

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
June 16, 2020
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meetings and a recorder.***

1. CALLED TO ORDER: 7:05 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Nelson, Trustees; Esquivel, Nothem, Albert
Roll Call – Remote: Trustees; Tapia, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer
- D. Absent – Trustee Castro

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda. 2nd Tapia. Roll Call Vote Trustee: Nothem-Yes, Tapia-Yes, Meisner-Yes, Esquivel-Yes, Albert-Yes. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for May 19, 2020
- b. Ratify Approval of Bills for June 2, 2020
- c. Bills for Approval
- d. Weld County Referrals
 - i. 1AMRECX20-17-0093

Motion Nothem, Motion to approve the consent agenda with the correction in the minutes under Adjournment showing that Trustee Tapia voted Yes, 2nd Tapia. Roll Call Vote Trustee: Tapia-Yes, Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes. Motion carried (5-0).

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

2019 Audit Presentation by ACM

Presentation made by Tyra Litzau, Audit Director for ACM.

Motion Esquivel, Motion to accept the 2019 audit, 2nd Albert. Roll Call Vote Trustee: Nothem-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes, Tapia-Yes. Motion carried (5-0).

Mama Ruth's Liquor License Renewal

Brief Discussion

Motion Albert, Motion to approve Mama Ruth's liquor license for 2020, 2nd Esquivel. Roll Call Vote Trustee: Tapia-Yes, Esquivel-Yes, Nothem-Yes, Albert-Yes, Meisner-Yes. Motion carried (5-0).

Collaboration Agreement Weld County & Municipalities Related to Distribution of CARES Act Funds

Discussion

Motion Nothem, Motion to approve the Collaboration Agreement with Weld County & Municipalities related to distribution of CARES Act Funds with any changes that come in the near future, 2nd Albert. Roll Call Vote Trustee: Albert-Yes, Tapia-Yes, Nothem-Yes, Meisner-Yes, Esquivel-Yes. Motion carried (5-0).

7. **REPORTS:**

Code Enforcement Report

Written Report

Trustee Meisner asked if Code Enforcement was addressing any junk violations? Town Administrator Lorentzen stated that Code Enforcement was out on a Sunday and had addressed many junk violations.

Trustee Esquivel reported that there has been a RV parked at 407 11th Street for several months and would like Code Enforcement to go by.

Police Report

Written Report

Town Administrator

Written Report

Town Administrator Lorentzen reported that the Town can now allow up to 50 people to rent the pavilions in the Municipal Park and up to 100 people if the person(s) renting the pavilion want to set up table and chairs to accommodate the additional people to maintain the required social distancing. Larry stated that he will revise the park rental agreement with certain restrictions to allow the use of the pavilion. He suggested that the playground remain closed due to the lack of staff to maintain the necessary disinfecting of the equipment on a regular basis.

Town Administrator Lorentzen suggested the board meeting for July 7, 2020 be cancelled. The consensus of the Board was to cancel the meeting unless something comes up.

Board of Trustees

Trustee Esquivel asked about information that was in the June Newsletter with regards to the requirement of a fence permit. She felt it was confusing and would like it clarified in the next newsletter.

Mayor Nelson reported that he has someone who may be able to do the painting on the dugouts. He would like to put it on the next agenda.

Trustee Tapia reported that he received a warning for his weeds when they were only 8 inches tall and across from him, in the Town right-of-way, the weeds are 38 inches tall. He asked if the Town receives warnings for their weeds. He would like to see the Town lead by example.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Esquivel, *Motion to adjourn the meeting at 8:31 P.M., 2nd Tapia. Roll Call Vote* Trustee; Esquivel-Yes, Tapia-Yes, Meisner-Yes, Albert-Yes, Nothem-Yes. **Motion carried** (5-0).

Mayor Nelson adjourned the meeting at 8:31 P.M.

TOWN OF GILCREST

ATTEST:


Gail Odenbaugh, Town Clerk




Jeff Nelson, Mayor