2018 Holiday Event

No Discussion

Agreement for Municipal Jail Services – Weld County

No Discussion

Movie in the Park

Discussion – Change August 17, 2018 date to August 24, 2018

6. NEW BUSINESS:

Contract Award – Birch Street Paving Project

Discussion

***Motion** Castro, Motion to award Don Kehn Construction for the Birch-Stockton Intersection Project, 2nd Nothem, **Roll Call Vote** Trustee; Tapia-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes. **Motion carried** (5-0).*

Proclamation – RSVP of Weld County

Brief Discussion

***Motion** Castro, Motion to approve a proclamation recognizing RSVP of Weld County, 2nd Tapia. All voted Aye. **Motion carried** (5-0).*

After Prom Party Contribution

Discussion

***Motion** Castro, Motion to donate \$300 to the After Prom Party at Valley High School, 2nd Tapia, **Roll Call Vote** Trustee; Castro-Yes, Esquivel-Yes, Nothem-Yes, Tapia-Yes, Meisner-Yes, **Motion carried** (5-0).*

Gilcrest Garden Market

Discussion

Sale of Old Projector

Discussion

Motion Castro, Motion to put up the old projector for sealed bid and allow staff and Board members of the Town of Gilcrest to bid, 2nd Tapia, All voted Aye. Motion carried (5-0).

Approval of Bids

Town Administrator Peterson requested an addition to the bills in the amount of \$108,048.21 for GLH Construction, Inc. for the 12th Street Sewer Manhole Project. This bill is strictly for the sewer repair and does not include the asphalt or concrete repairs.

Motion Esquivel, Motion to approve the bills in the amount of \$126,241.05, 2nd Tapia, Roll Call Vote Trustee; Tapia-Yes, Meisner-Yes, Castro-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (5-0).

7. REPORTS:

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson reported that the dewatering well is in operation and the groundwater has dropped six inches from Wednesday to Monday.

Town Administrator Peterson reported that no QMAC vehicles can be ordered until a "Buy American Waiver" has been received from the federal DOT. To date they are not even accepting applications. All applications from the 4th quarter of 2016 forward are being held. CDOT cannot get a commitment from anyone as to when they will begin accepting applications again. As such, there is no date as to when the Town of Gilcrest or other agencies will be able to get their 2016 and 2017 vehicles.

Town Administrator Peterson reported that the Highway 85 overlay between Fort Lupton to Highway 66 will be completed in 2018.

Town Administrator Peterson reported that the Interchange at Highway 85 and County Road 44 is under design and the Highway 85 access closures are in process.

Board of Trustees

Trustee Esquivel stated that some residence have shared their concerns about the amount of time allowed to comply with the code issues.

Trustee Meisner reported she saw a sectional couch in the yard at a house on 12th Street and a trailer on an unimproved surface at the same house. She is also stated she still has concerns with residential sidewalk snow removal.

Trustee Castro asked what type of business Manny Agripino is operating and asked if he had a town license. Town Administrator Peterson stated he had a license in 2017 but was unsure if he had a license for 2018.

Trustee Tapia asked if code enforcement has done anything about the orange semi parking on 5th Street between Starbird and Elm Street. Town Administrator Peterson stated she does not know if code enforcement has done anything and that she has not personally seen it.

Mayor Nelson reported that he would not be participating in Easter or Christmas projects due to his religious beliefs.

8. **EXECUTIVE SESSION:**

None

9. **ADJOURNMENT:**

Motion Castro, Motion to adjourn, 2nd Tapia. All voted Aye. Motion carried (5-0).

Mayor Nelson adjourned the meeting at 8:09 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk