

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
July 5, 2016
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Trustee Maes
- B. Roll Call: Mayor Pro-tem Nothem, Trustees; Tapia, Meisner, Maes, Giardino, Castro
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/
Treasurer, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Giardino, Motion to approve the regular agenda with the following changes: Moving the Police Chief report to the beginning of the agenda, addition of item "c" Budget Discussion under New Business, and addition of item "e" Movie in the Park under Old Business, 2nd Maes. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

None

5. REPORTS:

Police Department

Written Report

Chief Michael Root was present. He reported that they have been short staffed due to two officers on administrative leave, one has since returned to work and once officer took a position in the Town of LaSalle. Officer Bonner is now on full time. They are in the process of hiring two SRO's for the schools. One in Gilcrest and one for Platteville.

He also reported that there was a fire in Gilcrest and Officer Bonner is working on it.

6. **OLD BUSINESS:**

Volunteer Appreciation

Discussion - Possible selections for Outstanding Volunteer are the Football Team, L.E.C. Concrete or Irma Cogburn.

Dugouts

Discussion – Over budget

Motion Maes, Motion to approve \$884.45 to the Town's Maintenance budget, 2nd Giardino, Roll Call Vote. Trustee; Mayor Pro-tem Nothem -Yes, Maes-Yes, Meisner-Yes, Giardino-Yes, Castro –Yes, Tapia-Yes. Motion carried (6-0).

Ribbon Cutting Event – Work Session scheduled for July 18, 2016 at 6:30 pm.

Music in the Park, Horseshoe Tournament

Discussion – Trustee Maes volunteered for 6:00 pm – 10:00 pm.

Weld County Billing for Work Done on WCR 42 in 2015

Tabled

Motion Meisner, Motion to table Weld County Billing for Work done on WCR 42 in 2015 until next meeting, 2nd Castro. All voted Aye. Motion carried (6-0).

Movie in the Park

Discussion – Unsupervised Children and Signage

Motion Castro, Motion to approve the expenditure of more signs to advertise the Movie in the Park not to exceed \$250.00, 2nd Tapia, Roll Call Vote. Trustee; Maes -Yes, Mayor Pro-tem Nothem -Yes, Meisner-Yes, Giardino-Yes, Castro –Yes, Tapia-Yes. Motion carried (6-0).

7. **NEW BUSINESS:**

Weld County Referral – Case # ZPHO16-0007 – Home Occupation – 14900 WCR 36

Brief Discussion

Motion Meisner, Motion to respond by checking the box "We have reviewed the request and find no conflict with our interests" for the Weld County referral #ZPHO16-0007 – Home Occupation – 14900 WCR 36. 2nd Maes. All voted Aye. Motion carried (6-0).

Easter Egg Hunt Receipts/Cash

Discussion – Trustee Maes would like to continue purchasing items for the Easter Egg Hunt.

Consensus from the board was to allow the purchase of items periodically throughout the year for the Easter Egg Hunt as well as possibly picking up items for the Holiday Celebration in December.

Budget Discussion

Discussion – Hiring a temporary part-time position for Public Works Foreman Meisner who will be out for approximately eight weeks.

Motion Castro, Motion to authorize Town Administrator Peterson to hire a part-time temporary position at 24 hours at \$20 per hour not to exceed \$4,000.00 and come back to the Board if it appears it might go over, 2nd Maes, Roll Call Vote. Trustee; Tapia -Yes, Mayor Pro-tem Nothem-Yes, Meisner-Yes, Giardino-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).

8. REPORTS:

Code Enforcement

None

Public Works

Public Works Foreman Meisner reported that he is comfortable with Dan Dennison. He has over twenty years of experience.

Town Administrator

Written Report

Town Administrator Peterson reported on the progress of the wastewater treatment plant project. There is a possibility that they will put a barrier underneath the liner.

Town Administrator Peterson reported that she is still gathering information on the Cushman property and the alleyway.

Town Administrator Peterson expanded on the fire that Chief Root mentioned. The fire was located at 503 Elm Street. She stated that there are multiple code violations. She is putting together a meeting with the Police Department, Fire Department, Code Enforcement, Building Inspector and the Town of Gilcrest.

Board of Trustees

Trustee Castro would like Short Term Disability added to the agenda.

Trustee Meisner will not be attending any meetings in August or September.

Trustee Maes had a concern where speed sign was located on County Road 42 but it has since been moved.

Trustee Maes attended the CML Conference and stated that she would not attend again if it is in Vail because of the travel required to get to and from different locations and she also stated the sitting was very limited.

Trustee Maes stated she thought the code of conduct should apply to town staff.

Trustee Maes had a concern about the amount charge for cleanup to the baseball team who rented the baseball field. Town Administrator Peterson responded that the board adopted the fee schedule which has a rate of \$100.00 per hour for public works.

Mayor Pro-tem Nothem stated that he received a couple of complaints about the people who spray for mosquitos were spraying in the morning when people were out. Public Works Foreman Meisner stated he would look into it.

9. APPROVAL OF MEETING MINUTES:

Motion Meisner, Motion to approve the meeting minutes of June 21, 2016. 2nd Castro. All voted Aye. Motion carried (6-0).

10. APPROVAL OF BILLS:

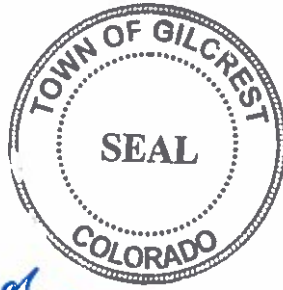
Motion Meisner, Motion to approve the bills in the amount of \$181,250.01, 2nd Castro, Roll Call Vote. Trustee; Giardino-Yes, Tapia-Yes, Castro- Yes, Meisner-Yes, Mayor Pro-tem Nothem-Yes, Maes-Abstain. Motion carried (5-Yes, 1-Abstention).

11. ADJOURNMENT 9:05 PM:

Motion Castro, Motion to adjourn at 9:05 pm, 2nd Tapia. All voted Aye. Motion carried (6-0).

Mayor Pro-tem Nothem adjourned the meeting at 9:05 pm.

TOWN OF GILCREST



Jeff Nelson
Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh
Gail Odenbaugh, Town Clerk