

Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street-Town Hall
April 20, 2021
7:00 P.M.

Due to Covid-19, remote participation was allowed per the Remote Meeting Policy.

This meeting was recorded using Zoom meeting.

1. CALLED TO ORDER: 7:02 P.M.

- A. Pledge of Allegiance
- B. Roll Call - Present: Mayor Chavez, Trustees; Esquivel, Fulton, Nothem, Lester, Castro.
Roll Call – Remote Trustee Tapia
- C. Town Staff Present: Larry Lorentzen, Town Administrator, Pennie Cole, Town Clerk
- D. Town Staff Remote: Robert Meisner, Public Works Foreman
- E. Absent: None

2. APPROVAL OF THE REGULAR AGENDA:

***Motion** Nothem, Lester to approve the regular agenda. 2nd Tapia.*

***Roll Call Vote** Trustee: Lester-Yes, Tapia-Yes, Esquivel-Yes, Nothem-Yes, Fulton-Yes, Castro-Yes. **Motion carried** (6-0).*

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

(Speakers limited to three (3) minutes).

None

4. CONSENT Agenda:

- a. Board of Trustee Minutes for April 6, 2021
- b. Bills for Approval

***Motion** Nothem, Motion to approve the consent, 2nd Castro.*

***Roll Call Vote** Trustee: Esquivel-Yes, Nothem-Yes, Lester-Yes, Castro-Yes, Fulton-Yes, Tapia- Yes. **Motion carried** (6-0).*

5. OLD BUSINESS:

a. Discussion – Personnel Policy on Use of Accrued Vacation

Discussion -Administrator Lorentzen explained the Town of Gilcrest current vacation policy states that employees with 0-9 years of service get 80 hours vacation each year. Vacation cannot be taken until an employee has worked for 1 year. Mayor Chavez thought this policy should be revised so employees do not have to work a full year before they can use any of their vacation. Mayor Chavez along with Trustees Lester and Tapia were in consensus that after 90 days new employee could start using their vacation. Trustees Fulton, Castro, Nothem, and Esquivel all agreed that employees should have to work 6 months which is the same as their probation period before they could use vacation.

Administrator Lorentzen will make a new resolution to amend the policy and bring it to the next board meeting for a vote.

6. NEW BUSINESS:

a. Introduction and Oath of Office of Clerk/Treasure Pennie Cole

Discussion – Pennie was introduced to the board members and recited her oath.

Motion Esquivel, *Motion to approve Pennie Cole as the new Town Clerk/Treasure. 2nd Lester*

Roll Call Vote *Trustee: Esquivel-Yes, Tapia - Yes, Nothem-Yes, Lester-Yes. Fulton-Yes Castro-Yes*

Motion carried (6-0).

b. Discussion – Amending Code to Allow Chickens in Residential Districts

Each board member was given the opportunity to tell whether they were in favor of changing the ordinance to allow chickens in town. Trustee Lester and Fulton were in favor of allowing chickens stating this is a rural community and residents should have the opportunity to be self-sufficient, there are already a lot of smells because we are surrounded by feed lots and they do not make any more noise than dogs. Trustees Castro, Nothem, Tapia, and Esquivel were not in favor of changing the ordinance. Stating there is no way to monitor or enforce how many chickens people have on their property, they are noisy, and they smell.

It was decided to send out a survey to see what the town wants. Administrator Lorentzen will draft a survey with proposed chicken regulations for the next meeting. If the board approves, the survey will be sent out in a special mailing.

7. REPORTS:

Administrator Lorentzen will have the final results from the survey April 30th.

Board of Trustees

The Board agreed the future meetings we will not be using Zoom. It is up to each individual if they want to wear a mask.

Administrator Lorentzen will check with the Library to see if they will stay open late one night for a Beautification meeting

Administrator Lorentzen will contact the energy company to present them with a name on our plaque.

All board members are to email Pennie with address where streetlights need maintenance.

8. EXECUTIVE SESSION:

None

9. ADJOURNMENT:

Motion Nothem, *Motion to adjourn the meeting, 2nd Esquivel*

Roll Call Vote *Trustee; Esquivel-Yes, Tapia-Yes, Lester-Yes, Nothem-Yes, Fulton-Yes, Castro-Yes*

Motion carried (6-0).

Mayor Chavez adjourned 8:29 P.M. on April 20, 2021.

ATTEST:



Pennie Cole, Town Clerk



TOWN OF GILCREST



Tyson Chavez, Mayor