

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
February 18, 2020
7:00 P.M.**

1. CALLED TO ORDER: 7:06 P.M.

- A. Pledge of Allegiance
- B. Roll Call: Mayor Pro tem Nothem, Trustees; Esquivel, Tapia, Castro, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Meisner, Motion to approve the agenda as presented. 2nd Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Approval of Minutes for February 4, 2020
- b. Approval of Bills
- c. Weld County Referrals
 - RECX20-0013 - Recorded Exemption Residential/Agricultural WCR 42 & WCR 37

Motion Castro, Motion to approve the consent agenda, 2nd Tapia. Roll Call Vote Trustee; Tapia-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. Motion carried (6-0).

5. OLD BUSINESS:

None

6. **NEW BUSINESS:**

Element Engineering Proposal for Environmental Sewer Collection System Repairs

Discussion

Motion Albert, Motion to approve the proposal from Element Engineering not to exceed \$8,500.00, 2nd Esquivel. **Roll Call Vote** Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. **Motion carried** (6-0).

Public Works Budgeted Purchases

i. Plow for Kubota RTV

Discussion

Motion Castro, Motion to approve 6.b.i. Public Works Budgeted Purchase – Plow for Kubota RTV, 2nd Tapia. **Roll Call Vote** Trustee; Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Meisner-Yes. **Motion carried** (6-0).

ii. Replacement Heaters for Shop and Pump House

Discussion

Motion Albert, Motion to approve the purchase and installation of replacement heaters by McCreery & Sun of Colorado in the amount of \$4,206.71. 2nd Tapia. **Roll Call Vote** Trustee; Albert-Yes, Tapia-Yes, Nothem-Yes, Meisner-Yes, Castro-Yes, Esquivel-Yes, **Motion carried** (6-0).

iii. Pressure Washer

Discussion

Motion Albert, Motion to approve the purchase of the Alkota pressure washer from Industrial Cleaning LTD in the amount of \$3,895.00. 2nd Tapia. **Roll Call Vote** Trustee; Esquivel-Yes, Nothem-Yes, Castro-Yes, Tapia-Yes, Meisner-Yes, Albert-Yes. **Motion carried** (6-0).

Town Sponsored Community Events

i. Easter Egg Hunt

Discussion – Easter Egg Hunt set for Saturday, April 11, 2020 at 10:00 am

Motion Esquivel, Motion to approve an expenditure for the Easter Egg Hunt not to exceed \$1,200.00. 2nd Tapia. **Roll Call Vote** Trustee; Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. **Motion carried** (6-0).

ii. Other Events for 2020

Discussion – Consensus is to have only one “Movie-in-the-Park” and the same events as last year.

Beautification Committee

Discussion – Next meeting scheduled for Thursday, May 14, 2020 (tentative 5:00 pm)

Discussion – Amend Town Code Prohibition on Use of Tobacco Products from 18 to 21

Discussion – Consensus is to move forward raising the age of tobacco possession from 18 to 21 years of age and define any product containing nicotine, not just tobacco, such as synthetic nicotine.

7. REPORTS:

Code Enforcement

Written Report

Trustee Esquivel is concerned about a strange looking fence that was placed at 313 12th Street after a traffic accident and would like Code Enforcement to look at it.

Police Department

Written Report

Town Administrator

Written Report

Town Administrator Lorentzen reported that there have been some unlocked vehicles being broken into and items being stolen.

Town Administrator Lorentzen stated that the Upstate Colorado Economic Development annual meeting invitation for Thursday, February 27, 2020 was inadvertently left out of the Board packet but has been placed on each station. If any of the Board wants to attend, they would need to let him know by Wednesday, February 19, 2020.

Town Administrator Lorentzen reported that the Town has received two applications for the public works worker position. After discussion about public works worker wages, Trustee Castro would like to add Utility Clerk’s salary on the next agenda.

Board of Trustees

Trustee Tapia has received some complaints about the pickup that is parked on Main Street and Birch.

Trustee Meisner reported that she contacted Charco Broiler about not having a room available for our Holiday dinner. She stated that she spoke with the owner and she was very apologetic and that if we decide to go back that our appetizer would be free.

8. **EXECUTIVE SESSION:**

None

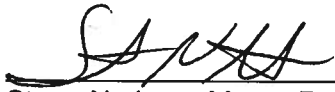
9. **ADJOURNMENT:**

Motion Albert, ***Motion to adjourn the meeting, 2nd Esquivel. All voted Aye. Motion carried (6-0).***

Mayor Pro tem Nothem adjourned the meeting at 8:00 P.M.

TOWN OF GILCREST





Steve Nothem, Mayor Pro tem

ATTEST:



Gail Odenbaugh, Town Clerk