

**Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
February 2, 2021
7:00 P.M.**

***Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.
This meeting was recorded using Zoom meeting.***

1. CALLED TO ORDER: 7:00 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Chavez, Trustees; Esquivel, Tapia, Castro, Nothem, Lester, Fulton
Roll Call – Remote: None
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Gail Odenbaugh, Town Clerk/Treasurer
Town Staff Remote: Robert Meisner, Public Works Foreman
- D. Absent: None

2. APPROVAL OF THE REGULAR AGENDA:

Motion Lester, Motion to approve the regular agenda. 2nd Tapia. Roll Call Vote Trustee: Lester-Yes, Castro-Yes, Tapia-Yes, Fulton-Yes, Esquivel-Yes, Nothem-Yes. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for January 19, 2021
- b. Bills for Approval

Motion Castro, Motion to approve the consent agenda, 2nd Tapia. Roll Call Vote Trustee: Fulton-Yes, Esquivel-Yes, Tapia-Yes, Nothem-Yes, Lester-Yes, Castro-Yes. Motion carried (6-0).

5. **OLD BUSINESS:**

Ordinance 2021-01 Setting Trash Collection Fees by Resolution – 2nd Reading

Discussion

Motion Nothem, *Motion to approve Ordinance 2021-01 Amending Section 7-23 of the Municipal Code to Set Trash Collection Fees by Resolution on Second Reading. 2nd Tapia. Roll Call Vote* Trustee: Castro-Yes, Esquivel-Yes, Lester-Yes, Fulton-Yes, Nothem-Yes, Tapia-Yes. ***Motion carried*** (6-0).

6. **NEW BUSINESS:**

Code Enforcement Officer Introduction

Christopher Pratt, Phoenix CES, LLC, Code Enforcement Officer was present via Zoom. Mayor Chavez asked Christopher Pratt to come back for the next board meeting when he would have more time to put together more detailed information.

Resolution 2021-04 Setting Trash Collection Fees

Discussion

Motion Castro, *Motion to table Resolution 2021-04 Setting Trash Collection Fees until the next board meeting. 2nd Tapia. Roll Call Vote* Trustee: Lester-Yes, Nothem-Yes, Tapia-Yes, Fulton-Yes, Esquivel-Yes, Castro-Yes. ***Motion carried*** (6-0).

Discussion – Changing Code on Storage of RV’s, Trailers, and Boats in Front Yard

Discussion – Consensus is to move the front set back from 25 foot to 10 foot and to marry items 2) Allow parking of RVs, boats, and trailers in front yard with restrictions such as number of this type of vehicle allowed in front yard, minimum setback from sidewalk and maximum percent of front yard utilized for parking surface for vehicles of any kind, etc. AND 3) Keep code as is but allow an exception to the front yard rule when the owner can show it is impractical to place the RV, boat, or trailer in the side or rear yard.

Discussion – Purchasing Policy

Discussion – Mayor Chavez will meet with Town Administrator Lorentzen and Public Works Foreman about the purchasing process.

7. **REPORTS:**

Town Administrator

Written Report

Board of Trustees

Trustee Fulton shared that there is a fire hydrant in the middle of her and her neighbor's sidewalk. She shared this with the Board because of the safety issue discussion regarding RVs sticking out into the sidewalk.

Trustee Castro reminded the Board to be extremely careful what they post on social media because of liability issues.

Trustee Nothem reminded the Board that they represent everyone in town.

Trustee Lester reported that his truck was broken into and stated that his street is pitch black. He stated that if there would have been a streetlight it might have been easier to identify the vehicle. He would like the Town to check into getting streetlights. Town Administrator Lorentzen stated that the survey that is going out next month is asking people to identify places where people would like to see streetlights.

Mayor Chavez asked what type of bulbs are being used in the streetlights. Trustee Tapia stated that he believes all the lights had been changed over to LEDs. He asked staff to verify that all the lights have been changed to LEDs.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Castro, *Motion to adjourn the meeting, 2nd Esquivel. Roll Call Vote Trustee; Esquivel-Yes, Tapia-Yes, Fulton-Yes, Castro-Yes, Lester-Yes, Nothem-Yes. Motion carried (6-0).*

Mayor Chavez adjourned the meeting at 8:14 P.M on February 2, 2021.

TOWN OF GILCREST



ATTEST:


Gail Odenbaugh, Town Clerk


Tyson Chavez, Mayor