

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
April 28, 2020
7:00 P.M.**

Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.

1. CALLED TO ORDER: 7:03 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Nelson (7:04 P.M.), Trustees; Castro, Nothem, Albert
Roll Call – Remote: Trustees; Esquivel, Meisner (7:28 P.M.)
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda with the addition of item “e” under New Business, Cancelling May 5, 2020 Business Meeting. 2nd Castro. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

Gail Odenbaugh, Town Clerk/Treasurer stated there is a correction on the Consent Agenda. The minutes in the board packet for March 17, 2020 stated the board was approving minutes for February 18, 2020 but it should have stated March 3, 2020.

- a. Approval of Minutes for March 17, 2020
- b. Ratify Approval of Bills for April 7th and April 21st
- c. Weld County Referrals
 - RECX20-0053 – Recorded Exemption – 5 acre and 49 acre Residential/Agriculture Lots SW Corner of WCR 50 & WCR 41

Motion Castro, Motion to approve the consent agenda with the corrected date, 2nd Nothem. Roll Call Vote Trustee: Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. Motion carried (4-0).

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

IWS Proposal for Sewer Lagoon Work in Conjunction with Warranty Work

Discussion – Laura joined the meeting remotely at 7:28 P.M.

The consensus was to allow IWS to proceed with the warranty work.

Ordinance 2020-02 Regarding Tobacco Products and Underage Persons – 1st Reading

Discussion

Motion Castro, *Motion to approve on first reading Ordinance 2020-02 Regarding Tobacco Products and Underage Persons, 2nd Albert. All voted Aye. Motion carried (5-0).*

Resolution 2020-07 Water Restrictions

Discussion

Motion Nothem, *Motion to approve Resolution 2020-07 Watering Restrictions, 2nd Castro. All voted Aye. Motion carried (5-0).*

Public Works Budgeted Purchases

i. Dust Control

Discussion

Motion Castro, *Motion to approve the public works budgeted purchases of dust control, 2nd Nothem. Roll Call Vote Trustee; Esquivel-Yes, Meisner-Yes, Castro-Yes, Nothem-Yes, Albert-Yes. Motion carried (5-0).*

ii. Street Sweeping

Discussion

Motion Nothem, *Motion to approve the public works purchase of the street sweeping for up to \$3,500.00 with 5 Star Sweeping. 2nd Albert. Roll Call Vote Trustee: Castro-Yes, Nothem-Yes, Albert-Yes, Esquivel-Yes, Meisner-Yes, Motion carried (5-0).*

iii. Road Base

Discussion

Motion Nothem, Motion to approve the public works purchase of road base for \$14.00 per ton up to 10,000.00. 2nd Albert. **Roll Call Vote** Trustee; Albert-Yes, Nothem-Yes, Meisner-Yes, Castro-Yes, Esquivel-Yes. **Motion carried** (5-0).

Cancellation of May 5, 2020 Regular Board Meeting

Discussion

Motion Nothem, Motion to cancel the May 5, 2020 Business Meeting. 2nd Albert. All voted Aye. **Motion carried** (5-0).

7. REPORTS:

Code Enforcement Report

Written Report

Police Report

Written Report

Town Administrator

Written Report

Town Administrator Lorentzen reported the office glass should be installed on Thursday, April 30, 2020. He also reported that if the glass is installed, the plan is to open the office to the public on Monday, May 4, 2020.

Town Administrator Lorentzen stated that he and Gail will continue to work from home as much as possible due to the "Safer-at-home" order.

Town Administrator Lorentzen reported that public works interviewed one person for a public works worker. Bob Meisner, Public Works Foreman will be checking references for him.

Board of Trustees

Trustee Esquivel reported that the Weld Food Bank was held in April.

Trustee Castro asked if there was going to be a spring cleanup. Town Administrator Lorentzen reported it is scheduled for one day on Saturday, May 16, 2020.

8. EXECUTIVE SESSION:

None

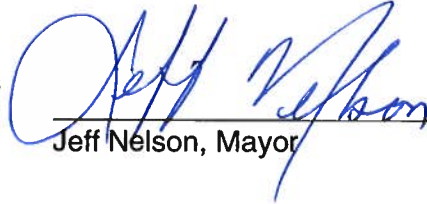
9. **ADJOURNMENT:**

Motion Castro, Motion to adjourn the meeting, 2nd Esquivel and Meisner. All voted Aye.
Motion carried (5-0).

Mayor Nelson adjourned the meeting at 7:47 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk