

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
August 18, 2020
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting and a recorder.***

1. CALLED TO ORDER: 7:02 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Trustees; Castro, Nothem
Roll Call – Remote: Trustees; Tapia, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer
- D. Absent – Mayor Nelson; Trustee Esquivel

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the regular agenda. 2nd Meisner. Roll Call Vote Trustee: Nothem-Yes, Castro-Yes, Tapia-Yes, Meisner-Yes, Albert-Yes. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for August 4, 2020
- b. Bills for Approval

Motion Castro, Motion to approve the consent agenda, 2nd Tapia. Roll Call Vote Trustee: Tapia-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. Motion carried (5-0).

5. **OLD BUSINESS:**

Art Installations on Dugout Walls

The artist Fabian Arellano was present remotely. The Town would provide the paint or reimburse the expenditures. Ask Fred and Fabian to get an estimated cost to paint the surfaces and get a design for the next meeting.

6. **NEW BUSINESS:**

Public Hearing – Conditional Use Saddle Up Tack Shop 1003 Ash Street

Mayor Pro-tem Nothem recessed the Regular Board meeting and entered into a Public Hearing at 7:19 P.M. for the Conditional Use Saddle Up Tack Shop 1003 Ash Street.

Carrie McCool, Town Planner with McCool Development Solutions presented the Conditional Use application. Shay Reilly, Planning and Building Technician with McCool Development was also present.

Public Comments - Tommy Lester, 407 10th Street, Gilcrest, CO 80623 stated he was for the business coming in.

Motion Albert, *Motion to close the public hearing and reconvene the Regular Board meeting, 2nd Tapia. Roll Call Vote* Trustee: Castro-Yes, Albert-Yes, Meisner-Yes, Tapia-Yes, Nothem-Yes. ***Motion carried*** (5-0).

Mayor Pro-tem Nothem closed the Public Hearing and reconvened the Regular Board Meeting at 7:39 P.M.

Ordinance 2020-04 Saddle Up Inc. Conditional Use – 1st Reading

Brief Discussion

Motion Castro, *Motion to adopt Ordinance 2020-04 on 1st reading, approving the conditional use permit finding that it is in substantial compliance with the zoning regulations of the Gilcrest Municipal Code, 2nd Albert. Roll Call Vote* Trustee: Albert-Yes, Castro-Yes, Meisner-Yes, Nothem-Yes. ***Motion carried*** (4-0).

Trustee Tapia left the meeting.

Discussion – Revenue to Date Compared to 2019

Discussion

Discussion – Reserving Pavilions at Town Parks

Discussion – The consensus of the Board was to keep everything as is.

7. **REPORTS:**

Code Enforcement

Written Report

Police Department

Written Report – Trustee Albert stated that he is happy to see that he is noticing more police presence.

Town Administrator

Written Report

Town Administrator Lorentzen also reported that there is an issue with the existing website. It is not current with PHP 7.3 and will no longer be working after September 30th. The preliminary costs will be significantly higher than what we are currently paying. He will keep the board updated.

Board of Trustees

Trustee Castro wanted to remind staff to put something in the newsletter stating why certain ordinances are in place. Trustee Nothem suggested we do a separate quarterly update of things residents should be aware of or on the monthly newsletter, the Town adds a “red star” or something to one of the newsletters and if that person brings it in they would get something. Trustee Castro also asked that The Beautification Committee be put on the next agenda.

Trustee Meisner stated that the school liked the trash cans that were purchased last year with the Town so much that they are going to order more.

8. **EXECUTIVE SESSION:**

None

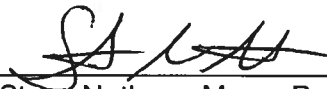
9. **ADJOURNMENT:**

Motion Castro, ***Motion to adjourn the meeting at 8:11 P.M., 2nd Meisner. Roll Call Vote*** Trustee; Castro-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes. ***Motion carried (4-0).***

Mayor Pro-tem Nothem adjourned the meeting at 8:11 P.M.

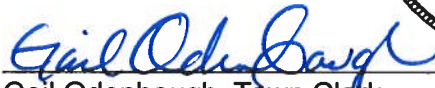
TOWN OF GILCREST





Steve Nothem, Mayor Pro-tem

ATTEST:



Gail Odenbaugh, Town Clerk