

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
May 7, 2019
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Albert, Nothem
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda as written. 2nd Tapia. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Approval of Minutes of the April 16, 2019 Regular Meeting and the April 29, 2019 Special Meeting
- b. Approval of Bills
- c. Weld County Referral LAP19-0005 – Pipeline Lateral – Vicinity WCR 38 and WCR 33
- d. Weld County Referral ZPMH19-0019 – Temporary Use Permit – 16226 WCR 38

Motion Castro, Motion to approve the Consent Agenda, 2nd Tapia. Roll Call Vote Trustee; Castro-Yes, Nothem-Yes, Tapia-Yes, Albert-Yes. Motion carried (4-0).

5. **PUBLIC HEARING:**

Ordinance 2019-07 Adopting by Reference the following Codes: The International Building Code (2018 Edition); The International Residential Code (2018 Edition); The International Fuel Gas Code (2018 Edition); The International Plumbing Code (2018 Edition); The International Mechanical Code (2018 Edition); The International Existing Building Code (2018 Edition); The International Property Maintenance Code (2018 Edition); The International Swimming Pool & Spa Code (2018 Edition); and the International Energy Conservation Code (2012 Edition)

Mayor Nelson recessed the Regular Board Meeting and enter into a Public Hearing at 7:01 PM.

Larry Lorentzen reported that the required notice had been published.

No public comments.

Mayor Nelson adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:03 PM.

Motion Nothem, Motion to adopt on second reading Ordinance 2019-07, 2nd Tapia. Roll Call Vote Trustee; Albert-Yes, Tapia-Yes, Nothem-Yes, Castro-Yes. Motion carried (4-0).

6. **OLD BUSINESS:**

Potential for Art Installations on Dugout Walls

None

PDC Sponsored BBQ

Brief Discussion

Gilcrest Beautification Committee

Discussion – Trustee Nothem updated the Board with some suggestion for beautification. Trash cans, signs, lamps, and benches were mentioned. The committee would like the next meeting of June 20, 2019 be published in the Town Newsletter and have a town-wide survey done in August.

7. **NEW BUSINESS:**

Proclamation – National Public Works Week

Brief Discussion

Motion Nothem, Motion to approve the Proclamation recognizing May 19th through May25th as National Public Works Week. 2nd Albert. All voted Aye. Motion carried (4-0).

8. REPORTS:

Town Administrator

Written Report

Town Administrator Lorentzen summarized his report and added that there will be a public hearing on June 18, 2019 and that the water levels are staying the same.

Board of Trustees

Trustee Albert reported that a resident was concerned about a neighbor burning because of a health issue. He suggested that residents notify their neighbors when they are going to burn.

Trustee Castro reported a couple of code violations on County Road 31. She also asked that we encourage the residents in the monthly newsletter to keep their properties looking nice.

Trustee Albert suggested a sidewalk be put in to get to the Municipal Park on the west side of County Road 31 from 12th Street. Mayor Nelson asked for it to be put on the next agenda.

Mayor Nelson expressed a concern about a vacant house. Town Administrator Lorentzen reported that the property owner has been issued a summons and is now in the court process.

Trustee Nothem asked for a map of Gilcrest with addresses be put in their packet behind the zoning map.

9. EXECUTIVE SESSION:

None

10. ADJOURNMENT:

Motion Albert, *Motion to adjourn the regular meeting at 7:44 P.M., 2nd Tapia. All voted Aye. Motion carried (4-0).*

Mayor Nelson adjourned the meeting at 7:44 P.M.

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk