

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
May 1, 2018
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Pro-tem Nothem, Trustees; Castro, Giardino, Meisner, Tapia arrived at 7:06 P.M.
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Giardino, Motion to accept the agenda as modified (New Business, Item e, Notice of Inquiry from Weld County Planning), 2nd Meisner. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

Glen Fritzler – 2909 CR 33, LaSalle, CO - Groundwater Issue
Larry Ray – 18690 CR 29, Platteville, CO – Groundwater Issue
JoAnn Herrera – 102 8th Street, Gilcrest, CO – Blowing Sand Issue
Max Ulrich – 19401 CR 33, LaSalle, CO – Groundwater Issue
JoAnn Maes – 413 12th Street, Gilcrest, CO – Groundwater Issue

4. CONSENT AGENDA:

- a. Approval of Minutes of April 17, 2018 Meeting.
- b. Approval of Bills

Motion Giardino, Motion to approve the Consent Agenda as written, 2nd Tapia. Roll Call Vote Trustee; Castro-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes. Motion carried (5-0).

5. **OLD BUSINESS:**

Potential for Art Installations on Dugout Walls

Brief Discussion

2018 Holiday Event

No Discussion

Movie in the Park

Brief Discussion

Gilcrest Garden Market

No Discussion

RFP for Engineering Services

Discussion

Motion Castro, ***Motion*** to accept the recommendation and enter into a standard contract with Element Engineering, LLC, 2nd Meisner. ***Roll Call Vote*** Trustee; Meisner-Yes, Tapia-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. ***Motion carried*** (5-0).

25th Anniversary Reception – Bob Meisner

Brief Discussion

High Groundwater Issue

Presentation of Groundwater Issue by Robert E. Longenbaugh, P.E. - Retired Consultant Engineer

Brief recess - 7:56 P.M.

Back in session - 8:00 P.M.

6. **NEW BUSINESS:**

Birch/Stockton Project Change Order

Discussion

Motion Castro, Motion to approve the Birch/Stockton project change order, 2nd Meisner. Roll Call Vote Trustee; Tapia-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes, Nothem-Yes. Motion carried (5-0).

Proclamation – Municipal Clerk’s Week

Discussion

Motion Giardino, Motion to approve the Proclamation recognizing May 6th through May 12th as Municipal Clerk’s Week. 2nd Castro. All voted Aye. Motion carried (5-0).

Proclamation – National Public Works Week

Discussion

Motion Giardino, Motion to approve the Proclamation recognizing May 20th through May 26th as National Public Works Week. 2nd Meisner. All voted Aye. Motion carried (5-0).

Meeting Schedule for May 15, 2018

Discussion

Motion Castro, Motion to cancel the regular scheduled meeting on the 15th of May and hold a special meeting on the 29th of May. 2nd Tapia. All voted Aye. Motion carried (5-0).

Notice of Inquiry

Discussion

Motion Castro, Motion to give the Town Administrator the task of responding to the Notice of Inquiry as recommended by McCool Development Solutions regarding home office for transferring milk from farm to milk receiving facilities. 2nd Meisner. All voted Aye. Motion carried (5-0).

7. REPORTS:

Public Works

Robert Meisner, Public Works Foreman reported that the manholes are working well. He also reported that the streets (Birch Street and 12th Street) are paved and there is still some cement work left.

Town Administrator

Town Administrator Peterson reported that the Town received a submittal from Mr. Chacon for the sewer line extension.

Town Administrator Peterson reported M Squared is scheduled for court next week and that we have a new prosecutor.

Town Administrator Peterson discussed some of the blowing sand issues around town and after some discussion with the Board she will send a letter to Paul Chacon to address the blowing sand issue on his property.

Board of Trustees

Mayor Pro-tem Nothem suggested that we promote the looks of our town and possibly budget a certain amount for home owner incentives.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Giardino, ***Motion to adjourn regular meeting, 2nd Tapia.*** All voted Aye. ***Motion carried***
(5-0).

Mayor Pro-tem Nothem adjourned the meeting at 8:32 P.M.

TOWN OF GILCREST



ATTEST:



Gail Odenbaugh, Town Clerk



Jeff Nelson, Mayor