

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
June 4, 2019  
7:00 P.M.**

**1. CALLED TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Castro, Albert, Nothem; Trustee Meisner arrived at 7:09 PM
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda as written. 2<sup>nd</sup> Albert. All voted Aye. Motion carried (4-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

Brandy Albert, 1102 Birch Street, Gilcrest, CO – Fencing code concern.

**4. CONSENT AGENDA:**

- a. Approval of Minutes of the May 21, 2019 Regular Meeting
- b. Approval of Bills

*Motion Castro, Motion to approve the Consent Agenda with the approval of minutes on May 21st and the approval of bills, 2<sup>nd</sup> Nothem. Roll Call Vote Trustee; Castro-Yes, Nothem-Yes, Tapia-Yes, Albert-Yes. Motion carried (4-0).*

**5. OLD BUSINESS:**

**PDC Sponsored BBQ**

Brief Discussion

## **Movie in the Park**

Discussion

Movie Staffing:

June – Trustee Albert

July – Trustee Tapia

August – Trustees Esquivel, Albert and Tapia

Trustee Meisner arrived at 7:09 PM

## **6. NEW BUSINESS:**

### **2018 Audit Presentation by Anton Collins Mitchel LLP**

Presentation of the 2018 Audit by Steven Bolz, Senior Audit Manager of ACM, LLP. Steven Bolz explained that their business name is now just ACM, LLP.

***Motion Nothem, Motion to accept the audit report for the 2018 fiscal year, 2<sup>nd</sup> Tapia. Roll Call Vote Trustee; Tapia-Yes, Castro-Yes, Albert-Yes, Meisner-Yes, Nothem-Yes. Motion carried (5-0).***

### **Liquor License Renewal – Mama Ruth’s Pizza Shop**

Tabled until next meeting.

## **7. REPORTS:**

### **Town Administrator**

Written Report

### **Board of Trustees**

Trustee Meisner asked that code enforcement look at the weeds at the solar garden.

Trustee Castro would like the Town Entrance Signs and Street Paving be put on the next agenda.

Trustee Castro also reported that she received an email from a resident about a resident who is unhappy about the Beautification Committee and that he may be at the next meeting.

Trustee Tapia asked if the Board received the email from Town Administrator Lorentzen regarding a police department incident. They responded that they did.

Mayor Nelson asked if Town Administrator Lorentzen attended the Technical Committee on Friday. He reported that he did attend and there was nothing new to report.

8. **EXECUTIVE SESSION:**

None


9. **ADJOURNMENT:**

***Motion*** Albert, ***Motion to adjourn the regular meeting at 8:04 P.M., 2<sup>nd</sup> Tapia. All voted Aye.***  
***Motion carried (5-0).***

*Mayor Nelson adjourned the meeting at 8:04 P.M.*

TOWN OF GILCREST



  
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Jeff Nelson, Mayor

ATTEST:

  
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Gail Odenbaugh, Town Clerk