

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
June 7, 2016  
Regular Meeting 7:00 P.M.**

**1. CALLED TO ORDER: 7:00 P.M.**

- A. Pledge of Allegiance led by Trustee Tapia
- B. Roll Call: Mayor Nelson, Trustees; Maes, Meisner, Tapia, Nothem, Giardino, Castro
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/  
Treasurer, Robert Meisner, Public Works Foreman

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda as written, 2<sup>nd</sup> Tapia. All voted Aye.  
Motion carried (6-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

None

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Town Traffic**

None

**Volunteer Appreciation**

None

## **Dugouts**

Discussion

## **Music in the Park, Horseshoe Tournament**

Brief Discussion – Town Administrator Peterson will contact the Platteville/Gilcrest Fire Department about the horseshoe tournament.

## **6. NEW BUSINESS:**

### **Resolution 2016-11 Approving a Ballot Question on the November Ballot – Lodging Tax**

Discussion

***Motion Castro, Motion to approve the Resolution 2016-11 Approving a Ballot Question on the November Ballot of a 4% Lodging Tax, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Meisner-Yes, Castro-Yes, Tapia-Yes, Nothem-Yes, Giardino-Yes, Maes-Yes. Motion carried (6-0).***

### **Ordinance 2016-02 Enacting a Lodging Occupational Tax**

Discussion

***Motion Nothem, Motion to approve on first reading Ordinance 2016-02 with the change on section 3C – changing from \$4.00 per day to 4% an Ordinance Amending Article V of the Gilcrest Municipal Code to Enact a Lodging Occupation Tax, Subject to Voter Approval, 2<sup>nd</sup> Meisner, Roll Call Vote. Trustee; Giardino-Yes, Nothem-Yes, Meisner-Yes, Maes-Yes, Castro-Yes, Tapia-Yes. Motion carried (6-0).***

### **Resolution 2016-12 Enacting Required Actions Regarding Electrical Permits**

Discussion

***Motion Giardino, Motion to approve on Resolution 2016-12 enacting the requirements of HB 16-1073 with regards to the qualification of licensed electricians, 2<sup>nd</sup> Maes, All voted Aye. Motion carried (6-0).***

### **Disposition of Alley Right-of-Way Between Main Street and 6th Street and Railroad Avenue and Elm Street**

Discussion

Direction was given to Town Administrator Peterson to proceed with reclaiming the alley.

## **June 21, 2016 Meeting**

Discussion – Consensus is to keep the meeting scheduled for June 21, 2016.

### **Weld County Referral – Case # SPR16-0007 – Lot 5 – Weld County Industrial Park**

Discussion

***Motion Nothem, Motion to respond by checking the box on the Weld County referral “We have reviewed the request and find no conflict with our interests” for case #SPR16-0007 – Lot 5 – Weld County Industrial Park. 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).***

### **Credit Card Use Policy**

Discussion

***Motion Nothem, Motion to approve the Town of Gilcrest Credit Card Use Policy, 2<sup>nd</sup> Giardino, Roll Call Vote. Trustee; Maes-Yes, Nothem-Yes, Meisner-Yes, Giardino-Yes, Castro-Yes, Tapia-Yes. Motion carried (6-0).***

### **Weld County Billing for Work Done on WCR 42 in 2015**

Discussion

Tabled until next meeting.

## **7. REPORTS:**

### **Public Works**

None

### **Town Administrator**

Written Report

Town Administrator Peterson reported on the progress of the wastewater treatment plant project.

### **Board of Trustees**

Trustee Maes reported that she had a concern about the progress of the baseball field and that she thought there might have been a possible drug deal going on at the baseball field.

Trustee Giardino asked if the police could address parking on yellow zones or the curved corners.

Trustee Tapia stated a resident contacted him and was concerned about a dump truck being parked at 5<sup>th</sup> Street.

Trustee Castro stated she would like code enforcement to address dead trees and possibly put something in the newsletter.

Mayor Nelson asked about the weeds on Paul Chacon's property. Town Administrator Peterson stated she would check with code enforcement.

**8. APPROVAL OF MEETING MINUTES:**

*Motion Castro, Motion to approve the meeting minutes of May 17, 2016. 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (6-0).*

**9. APPROVAL OF BILLS:**

Town Clerk/Treasurer Odenbaugh asked to add John Deere Financial in the amount of \$342.39 to the bills.

*Motion Castro, Motion to approve the bills in the amount of \$40,971.89, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia- Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).*

**11. ADJOURNMENT 8:11 PM:**

*Motion Maes, Motion to adjourn at 8:11 pm, 2<sup>nd</sup> Nothem. All voted Aye. Motion carried (6-0).*

*Mayor Nelson adjourned the meeting at 8:11 pm.*

TOWN OF GILCREST



  
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Steve Nothem, Mayor Pro-tem

ATTEST:

  
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Gail Odenbaugh, Town Clerk