

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
May 17, 2016
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Trustee Nothem
- B. Roll Call: Mayor Nelson, Trustees; Maes, Meisner, Tapia, Nothem, Giardino, Castro
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda with the addition of item "f" under Old Business, the Baker Development Agreement, 2nd Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

None

5. OLD BUSINESS:

Town Traffic

None

Volunteer Appreciation

None

Dugouts

Brief Discussion

Music in the Park, Horseshoe Tournament

Brief Discussion

Second Reading – Ordinance No. 2016-01 Approving a Conditional Use Permit at 14228 WCR 42

Motion Meisner, Motion to approve on second reading Ordinance 2016-01 - Approving a Conditional Use Permit at 14228 Weld County Road 42, 2nd Maes, Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes, Tapia-Yes. Motion carried (6-0).

Baker Development Agreement

Motion Maes, Motion to approve the Baker Development Agreement with the changes in section 3B, 2nd Nothem. All voted Aye. Motion carried (6-0).

6. NEW BUSINESS:

Resolution 2016-10 - Town Debit Cards

Discussion

Motion Nothem, Motion to approve the Resolution 2016-10 "A Resolution Approving the Issuance of Debit Cards to Key Management Personnel", 2nd Meisner, Roll Call Vote. Trustee; Meisner-Yes, Castro-Yes, Tapia-Yes, Nothem-Yes, Giardino-Yes, Maes-Yes. Motion carried (6-0).

Policy and Release of Liability for Cat Trap Use

Discussion

Motion Maes, Motion to accept the Policy and Release of Liability for Cat Trap Use with the following changes: 3. The user will use the device solely for the purpose of capturing feral cats and transporting them to the Humane Society of Weld County or Every Creature Counts for the sole purpose of spay or neuter and trap and release, 2nd Tapia, Roll Call Vote. Trustee; Giardino-No, Nothem-Yes, Meisner-Yes, Maes-Yes, Castro-Yes, Tapia-Yes. Motion carried (5-Yes, 1-No).

7. **REPORTS:**

Police Department

Written Report

Brief Discussion

Code Enforcement

Written Report

Discussion

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson also reported that the turn out for the spring cleanup was not as good as expected.

Town Administrator Peterson reported that staff has completed the CPR training.

Board of Trustees

Trustee Tapia asked when the barrels would be put back on Elm Street. Public Works Foreman Meisner stated that there are a lot of pot holes where the traffic would be diverted. The road needs to be graded prior to setting the barrels. Once the rain stops, he will be able to grade the road then set the barrels.

Trustee Castro stated she was happy that the officers are addressing the dogs at large.

8. **APPROVAL OF MEETING MINUTES:**

Motion Castro, Motion to approve the meeting minutes of May 3, 2016. 2nd Maes. All voted Aye. Motion carried (6-0).

9. **APPROVAL OF BILLS:**

Town Administrator Peterson requested an addition to the bills for the spring cleanup to Heimbuck Disposal in the amount of \$3,025.00.

Motion Castro, Motion to approve the bills in the amount of \$73,926.57, 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia- Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).

11. ADJOURNMENT 8:13 PM:

Motion Giardino, Motion to adjourn at 8:13 pm, 2nd Tapia. All voted Aye. Motion carried (6-0).

Mayor Nelson adjourned the meeting at 8:13 pm.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk