

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
August 4, 2020
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting and a recorder.***

1. CALLED TO ORDER: 7:12 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Nelson, Trustees; Castro, Nothem
Roll Call – Remote: Trustees; Esquivel, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer
- D. Absent – Trustee Tapia

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, ***Motion to approve the regular agenda as written.*** 2nd Castro. ***Roll Call Vote*** Trustee: Nothem-Yes, Castro-Yes, Meisner-Yes, Esquivel-Yes, Albert-Yes with a thumb's up due to audio issues. ***Motion carried*** (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for July 21, 2020
- b. Bills for Approval

Motion Castro, ***Motion to approve the minutes for July 21, 2020 and the bills,*** 2nd Nothem. ***Roll Call Vote*** Trustee: Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. ***Motion carried*** (5-0).

5. **OLD BUSINESS:**

Art Installations on Dugout Walls

The artist Fred Valdez was present. The consensus from the Board is to have the Board members send suggestions to Town Administrator Lorentzen and he will then email the suggestions to Fred Valdez. Fred Valdez will come back on August 18, 2020 to present drawings for review.

6. **NEW BUSINESS:**

Presentation of Town Hall Plans by University of Colorado Denver Students

The conceptual design for a new Town Hall and Public Works Facility were presented by the University of Colorado Denver students, Chelsea Gieryic, Fiorella Ciuffardi, and Isra Fakhruddin. Also present was Jennifer Kovarik, UTA Field Supervisor with the University of Colorado Denver and Chris La May, Regional Manager with the Department of Local Affairs.

The students made their presentation with two sites in mind, the current location of the Town Hall and Public Works Facility and a site just north of Liberty Park currently owned by Paul Chacon. The size of the current location is 0.8 acres and the size of the property north of Liberty Park is 2 parcels for a total of 3.6 acres.

Chris La May stated that there are Energy Impacts grants that might be available up to one million dollars.

Purchase Request – Neptune Meter Reading Software & Equipment Maintenance

Discussion

Motion Nothem, Motion to purchase the new Neptune software quoted from Core and Main, 2nd Castro. Roll Call Vote Trustee: Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Meisner-Yes. Motion carried (5-0).

7. **REPORTS:**

Town Administrator

Written Report

Town Administrator Lorentzen also reported that Manny Agripino was asking about building a home on the property north of Liberty Park that was part of the town hall presentation. Town Administrator Lorentzen stated that he did not see that the property was for sale. Trustee Meisner stated that she thought that the property was for sale.

Board of Trustees

Trustee Esquivel asked about the information on the website concerning the park open with restrictions and the amount of people allowed at the parks. The consensus was to put Park Reservations on the next agenda.

Trustee Meisner asked Town Administrator Lorentzen for clarification on who owned the property with the trees that have been recently planted and has berms of dirt at the corner of Main and Birch. Town Administrator Lorentzen explained that the property is in the right-of-way.

Trustee Castro would like everyone to try to join the Zoom meetings earlier to help get the meeting started on time.

Town Clerk/Treasurer Odenbaugh reminded everyone that the nomination packets are available to pick up for the November election.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Castro, *Motion to adjourn the meeting at 8:20 P.M., 2nd Nothem. Roll Call Vote* Trustee; Esquivel-Yes, Meisner-Yes, Castro-Yes, Albert-Yes, Nothem-Yes. **Motion carried** (5-0).

Mayor Nelson adjourned the meeting at 8:20 P.M.

TOWN OF GILCREST




Jeff Nelson, Mayor

ATTEST:


Gail Odenbaugh, Town Clerk