

**Meeting Minutes of  
The Board of Trustees  
Town of Gilcrest, Colorado  
304 8<sup>th</sup> Street – Town Hall  
September 6, 2016  
Regular Meeting 7:00 P.M.**

**1. CALLED TO ORDER: 7:01 P.M.**

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Tapia, Maes, Nothem, Giardino, Castro
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Public Works Worker Baker

**2. APPROVAL OF THE REGULAR AGENDA:**

*Motion Nothem, Motion to approve the regular agenda as written, 2<sup>nd</sup> Tapia. All voted Aye.  
Motion carried (5-0).*

**3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:**

*(Speakers limited to three (3) minutes).*

Lynette Kilpatrick, 20487 CR 33, LaSalle, CO – Running for Weld County Commissioner for District 3

**4. PUBLIC HEARING:**

None

**5. OLD BUSINESS:**

**Dedication Ceremony for the New Dugouts**

Discussion

Consensus was to use flagstone for the donation sign and have the top donor listed first on the flagstone. The date was set for October 1, 2016 at 10:00 am – 12:00 pm. The board will meet at the town hall September 20, 2016 at 6:30 pm to go to the ball field to determine the location.

**Colorado Cities & Towns Week – Volunteer Appreciation / Town Hall Meeting / SunShare Presentation – Status Update**

Discussion – Room at Valley High School is reserved and punch, coffee and cookies will be served.

**Meet the Candidates Night**

Discussion – Scheduled for October 18, 2016 at 6:30 pm – 7:00 pm.

**6. NEW BUSINESS:**

**SunShare Proposal**

Discussion

Michael MacFarlane with SunShare presented a proposal for the Town.

***Motion Castro, Motion to authorize Mayor Nelson to sign the Letter of Intent with SunShare Community Solar Garden, 2<sup>nd</sup> Maes, All voted Aye. Motion carried (5-0).***

**Proclamation – Cities and Towns Week**

Brief Discussion

**Motion Castro, Motion to approve the proclamation for Cities and Towns Week. 2<sup>nd</sup> Tapia, All voted Aye. Motion carried (5-0).**

**Purchase of a Utility Vehicle**

Discussion

**Motion Maes, Motion to authorize purchase of the 2012 Kubota for \$10,000.00. 2<sup>nd</sup> Tapia, Roll Call Vote. Trustee; Tapia-Yes, Nothem-Yes, Giardino-Yes, Maes-Yes, Castro-Yes. Motion carried (5-0).**

**Purchase of Bush Hog Mower**

Discussion

**Motion Castro, Motion to authorize the purchase of a 12' Rhino bush hog for \$10,565.00. 2<sup>nd</sup> Tapia. Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Giardino-Yes, Castro-Yes, Tapia-Yes. Motion carried (5-0).**

**Purchase of Mower**

Discussion

**Motion** Giardino, Motion to authorize the purchase of the Bad Boy mower at \$15,881.95. 2<sup>nd</sup> Tapia. **Roll Call Vote.** *Trustee; Tapia-Yes, Castro-Yes, Maes-Yes, Nothem-Yes, Giardino-Yes. Motion carried (5-0).*

### **Asphalt Repairs**

Discussion

**Motion** Nothem, Motion to authorize \$22,367 for miscellaneous asphalt repairs, 2<sup>nd</sup> Giardino. **Roll Call Vote.** *Trustee; Giardino-Yes, Nothem-Yes, Maes-Yes, Castro-Yes, Tapia-Yes. Motion carried (5-0).*

### **Fall Clean Up**

Discussion

**Motion** Nothem, Motion to authorize October 14<sup>th</sup> and 15<sup>th</sup> and October 21<sup>st</sup> and 22<sup>nd</sup> to have the area open and accessible for tree, leaf and limb drop off, 2<sup>nd</sup> Tapia. All voted Aye. **Motion Carried (5-0).**

## **7. REPORTS:**

### **Public Works**

None

### **Town Administrator**

Written Report

Town Administrator Peterson stated that the 1980 Water Bond is now paid off. She also gave an update on the progress at the wastewater treatment plant.

### **Board of Trustees**

Trustee Maes stated a few residents would like extra electrical outlets at the Gilcrest Municipal Park. She also asked how the grocery store was coming along. Town Administrator Peterson responded that they are just cleaning up the property.

Trustee Giardino would like to see more stop signs throughout the town.

Trustee Tapia stated that he didn't feel that staff should be taking care of the "Movie in the Park" that the board members should be responsible for it. He also stated he was concerned about the lack of equipment for public works in confined spaces.

Trustee Nothem asked if the newly elected board members could take office after the first of the year. Town Administrator Peterson stated she will contact Corey Hoffmann, Town Attorney.

Trustee Castro congratulated the Board for replacing some of the public works equipment. She also informed the Board that someone is stealing water from residents.

Mayor Nelson stated that the Renke's (312 12<sup>th</sup> Street) concrete needs replaced.

**8. APPROVAL OF MEETING MINUTES:**

*Motion Castro, Motion to approve the meeting minutes of August 16, 2016. 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

**9. APPROVAL OF BILLS:**

*Motion Castro, Motion to approve the bills in the amount of \$99,779.01, 2<sup>nd</sup> Nothem, Roll Call Vote. Trustee; Giardino-Yes, Tapia-Yes, Castro-Yes, Nothem-Yes, Maes-Yes. Motion carried (5-0).*

**11. ADJOURNMENT 8:49 PM:**

*Motion Giardino, Motion to adjourn at 8:49 pm, 2<sup>nd</sup> Tapia. All voted Aye. Motion carried (5-0).*

*Mayor Pro-tem Nothem adjourned the meeting at 8:49 pm.*

TOWN OF GILCREST



  
Jeff Nelson, Mayor

ATTEST:

  
Gail Odenbaugh, Town Clerk