

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
October 20, 2020
7:00 P.M.**

*Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting.*

1. CALLED TO ORDER: 7:01 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Nelson, Trustees; Castro, Nothem
Roll Call – Remote: Trustees; Esquivel, Albert, Meisner
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer,
- D. Absent: Tapia

2. APPROVAL OF THE REGULAR AGENDA:

*Motion Nothem, Motion to approve the regular agenda with the addition of New Business item “c” Office Hours. 2nd Castro. **Roll Call Vote** Trustee: Nothem-Yes, Castro-Yes, Meisner-Yes, Esquivel-Yes, Albert-Yes. **Motion carried** (5-0).*

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:
(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for October 6, 2020
- b. Bills for Approval
- c. Weld County Land Referrals
 - i. 1AMRECX20-04-3708 (In conjunction with 1AMRECX20-82-566) amending Recorded Exemption adjusting parcel sizes at NW corner of WCR 36 and WCR 31
 - ii. RECX20-137 Splitting 72-acre parcel at NW intersection of WCR 36 & WCR 31
 - iii. RECX20-13 Splitting 78-acre parcel at SW intersection of WCR 38 & WCR 31

***Motion** Nothem, Motion to approve the consent agenda with the correction to the minutes showing Mayor Nelson was not in attendance, 2nd Castro. **Roll Call Vote** Trustee: Esquivel-Yes, Meisner-Yes, Nothem-Yes, Albert-Yes, Castro-Yes. **Motion carried** (5-0).*

5. **OLD BUSINESS:**

Draft 2021 Budget – with Amendments from October 13, 2020 Work Session

No Discussion

6. **NEW BUSINESS:**

Ordinance 2020-06 Driving Under Restraint or Suspension

Brief Discussion

***Motion** Albert, Motion to adopt Ordinance 2020-06 amending our code to make it a violation to drive in Gilcrest with a driver's license under restraint or suspension for any reason. 2nd Esquivel. **Roll Call Vote** Trustee: Nothem-Yes, Castro-Yes, Esquivel-Yes, Meisner-Yes, Albert-Yes. **Motion carried** (5-0).*

Distribution of Unused First Round CVRF Funds to Upstate Colorado

Discussion

***Motion** Castro, Motion to approve and authorize the Mayor to sign the letters to DOLA to allow unused allocated CVRF funds to go to the Upstate Colorado Business Relief Program through Weld County prioritized to go to grants to Gilcrest Businesses. 2nd Nothem. **Roll Call Vote** Trustee: Meisner-Yes, Castro-Yes, Albert-Yes, Nothem-Yes, Esquivel-Yes. **Motion carried** (5-0).*

Office Hours

Discussion

Trustee Meisner stated that she has had some residents questioning staff working from home. Town Administrator Lorentzen stated that the Governor's Executive Order, that as a municipality, we are included and we are supposed to try to keep 50% or less staff at the town hall.

7. **REPORTS:**

Code Enforcement

Written Report

Police Department

Written Report

Town Administrator

Written Report

Town Administrator Lorentzen reported that Bob Longenbaugh from the Ground Water Technical Committee passed away.

Town Administrator Lorentzen reported that we received a call from the EEOC about a possible complaint of discrimination and asking questions about who the contact person would be.

Board of Trustees

Trustee Esquivel asked about having clean up days again.

8. EXECUTIVE SESSION:

None

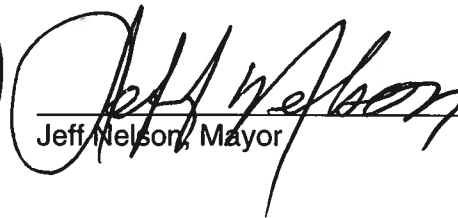
9. ADJOURNMENT:

Motion Nothem, **Motion to adjourn**, 2nd Albert. **Roll Call Vote** Trustee; Esquivel-Yes, Castro-Yes, Albert-Yes, Nothem-Yes. **Motion carried** (4-0).

Mayor Nelson adjourned the meeting at 7:31 P.M.

TOWN OF GILCREST





Jeff Nelson, Mayor

ATTEST:



Gail Odenbaugh, Town Clerk