

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
January 21, 2020
7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Nelson, Trustees; Esquivel, Tapia, Castro, Nothem, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda as written. 2nd Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. POLICE DEPARTMENT QUARTERLY REPORT:

Written Report - Officer Matt McChesney summarized the Chief's report and was available for questions.

5. CONSENT AGENDA:

- a. Approval of Minutes for January 7, 2020
- b. Approval of Bills
- c. Weld County Referral RECX20-0008 – Recorded Exemption – WCR 36 & WCR 25 – 2.8 acre Residential lot split from 40 acre lot

Motion Nothem, Motion to approve the Consent Agenda, 2nd Albert. Roll Call Vote Trustee; Tapia-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. Motion carried (6-0).

6. **OLD BUSINESS:**

Ordinance 2020-01 Sales Tax, Occupation Tax, and Business Licensing – Second Reading

Discussion

Motion Albert, Motion to approve Ordinance 2020-01 Amending the Town Code Regarding Sales Tax, Occupation Tax and Business Licensing on second Reading, 2nd Esquivel. Roll Call Vote Trustee; Meisner-Yes, Tapia-Yes, Albert-Yes, Castro-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (6-0).

7. **NEW BUSINESS:**

SAFEbuilt Contract for Building Services

Russ Weber, of SAFEbuilt, explained that the purpose for the contract was to update the current fee schedule and change the collection of fees to a percentage in which the town will received 15%.

Motion Meisner, Motion to approve the contract with SAFEbuilt for building services, 2nd Tapia. Roll Call Vote Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. Motion carried (6-0).

Resolution 2020-03 Adopting Fee Schedule

Discussion

Motion Esquivel, Motion to approve Resolution 2020-03 Adopting the Fee Schedule. 2nd Tapia. Roll Call Vote Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Meisner-Yes. Motion carried (6-0).

IGA with Weld County on CMAQ NG Vehicle

Discussion

Motion Esquivel, Motion to approve the IGA with Weld County to act as the purchasing agent for the CMAQ grant ½ ton pickup, 2nd Albert. All voted Aye. Motion carried (6-0).

8. **REPORTS:**

Code Enforcement

Written Report

Town Administrator

Written Report

Board of Trustees

Trustee Esquivel reported that she will not be available for the Weld Food Bank in February.

9. EXECUTIVE SESSION:

None

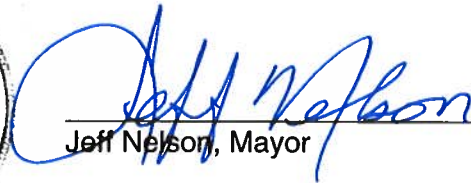
10. ADJOURNMENT:

Motion Castro, Motion to adjourn the meeting, 2nd Tapia. All voted Aye. **Motion carried** (6-0).

Mayor Nelson adjourned the meeting at 7:38 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk