

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
November 19, 2019
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Castro, Albert, Esquivel, Nothem
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion** Nothem, Motion to accept the agenda with the addition of “b” under New Business for Social Media and Record Retention. 2nd Albert. All voted Aye. **Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

Public Hearing on the Proposed Budget for the 2020 Fiscal Year

Mayor Nelson recessed the Regular Board Meeting and entered into a Public Hearing at 7:03 PM.

Larry Lorentzen gave a brief explanation of the components of the proposed 2020 budget.

No public comments.

Motion** Castro, Motion to close the public hearing, 2nd Esquivel. **Roll Call Vote** Trustee; Nothem-Yes, Albert-Yes, Esquivel-Yes, Castro-Yes. **Motion carried (4-0).

Mayor Nelson closed the Public Hearing and reconvened the Regular Board Meeting at 7:06 PM.

5. **POLICE DEPARTMENT QUARTERLY REPORT:**

Written Report – Corporal Tony Lago summarized the Chief’s report and was available for questions.

6. **CONSENT AGENDA:**

- a. Approval of Minutes for November 5, 2019
- b. Approval of Bills
- c. Weld County Referrals RECX19-0140 Western Equipment & Truck / Sunshare LLC Two Lot Recorded Exemption WCR 46 & WCR 31, LAP 19-0024 DCP Midstream 24” Natural Gas Pipeline, WCR 38 & WCR 33

Motion Castro, Motion to accept the Consent Agenda, 2nd Nothem. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes. Motion carried (4-0).

7. **OLD BUSINESS:**

Ordinance 2019-11 Amending Code Concerning Dumpsters – 2nd Reading

Discussion

Motion Nothem, Motion to adopt Ordinance 2019-11 on Second Reading, “An Ordinance Amending Section 7-2 and 7-22 and Creating a New Section 7-25 of the Town of Gilcrest Municipal Code Regarding Trash Dumpsters”. 2nd Albert. All voted Aye. Motion carried (4-0).

8. **NEW BUSINESS:**

Resolution 2019-09 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection

Discussion

Motion Nothem, Motion to approve Resolution 2019-09 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection. 2nd Esquivel. Roll Call Vote Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Albert-Yes. Motion carried (4-0).

Social Media and Records Retention Issues

Discussion – Consensus is to discontinue all social media except the web page.

9. **REPORTS:**

Code Enforcement

Written Report

Town Administrator

Written Report

Town Administrator Lorentzen reported that he met with Mike Hager, Element Engineering, Robert Meisner, Public Works Foreman, and John Baker, Public Works Worker on November 19, 2019 on the findings and cost estimates on the sewer collection system.

Town Administrator Lorentzen stated that Trustee Meisner requested that we ask the Board what the dollar limit per plate is for the Holiday dinner and if a Saturday is acceptable. The consensus was up to \$50 per plate and that Saturday was acceptable.

Town Administrator Lorentzen reported that he researched the manual on the Uniform Traffic Control Devices and the Town of Gilcrest is required, by law, to follow those guidelines. When looking at Elm Street, a stop sign cannot be used as a speed control item. He reviewed the criteria required to install a stop sign and did not see that the Town meets the criteria to install stops signs on Elm Street.

Board of Trustees

Trustee Nothem asked if the Board could receive an updated report on the gas plume from Palmetto Environmental Group, LLC.

10. EXECUTIVE SESSION:

None

11. ADJOURNMENT:

Motion Albert, Motion to adjourn at 8:04 P.M., 2nd Castro. All voted Aye. Motion carried (4-0).

Mayor Nelson adjourned the meeting at 8:04 P.M.

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk