

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
October 6, 2020
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting.***

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Pro-tem Nothem, Trustees; Castro
Roll Call – Remote: Trustees; Esquivel, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer,
- D. Absent: Mayor Nelson and Trustee Tapia

2. APPROVAL OF THE REGULAR AGENDA:

Motion Castro, Motion to approve the agenda with the addition (6f. Resolution 2020-10 Authorizing the Town Administrator to Make Application to USDA, for the Sewer Collection System for Repairs and Improvements). 2nd Albert. Roll Call Vote Trustee: Nothem-Yes, Castro-Yes, Meisner-Yes, Esquivel-Yes, Albert-Yes. Motion carried (5-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

Quitzy Siler, 1191 Stephanie Court, Cheyenne, WY 82007 – Questions about fees to develop 108 4th Street, Gilcrest, CO 80623

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for September 15, 2020
- b. Bills for Approval
- c. Weld County Land Referrals
 - i. 1AMSPR20-18-0004 Expansion of Steel Siding Business at 20684 Niobrara Rd
 - ii. RECX20-0110 Recorded Exemption Splitting 77 Acre Parcel at WCR 31 & WCR 40
 - iii. RECX20-0121 Recorded Exemption Splitting 74 Acre Parcel at WCR 31 & WCR 36

- iv. USR20-0026 Use by Special Review - Oilfield Storage at SW Corner of WCR 33 & WCR 36

Motion Castro, Motion to approve the consent agenda, 2nd Esquivel. Roll Call Vote Trustee: Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. Motion carried (5-0).

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

Introduction of Draft 2021 Budget

Discussion

Motion Castro, Motion to approve the presentation of the first draft of the proposed 2021 budget, 2nd Meisner. Roll Call Vote Trustee: Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes. Motion carried (5-0).

Health Insurance Renewal

Discussion

Motion Esquivel, Motion to continue with PSHCG for Employee Health Insurance and continue with the Plan A PPO, 2nd Castro. Roll Call Vote Trustee: Meisner-Yes, Castro-Yes, Albert-Yes, Nothem-Yes, Esquivel-Yes. Motion carried (5-0).

Public Works Budgeted Purchase – Security Cameras for Municipal Park

Discussion

Motion Castro, Motion to approve Greeley Lock & Key proposal in the amount of \$4,137.85 to supply and install a five-camera security system at the ball fields, 2nd Meisner. Roll Call Vote Trustee: Castro-Yes, Nothem-Yes, Meisner-Yes, Albert-Yes, Esquivel-Yes. Motion carried (5-0).

Hired Gun Prairie Dog Control Contract

Discussion

Motion Esquivel, Motion to approve the contract with Hired Gun for prairie dog control at the detention pond, 2nd Castro. Roll Call Vote Trustee: Esquivel-Yes, Nothem-Yes, Albert-Yes, Castro-Yes, Meisner-Yes. Motion carried (5-0).

First November Board Meeting

Discussion – Consensus is to not cancel the first meeting in November.

Resolution 2020-10 Authorizing and Directing the Town Administrator to Make Application for Grants and Loans From USDA

Discussion

Motion Castro, Motion to approve Resolution 2020-10, authorizing and directing the Town Administrator to make application for grants and loans to USDA, for the wastewater collection and sewer lagoon repair project, 2nd Albert. **Roll Call Vote** Trustee: Castro-Yes, Esquivel-Yes, Albert-Yes, Nothem-Yes, Meisner-Yes. **Motion carried** (5-0).

7. REPORTS:

Town Administrator

Written Report

Board of Trustees

Trustee Meisner asked the Town Administrator Lorentzen why the person who spoke during Public Comments was not put on an agenda to save her a trip from Cheyenne, Wy. Town Administrator responded that she had not asked to be put on the agenda and he was unaware that she was coming to the meeting.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Meisner, Motion to adjourn at 7:39 P.M., 2nd Albert. **Roll Call Vote** Trustee; Esquivel-Yes, Meisner-Yes, Castro-Yes, Albert-Yes, Nothem-Yes. **Motion carried** (5-0).

Mayor Nelson adjourned the meeting at 7:39 P.M.

TOWN OF GILCREST



Steve Nothem, Mayor Pro-tem

ATTEST:

Gail Odenbaugh, Town Clerk