

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
December 3, 2019
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Protem Nothem, Trustees; Tapia, Castro, Albert, Esquivel, Mayor Nelson arrived 7:20 P.M.
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Mike Hager, Engineer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to accept the agenda as is. 2nd Tapia. All voted Aye. Motion carried (5-0).

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:
(Speakers limited to three (3) minutes).**

None

4. CONSENT AGENDA:

- a. Approval of Minutes for November 19, 2019
- b. Approval of Bills
- c. Weld County Referral RECX19-0151, Request for a recorded exemption, WCR 36/WCR 29

Motion Castro, Motion to approve the Consent Agenda, 2nd Esquivel. Roll Call Vote Trustee; Castro-Yes, Esquivel-Yes, Nothem-Yes, Tapia-Yes, Albert-Yes. Motion carried (5-0).

5. OLD BUSINESS:

None

6. **NEW BUSINESS:**

Presentation of PNA Study Results by Element Engineering

Mike Hager, Element Engineering presented the results of the PNA Study.

Mayor Nelson Arrived at 7:20 P.M.

Discussion – Consensus is to have Element Engineering pursue funding for the sewer collection system repairs as identified in the PNA Study.

Resolution 2019-10 Adopting a Budget for the Calendar Year Beginning January 1, 2020

Discussion

Motion Nothem, ***Motion to approve Resolution 2019-10 Adopting the 2020 Budget, 2nd*** Tapia. ***Roll Call Vote*** Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. ***Motion carried*** (5-0).

Resolution 2019-11 Appropriating Sums of Money to Various Funds for the 2020 Budget Year

Discussion

Motion Nothem, ***Motion to approve Resolution 2019-11 Appropriating Funds for the 2020 Budget, 2nd*** Esquivel. ***Roll Call Vote*** Trustee; Albert-Yes, Tapia-Yes, Nothem-Yes, Esquivel-Yes, Castro-Yes. ***Motion carried*** (5-0).

Resolution 2019-12 Setting Mill Levy for the 2020 Budget Year

Discussion

Motion Esquivel, ***Motion to approve Resolution 2019-12 Setting the Mill Levy for the 2020 Budget, 2nd*** Castro. ***Roll Call Vote*** Trustee; Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Tapia-Yes. ***Motion carried*** (5-0).

Resolution 2019-13 Setting Various Fees for the 2020 Budget Year

Discussion

Motion Castro, ***Motion to accept Resolution 2019-13 Setting Fees for the 2020 Budget, 2nd*** Esquivel. ***Roll Call Vote*** Trustee; Albert-Yes, Tapia-Yes, Castro-Yes, Nothem-Yes, Esquivel-Yes. ***Motion carried*** (5-0).

First Amendment to the Employment Agreement – Town Administrator

Discussion

Motion Nothem, Motion to approve the First Amendment to the Employment Agreement with Town Administrator, 2nd Tapia. Roll Call Vote Trustee; Nothem-Yes, Castro-Yes, Tapia-Yes, Esquivel-Yes, Albert-Yes. Motion carried (5-0).

Canceling Regular Meeting of December 17th

Discussion – Consensus is to keep the regular board meeting scheduled for December 17, 2019.

7. REPORTS:

Town Administrator

Written Report

Board of Trustees

Trustee Nothem stated that the installed trash cans look nice.

Trustee Tapia is still concerned about the traffic issues on Elm Street. He suggested again closing one end of Elm Street.

8. EXECUTIVE SESSION:

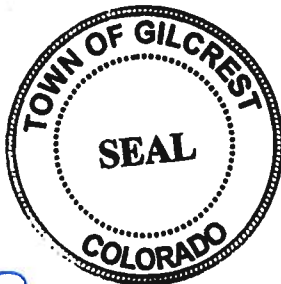
None

9. ADJOURNMENT:

Motion Albert, Motion to adjourn at 8:16 P.M., 2nd Tapia. All voted Aye. Motion carried (5-0).

Mayor Nelson adjourned the meeting at 8:16 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk