

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
July 17, 2018
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Castro, Giardino, Meisner, Esquivel, Nothem
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda. 2nd Giardino. All voted Aye. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. RECOGNITION OF 5 YEARS OF SERVICE – GAIL ODENBAUGH:

Mayor Jeff Nelson presented Gail Odenbaugh, Town Clerk/Treasurer with a certificate and a gift card for her five years of services.

5. CONSENT AGENDA:

- a. Approval of Minutes of July 3, 2018 and July 10, 2018 Meetings.
- b. Approval of Bills

Motion Giardino, ***Motion to approve the Consent Agenda, 2nd Nothem. Roll Call Vote*** Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. ***Motion carried*** (5-0).

6. **OLD BUSINESS:**

Potential for Art Installations on Dugout Walls

None

2018 Holiday Event

None

Movie in the Park

Brief Discussion

Gilcrest Garden Market

Discussion

Motion Nothem, ***Motion to spend up to \$200.00 on two signs for the Gilcrest Garden Market, 2nd Giardino. Roll Call Vote*** Trustee; Esquivel-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Castro-Yes. ***Motion carried*** (5-0).

High Groundwater

Discussion

Colorado Cities and Town's Week

Discussion – Trustee Castro nominated Don Rangel and his administrative staff and set the celebration time for 6:30 pm.

7. **NEW BUSINESS:**

Memorandum of Intergovernmental Agreement with Weld County for a Coordinated Election

Discussion

Motion Castro, ***Motion to approve the Intergovernmental Agreement with Weld County for a Coordinated Election, 2nd Meisner. All voted Aye. Motion carried*** (5-0).

Weld County Referral – 18598 WCR 29 – Use by Special Review

Discussion

Motion Meisner, Motion to answer the referral as recommended by our planner. 2nd Castro, All voted Aye. Motion carried (5-0).

Gilcrest Beautification

Discussion

Audit Report for 2017 Fiscal Year

Delayed until after Town Administrators report – Auditors Arrived at 7:42 PM

Presentation of the 2017 Audit by Tyra Litzau, Audit Director and Eryn Tolooee, Senior Auditor of Anton Collins Mitchell, LLP

Motion Nothem, Motion to approve the audit report for the 2017 fiscal year, 2nd Meisner. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Giardino-Yes. Motion carried (5-0).

8. REPORTS:

Public Works

Bob Meisner reported that street sweeping will begin tomorrow (July 18, 2018).

Town Administrator

Written Report

Town Administrator Peterson updated the Board with the progress made on the code enforcement and the hiring possibilities for a code enforcement company.

Trustee Castro asked if Paul Chacon contacted Town Administrator Peterson about the house on Starbird Street. Town Administrator Peterson stated he had not.

Trustee Castro stated she is concerned about the deck over at Mama Ruth's Pizza. Town Administrator Peterson stated she would speak with SafeBuilt.

Board of Trustees

None

9. **ADJOURNMENT:**

*Motion Castro, Motion to adjourn regular meeting at 8:11 P.M., 2nd Giardino. All voted Aye.
Motion carried
(5-0).*

Mayor Nelson adjourned the meeting at 8:11 P.M.

TOWN OF GILCREST



ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk

Steve Nothem

Steve Nothem, Mayor Pro-tem