

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
October 4, 2016
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance led by Mayor Nelson
- B. Roll Call: Mayor Nelson, Trustees; Giardino, Castro, Maes, Tapia, Nothem, Meisner
- C. Town Staff Present: Trudy Peterson, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer

2. APPROVAL OF THE REGULAR AGENDA:

*Motion Giardino, Motion to approve the agenda as written with the addition of item "F" (under New Business) Authorization for Purchases for Public Works, 2nd Maes. All voted Aye.
Motion carried (6-0).*

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

T. Michael Wabnitz – 300 8th Street, Gilcrest, CO 80623 – Terry gave a handout to each board member on his request for term limits.

4. REPORT – Police Department:

Written Report

Chief Michael Root was present and gave the Board additional updates regarding an accident, assault and high speed chase.

5. PUBLIC HEARING:

None

6. OLD BUSINESS:

Speed Humps – Elm Street

Discussion

6. NEW BUSINESS:

Weld RE1 Bond Presentation

Discussion

Presentation by David Reitz and a member of the Weld County RE-1 School District.

Mayor Nelson recessed the regular board meeting at 7:50 pm.

Mayor Nelson reconvened the regular board meeting at 7:53 pm.

Amendments to the Land Use Code

Discussion

Distribution of 1% Use Tax for 2017 Budget

Discussion

Consensus is to put 100% of the 1% use tax in the Street Improvement Fund.

Weld County Referral – Case #1MUSR16-83-542 – 18295 WCR 35

Brief Discussion

***Motion** Nothem, Motion for Weld County Referral Case #1MUSR16-83-542 – 18295 WCR 35, we check the box "We have reviewed the request and find no conflict with our interests". 2nd Tapia. All voted Aye. Motion carried (6-0).*

Correspondence from the Platteville Public Library

Discussion

No written response was required, per the attending Platteville Public Library Board.

Authorization for Purchase for Public Works

Discussion

Motion Nothem, Motion to authorized \$21,000.00 out of the water fund for the purchase of meters, meter parts and a fire hydrant, 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Tapia-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes. Motion carried, (6-0).

Motion Nothem, Motion to authorized \$5,500.00 out of the general fund for the purchase of park equipment, 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Maes-Yes, Tapia-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes. Motion carried, (6-0).

7. REPORTS:

Public Works

None

Town Administrator

Written Report

Town Administrator Peterson gave an update on the progress at the wastewater treatment plant.

Board of Trustees

Trustee Tapia will need to miss several meeting for a couple of months due to change in his work schedule.

Trustee Giardino mentioned that he thought the old firehouse might make a good community center.

Trustee Maes asked if the work sessions could be changed to Thursday nights instead of Tuesday nights. After discussion, the consensus was to leave the budget schedule as presented.

Trustee Maes asked Trustee Meisner for clarification on the comment made at the last meeting regarding the extra hours that were being put in by Town Administrator Peterson and Town Clerk/Treasurer Odenbaugh and asked her if she mentioned the possibility of giving them a raise. Trustee Meisner responded that she asked Town Administrator Peterson needed more paid hours to get the budget completed. She was only talking about Town Administrator Peterson and not Town Clerk/Treasurer Odenbaugh and raises were not mentioned.

Trustee Maes reported that the dedication of the dugouts went very well. She stated that she appreciated everything that Mayor Nelson does for the town. She also stated that she was uncomfortable with the statement Mayor Nelson made about the keys during his presentation at the dedication. Consensus was to put "Discussion of Protocols" on the next agenda.

Trustee Castro is concerned about the error made by RG Engineers on the library project.

Trustee Castro stated she would like have a work session on "Community Involvement" beginning of 2017.

Mayor Nelson presented an overhead picture taken of the Liberty Park Ballfield.

Trustee Tapia stated that PDC donated miscellaneous promotional items to be distributed at other town events.

8. APPROVAL OF MEETING MINUTES:

Motion Giardino, Motion to approve the meeting minutes of September 20, 2016. 2nd Tapia. All voted Aye. Motion carried (6-0).

9. APPROVAL OF BILLS:

Mileage Reimbursement Invoice for Mayor Jeff Nelson - Trustee Castro asked if meetings are attended and mileage is reimbursed and those receiving the mileage reimbursement can report on subject and content of the meeting so the board can benefit from anything learned at the meeting.

Motion Castro, Motion to approve the bills in the amount of \$56,635.39, 2nd Tapia, Roll Call Vote. Trustee; Nothem-Yes, Giardino-Yes, Tapia-Yes, Meisner-Yes, Maes-Yes, Castro-Yes. Motion carried (6-0).

11. ADJOURNMENT 9:20 PM:

Motion Giardino, Motion to adjourn at 9:20 pm, 2nd Tapia. All voted Aye. Motion carried (6-0).

Mayor Nelson adjourned the meeting at 9:20 pm.

TOWN OF GILCREST



Jeff Nelson

Jeff Nelson, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk