

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
January 5, 2021
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting.***

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Chavez, Trustees; Castro, Nothem, Lester, Fulton
Roll Call – Remote: Trustees; Esquivel, Tapia,
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer, Robert Meisner, Public Works Foreman
- D. Absent: None

2. APPROVAL OF THE REGULAR AGENDA:

Motion Nothem, Motion to approve the regular agenda. 2nd Tapia. Roll Call Vote Trustee: Lester-Yes, Castro-Yes, Tapia-Yes, Fulton-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

Trustee Fulton asked what the process was for snow removal in the town. Town Administrator Lorentzen stated that the policy was if the Town gets four or more inches of snow or snow and ice build-up over a twenty-four-hour period Public Works will plow. She had a concern about the pickup with the plow not putting its blade down. Public Works Foreman Robert Meisner explained that there was only 1 ½ "of snow and the Public Works worker may have been checking conditions or possibly the streetlights.

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for December 15, 2020
- b. Bills for Approval

Motion Nothem, Motion to approve the consent agenda, 2nd Tapia. Roll Call Vote Trustee: Fulton-Yes, Esquivel-Yes, Tapia-Yes, Nothem-Yes, Lester-Yes, Castro-Yes. Motion carried (6-0).

5. **OLD BUSINESS:**

None

6. **NEW BUSINESS:**

Resolution 2021-01 Adopting Fee Schedule for 2021

Discussion

Sewer Fee – 5% increase as of January 1, 2021.

Trash Collection Fees – Regular \$24.15 / Seniors \$23.05 but Resolution 2021-01 states that the fees will temporarily remain at the existing rate of Regular \$21.00 / Seniors \$19.95 until the Town Board considers an Ordinance to amend the municipal code allowing the trash rates to be set by resolution.

Motion Castro, Motion to approve Resolution 2021-01 Setting Fees for the 2021 Budget Year with the request that staff bring an Ordinance to amend the municipal code to set trash collection fees by Resolution to the next regular meeting for consideration. 2nd Lester. Roll Call Vote Trustee: Esquivel-Yes, Tapia-Yes, Castro-Yes, Nothem-Yes, Lester-Yes, Fulton-Yes. Motion carried (6-0).

Resolution 2021-02 Adopting 3 Mile Plan

Discussion

Motion Esquivel, Motion to approve Resolution 2021-02 adopting the Town's Comprehensive Plan as the Three-Mile Plan. 2nd Nothem. Roll Call Vote Trustee: Lester-Yes, Nothem-Yes, Tapia-Yes, Fulton-Yes, Esquivel-Yes, Castro-Yes. Motion carried (6-0).

Resolution 2021-03 Posting Locations for Notice of Meetings

Discussion

Motion Nothem, Motion to approve Resolution 2021-03 designating posting places for meeting notices for 2021. 2nd Esquivel. Roll Call Vote Trustee: Fulton-Yes, Tapia-Yes, Castro-Yes, Lester-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (6-0).

Humane Society Contract for 2021

Discussion

Motion Castro, Motion to approve the Humane Society of Weld County Agreement for 2021. 2nd Esquivel. Roll Call Vote Trustee: Castro-Yes, Nothem-Yes, Fulton-Yes, Lester-Yes, Tapia-Yes, Esquivel-Yes. Motion carried (6-0).

7. **REPORTS:**

Town Administrator

Written Report

Board of Trustees

Trustee Lester shared a concern about the scheduled time (7:00 P.M.) of the regular business meetings. He also suggested having someone from the Town and a Town Board representative for oversight and reporting when the sewer/infrastructure project begins.

Trustee Castro asked about the purchase of the UV disinfection unit. Town Administrator Lorentzen stated that he was going on the direction of the board and it was within the limits of the purchasing policy. She also asked if Mike Hager, Element Engineering could show the presentation of the sewer system issues again when the sewer project gets closer.

Trustee Esquivel asked if Code Enforcement Officer could come to a Board meeting to meet the new Town Board members.

Trustee Nothem ask the Board members to remind their neighbors to fill out their survey when it gets sent out.

8. **EXECUTIVE SESSION:**

None

9. **ADJOURNMENT:**

Motion Lester, *Motion to close the meeting, 2nd Nothem. Roll Call Vote* Trustee; Esquivel-Yes, Tapia-Yes, Fulton-Yes, Castro-Yes, Lester-Yes, Nothem-Yes. **Motion carried** (6-0).

Mayor Chavez adjourned the meeting at 8:11 P.M.

TOWN OF GILCREST



Tyson Chavez

Tyson Chavez, Mayor

ATTEST:

Gail Odenbaugh

Gail Odenbaugh, Town Clerk