

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
November 20, 2018
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Pro-tem Nothem, Trustees; Tapia, Castro, Giardino, Meisner, Esquivel
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the agenda. 2nd Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

Mayor Pro-tem Nothem recessed the Regular Board Meeting and enter into a Public Hearing at 7:02 PM.

Public Hearing on the Proposed Budget for the 2019 Fiscal Year

Town Administrator Peterson presented and explained the 2019 Proposed Budget.

No public comments.

Mayor Pro-tem Nothem adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:27 PM.

5. **EXECUTIVE SESSION:**

Motion Castro, Motion to go into executive session to consider personnel matters pursuant C.R.S. § 24-6-402(4)(f). 2nd Tapia. All voted Aye. Motion carried (6-0).

Regular meeting was reconvened at approximately 7:56 P.M.

6. **CONSENT AGENDA:**

- a. Approval of Minutes of the November 6, 2018 Meeting
- b. Approval of Bills

Town Clerk/Treasurer Odenbaugh requested an addition to the bills for postage in the amount of \$550.00 to USPS. She explained that it was for utility billing and sales tax and occupation tax notices.

Motion Castro, Motion to approve the Consent Agenda with the addition of Town Clerk/Treasurer Odenbaugh's request, 2nd Tapia. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Giardino-Yes. Motion carried (6-0).

7. **OLD BUSINESS:**

Potential for Art Installations on Dugout Walls

None

Community Holiday Event

The Board would like a pizza party again this year for the Gilcrest Elementary School.

Motion Castro, Motion to have a pizza party not exceed \$2,400.00, 2nd Tapia. Roll Call Vote Trustee; Esquivel-Yes, Nothem-Yes, Giardino-Yes, Meisner-Yes, Tapia-Yes, Castro-Yes. Motion carried (6-0).

Code Discussion MH Zoning

None

Administrator Review

None

8. **NEW BUSINESS:**

Swearing in of New BOT Members

Town Clerk/Treasurer Odenbaugh administered the oath of office for Sylvia Esquivel, David Tapia, Jason Albert, and Steve Nothem as Trustee.

Mayor Pro-tem Nothem and the rest of the Board thanked Trustee Giardino for his service.

Trustee Giardino stepped down and Trustee Albert took his seat.

First Reading – Ordinance 2018-08 – Court Surcharges

Brief Discussion

Motion Meisner, Motion to approve on first reading Ordinance 2018-08 regarding court surcharges, 2nd Tapia. **Roll Call Vote** Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. **Motion carried** (6-0).

Resolution 2018-07 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection

Brief Discussion

Motion Meisner, Motion to approve Resolution 2018-07 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection, 2nd Tapia. **Roll Call Vote** Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-No, Castro-Yes, Meisner-Yes. **Motion carried** (6-0).

9. REPORTS:

Police Department

Written Report

Trustee Castro would like to see the police department do some sort of training at the high school for the train crossings at intersections in light of the train accident today killing two young girls.

Town Administrator

Written Report

Board of Trustees

Trustee Esquivel asked if we were going to replace the fence at the wastewater treatment facility. Town Administrator Peterson stated the Board had decided not to replace the fence due to cost.

Trustee Meisner asked about the donation box with all the mattresses in front of Mama Ruth's Pizza. Town Administrator Peterson stated it was now in the abatement stage. She also asked about the weeds at the Solar Garden. Town Administrator Peterson stated she will talk to Code Enforcement about the weeds and the prairie dogs.

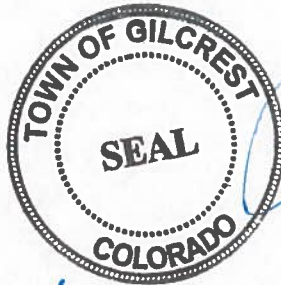
Trustee Castro asked if something could be put in the newsletter about keeping the vehicles off the snow route. Town Administrator stated she would put it in the January newsletter since the December newsletter is done.

10. **ADJOURNMENT:**

Motion Castro, *Motion to adjourn the regular meeting at 8:34 P.M., 2nd Tapia. All voted Aye. Motion carried (6-0).*

Mayor Pro-tem Nothem adjourned the meeting at 8:34 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk