

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
December 13, 2016
Regular Meeting 7:00 P.M.**

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance by Trustee Nothem
- B. Roll Call: Mayor Nelson, Trustees; Castro, Meisner, Nothem, Giardino
- C. Town Staff Present: Trudy Peterson, Town Administrator, Town Clerk/Treasurer Odenbaugh, Robert Meisner, Public Works Foreman

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the agenda with the addition of item "L" Scheduling Discussion and addition of "M" Policy Committee Meeting under New Business, 2nd Giardino. All voted Aye. Motion carried (4-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. PUBLIC HEARING:

Recess the Regular Board Meeting and enter into a Public Hearing at 7:05 PM.

Supplemental Appropriation to the 2016 Approved Budget

Town Administrator Peterson presented the Supplement Appropriation to the 2016 Approved Budget.

No public comments.

Mayor Nelson adjourned the Public Hearing and reconvened the Regular Board Meeting at 7:07 PM.

Resolution 2016-22 Approving a Supplemental Appropriation to the 2016 Budget

Motion Nothem, Motion to approve Resolution 2016-22 "Approving a Supplemental Appropriation to the 2016 Budget", 2nd Giardino, Roll Call Vote. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. Motion carried (4-0).

5. NEW BUSINESS:

Resolution 2016-16 Approval of the 2017 Budget

Motion Castro, Motion to approve Resolution 2016-16 "Approval of the 2017 Budget", 2nd Nothem, All voted Aye. Motion carried (4-0).

Resolution 2016-17 Approval of the Mill Levy for the 2017 Budget Year

Motion Castro, Motion to approve the Resolution 2016-17 "Approval of the Mill Levy for the 2017 Budget Year", 2nd Nothem, All voted Aye. Motion carried (4-0).

Resolution 2016-18 Appropriating Sums of Money for the 2017 Budget Year

Motion Castro, Motion to approve the Resolution 2016-18 "Appropriating Sums of Money for the 2017 Budget Year", 2nd Nothem, Roll Call Vote. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. Motion carried (4-0).

Resolution 2016-19 Approving Fees for 2017 – General

Resolution 2016-20 Approving Fees for 2017 – Water and Sewer

Resolution 2016-21 Approving Fees for 2017 – Liquor

Brief Discussion

Motion Nothem, Motion to approve Resolution 2016-19 "Approving Fees for 2017 – General", Resolution 2016-20 "Approving Fees for 2017 – Water and Sewer", and Resolution 2016-21 "Approving Fees for 2017 – Liquor", 2nd Giardino, Roll Call Vote. Trustee; Nothem-Yes, Castro-Yes, Giardino-Yes, Meisner-Yes. Motion carried (4-0).

Third Amendment to Employment Agreement – Town Administrator

Discussion

Motion Castro, Motion to approve the third amendment to employment agreement with the Town Administrator, 2nd Nothem, All voted Aye. Motion carried (4-0).

Approval to Pay Vacation Time Earned and Not Taken – Public Works

Discussion

Motion Castro, Motion to approve to pay vacation time earned and not taken by public works department to Bob Meisner and John Baker, 2nd Giardino, **Roll Call Vote**. Trustee; Nothem-Yes, Giardino-Yes, Meisner-Abstain, Castro-Yes. **Motion carried** (3-Yes, 1-Abstention).

Selection of 2016 Holiday Lighting Contest Winners

Discussion – Selection of Holiday Lighting Contest Winners

Motion Castro, Motion to award the residents of 500 12th Street first place in the Christmas lighting contest, the residents of 300 8th Street second place in the Christmas lighting contest and residents of 102 8th Street third place. 2nd Nothem, **Roll Call Vote**. Trustee; Meisner-Yes, Giardino-Yes, Castro- Yes, Nothem-Yes. **Motion carried** (4-0).

Change Order Request #2 – Replacement of supports on Blower Assembly in Pond at WWTP

Discussion

Motion Giardino, Motion to accept change order request #2 – replacement of supports on blower assembly in pond 2 at the wastewater treatment plant. 2nd Meisner, **Roll Call Vote**. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. **Motion carried** (4-0).

Excess Sludge Removal at WWTP

Discussion

Motion Nothem, Motion to approve a change order #3 that will involve excess sludge removal at the wastewater treatment plant not to exceed \$10,000.00. 2nd Giardino, **Roll Call Vote**. Trustee; Meisner-Yes, Giardino-Yes, Castro-Yes, Nothem-Yes. **Motion carried** (4-0).

Scheduling

Discussion

Motion Castro, Motion to cancel Regular Board Meeting on December 20, 2016, 2nd Meisner, All voted Aye. **Motion carried** (4-0).

Approval of Bills

A list of the bills were presented to each board member.

Motion Castro, Motion to approve the bills in the amount of \$37,179.43, 2nd Nothem, **Roll Call Vote**. Trustee; Castro-Yes, Nothem-Yes, Meisner-Yes, Giardino-Yes. **Motion carried** (4-0).

Extend Town Administrators Vacation

Discussion

Motion Giardino, Motion to allow Town Administrator Peterson to extend 24 hours of vacation time to be completed by June 1, 2017. 2nd Nothem, Roll Call Vote. Trustee; Giardino-Yes, Nothem-Yes, Meisner-Yes, Giardino-Yes. Motion carried (4-0).

Report on Policy Committee Meeting

Mayor Nelson reported on some of the topics that were discussed at the Policy Committee Meeting. Some were economic development, marijuana, Governors' budget requests for homeless program support, and municipal courts implication of 1309.

Town Administrator stated that the Policy Committee is to give CML lobbyist direction for issues of municipal statewide interest. The Board should give to the Mayor any direction they want to bring to the policy committee.

6. ADJOURNMENT:

Motion Castro, Motion to adjourn at 8:03 P.M., 2nd Nothem. All voted Aye. Motion carried (4-0).

Mayor Nelson adjourned the meeting at 8:03 P.M.

TOWN OF GILCREST



ATTEST:


Gail Odenbaugh, Town Clerk


Jeff Nelson, Mayor