

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
August 2, 2016
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Nothem, Giardino, Castro
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda as written with moving the Item "b" under Old Business to the position when Commissioner Kirkmeyer arrives, 2nd Giardino. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

4. PUBLIC HEARING:

None

5. OLD BUSINESS:

Family Movie in the Park – August Staffing

Discussion – Location of screen and Trustee Nothem might be able to staff the movie but won't know until next meeting. Place on the next agenda.

Weld County Billing for Work Done on WCR 42 in 2015

Commissioner Kirkmeyer was present and spoke with regards to the billing. Weld County will adjust the invoice of approximately \$28,000.00 for the labor, material and culvert to just approximately \$18,000.00. They will revise the invoice and resend it. She stated it can be

paid in this year's budget or next year's budget. The Town will need to let the County know if it will be carried over to next year's budget.

Dedication Ceremony for the New Dugouts

Discussion

Trustee Castro stated she would like to research the possibility of a brick tower in place of a sign that fades.

Colorado Cities & Towns Week

Discussion

Trustee Maes was not present to give an update.

Compensation for Extra Duties

Discussion

Motion Castro, Motion to approve to pay John Baker an additional \$2.00 per hour for his extra duties for the duration of Public Works Foreman Meisner absence, 2nd Nothem, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Abstain, Castro-Yes, Tapia-Yes. Motion carried (3-Yes, 1-Abstension).

6. NEW BUSINESS:

Baseball Field Policies and Procedures

Discussion

Trustee Castro stated that dispatch was called twice to have someone get the key for the baseball team who forgot to pick up the key on Friday.

Town Administrator Peterson stated that the baseball team accessed the field without the key.

There was a concern about the lack of access to the restrooms.

To place on next agenda

Coordinated Election Intergovernmental Agreement (IGA) with Weld County

Brief Discussion

Motion Castro, Motion to enter into an IGA with Weld County to participate in the coordinated election agreement in November (2016). 2nd Nothem. All voted Aye. Motion Carried (4-0).

Formally Designate Gail Odenbaugh, Town Clerk/Treasurer, as the Election Official Pursuant to the IGA

Motion Nothem, Motion to formally designate Gail Odenbaugh, Town Clerk/Treasurer, as the Election Official Pursuant to the IGA. 2nd Tapia. All voted Aye. Motion Carried (4-0)

7. REPORTS:

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson placed a project schedule for the wastewater treatment plant on the wall in the board room. The project continues to move forward.

Town Administrator Peterson met with the police, fire and SafeBuilt in regards to the fire at 503 Elm Street.

Town Administrator Peterson met with the new owners of 901 Railroad Street. They have hired a planner and intend to phase in a grocery store then a meat market and eventually a place to prepare food.

Board of Trustees

Trustee Giardino asked Town Administrator Peterson to elaborate on the speed bump on 12th Street. She stated that a gentleman was concerned about the speed and the amount of traffic. He also stated that some residents were asking about Solar Garden Project. Town Administrator Peterson stated that are expected to begin in fall or early winter. He is also concerned about weeds growing in the asphalt.

Trustee Tapia stated that he is noticing faster speeds around 5:30 am on Elm Street. He stated he has noticed weeds in the alley behind 8th Street. He also asked about the doublewide and car situation on 6th Street. Town Administrator Peterson reported that it is in court.

Trustee Nothem is concerned about the dumping of used items in front of Mama Ruth's Pizza. He stated it is becoming an eye sore.

Trustee Castro stated the horseshoe tournament was a bust. Only a few people showed up for the "Music in the Park". She felt that this was a waste of money. She reported that she heard a chicken somewhere around 8th Street.

Mayor Nelson asked if the town was still working on water levels. The well is now off until maybe October due to a call on the river. Since turning the well off, the water levels have

come up a bit. He was concerned about the speed sign location on Elm and County Road 42. He suggested public works move it down about 100 yards.

8. APPROVAL OF MEETING MINUTES:

Motion Nothem, Motion to approve the meeting minutes of July 5, 2016 and July 19, 2016. 2nd Castro. All voted Aye. Motion carried (4-0).

9. APPROVAL OF BILLS:

Motion Castro, Motion to approve the bills in the amount of \$157,419.54, 2nd Tapia, Roll Call Vote. Trustee; Giardino-Yes, Tapia-Yes, Castro-Yes, Nothem-Yes. Motion carried (4-0).

11. ADJOURNMENT 8:50 PM:

Motion Giardino, Motion to adjourn at 8:50 pm, 2nd Tapia. All voted Aye. Motion carried (4-0).

Mayor Pro-tem Nothem adjourned the meeting at 8:50 pm.

TOWN OF GILCREST



Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh, Town Clerk