

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
September 17, 2019
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

A. Pledge of Allegiance

B. Roll Call: Mayor Pro tem Nothem, Trustees; Castro, Albert, Meisner, Esquivel
Trustee Tapia arrived at 7:02 pm.

C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town
Clerk/Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

*Motion Meisner, Motion to approve the agenda with said changes (No Police Department
Quarterly Report and the CIRSA Renewals are for 2020 not 2019). 2nd Albert. All voted
Aye. Motion carried (5-0).*

Trustee Tapia arrived at 7:02 pm.

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

a. Approval of Minutes for September 5, 2019

b. Approval of Bills

c. Weld County Referral LAP19-0021 – DCP Operating Company, LP Gas Main - WCR
35 & WCR 38

d. Weld County Referral USR19-0054 – Sunshare LLC, 12 MW Solar Garden - WCR 46
& WCR 31

e. Weld County Referral USR19-0059 – Oak Leaf Solar 42 LLC, 2 MW Solar Garden
WCR 38 & WCR 25

Motion Castro, Motion to approve the Consent Agenda, 2nd Esquivel. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Tapia-Yes, Albert-Yes. Motion carried (6-0).

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

CIRSA Property/Casualty and Worker's Compensation Renewals for 2020

Discussion

Motion Esquivel, Motion to accept the 2020 preliminary quotes from CIRSA for the property/casualty and worker's compensation insurance, 2nd Tapia. Roll Call Vote Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. Motion carried (6-0).

Employee Health Insurance Plans Renewal

Discussion

Motion Esquivel, Motion to continue with the Public Sector Health Care Group for employee health insurance, 2nd Tapia. Roll Call Vote Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Meisner-Yes. Motion carried (6-0).

CML District 2 Meeting

Discussion – Larry Lorentzen will attend.

7. **REPORTS:**

Police Report

Written Report

Code Enforcement

Written Report – Trustee Meisner asked about the weeds at the solar farm. Town Administrator Lorentzen explained that they are working to get a maintenance schedule in place.

Town Administrator

Written Report

Town Administrator Lorentzen confirmed the time for the work session on September 24, 2019 to be 6:30 pm.

Board of Trustees

Trustee Esquivel asked if anyone called the town hall about having a parade and if a permit was required. Town Administrator Lorentzen stated that a church did call and ask if they could have a parade and that there was not a permit required.

Trustee Tapia asked about the dust control at the school. He feels it is becoming a safety issue. Town Administrator Lorentzen stated he will reach out to the Weld RE-1 Superintendent.

Trustee Nothem asked if public works has received their new pickup. Public Works Foreman Meisner stated not yet due to some recall repairs.

8. **EXECUTIVE SESSION:**

None

9. **ADJOURNMENT:**

Motion Albert, ***Motion to adjourn at 7:23 P.M., 2nd Esquivel.*** All voted Aye. ***Motion carried (6-0).***


Mayor Pro tem Nothem adjourned the meeting at 7:23 P.M.

TOWN OF GILCREST



ATTEST:


Gail Odenbaugh, Town Clerk


Steve Nothem, Mayor Pro tem