

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
June 19, 2018
Regular Meeting 6:30 P.M.**

1. **CALLED TO ORDER: 6:30 P.M.**

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Public Works Foreman, Robert Meisner, Town Attorney, Corey Hoffmann

2. **APPROVAL OF THE REGULAR AGENDA:**

Motion Nothem, Motion to approve the agenda with changes of moving "7c" under New Business to "2b" and with the addition of "e" under New Business, Resolution 2018-05, 2nd Giardino. All voted Aye. Motion carried (6-0).

First Reading Proposed Ordinance 2018-03 – Establishing of a Municipal Court of Record

Discussion

Motion Nothem, Motion to approve Ordinance 2018-03 converting to a "Court of Record" vs. "Court Not of Record". 2nd Tapia. Roll Call Vote Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Giardino-Yes, Castro-Yes, Meisner-Yes. Motion carried (6-0).

3. **EXECUTIVE SESSION:**

Motion Nothem, Motion to move out of the regular meeting and go into executive session to hold a conference with the town's attorney to receive legal advice on specific legal questions pursuant to C.R.S. § 24-6-402(4)(b) at about 6:34 P.M. to include Randy Weiner, Jordan Vogel, Corey Hoffmann, Town Administrator Trudy Peterson and excuse Gail. 2nd Tapia. Roll Call Vote Trustee; Giardino-Yes, Tapia-Yes, Nothem-Yes, Castro-Yes, Meisner-Yes, Esquivel-Yes. Motion carried (6-0).

Regular meeting was recessed at 6:41 P.M. for the Executive Session.

The public was invited to return to the board room for the Regular Meeting and the Regular meeting was reconvened at 7:58 P.M.

4. **PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

(Speakers limited to three (3) minutes).

None

5. **CONSENT AGENDA:**

- a. Approval of Minutes of May 29, 2018 Meeting.
- b. Approval of Bills
- c. Weld County Referral – USR18-0047 – 17461 WCR 25
- d. Weld County Referral – SUBX18-0025 – 17461 WCR 25
- e. Weld County Referral – 1AMRECX18-89-1177 – WCR 44 and Niobrara Blvd

Motion Castro, Motion to approve the Consent Agenda with the correction of meeting minutes for May 29th not May 30th, 2nd Nothem. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes. Motion carried (6-0).

6. **OLD BUSINESS:**

Potential for Art Installations on Dugout Walls

None

2018 Holiday Event

None

Movie in the Park

Discussion

“Ferdinand” – July 20th – Trustee Nothem and Trustee Tapia will set up for the movie.
“Isle of Dogs” – August 24th – Mayor Nelson and Trustee Esquivel will set up for the movie.

Gilcrest Garden Market

Discussion – Farmers Market and BBQ tentatively set to start at 5:00 P.M. on August 24th.

High Groundwater

None

7. **NEW BUSINESS:**

Resolution 2018-04 – Lodging Tax

Discussion

Motion Castro, *Motion to approve Resolution 2018-04 - Approving a Ballot Question on the November Ballot – Lodging Tax, 2nd Nothem. All voted Aye. Motion carried (6-0).*

First Reading Proposed Ordinance 2018-02 – Lodging Tax

Discussion

Motion Castro, *Motion to approve Ordinance 2018-02 - Enacting a Lodging Occupation Tax. 2nd Nothem. All voted Aye. Motion carried (6-0).*

Colorado Cities and Town's Week

Discussion – Celebration week scheduled for September 10th – 16th and the reception is scheduled for September 11th.

Resolution 2018-05 – Emergency Mandatory Water Restrictions

Discussion

Motion Meisner, *Motion to approve Resolution 2018-05 – A Resolution Establishing Mandatory Watering Restrictions for the Town of Gilcrest, 2nd Tapia. All voted Aye. Motion carried (6-0).*

8. **REPORTS:**

Police Department

Written Report

Public Works

Robert Meisner thanked the Board for his reception and recognizing his 25 years of service.

Town Administrator

Written Report (Written Report)

Town Administrator Peterson reported that she issued four more code enforcement notices since the writing of her written report.

Board of Trustees

Trustee Meisner stated she is for hiring our own Code Enforcement.

Trustee Castro asked if staff could look into having a company come to Gilcrest for shredding documents.

Trustee Tapia reported there were kids throwing rocks at the library and it appeared that they came from the 4-plex from across the street.

Trustee Castro asked if the caution tape can be removed from the empty gas station.

9. ADJOURNMENT:

Motion Giardino, *Motion to adjourn regular meeting at 8:38 P.M., 2nd Tapia. All voted Aye. Motion carried (6-0).*

Mayor Nelson adjourned the meeting at 8:38 P.M.

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk