

**Regular Meeting Minutes of
The Board of Trustees
Town of Gilcrest, Colorado
304 8th Street – Town Hall
November 7, 2022, 7:00 P.M.**

1. CALL TO ORDER: 7:00 P.M.

- a. Pledge of Allegiance
- b. Roll Call – Mayor Pro -Tem Nothem, Trustees: Fulton, Tapia, Castro, Esquivel, Lester; Absent - Mayor Chavez
- c. Town Staff Present: Larry Lorentzen, Town Administrator; Brenda Joseph, Town Clerk/Treasurer; Bob Meisner, Public Works Supervisor

2. APPROVAL OF THE REGULAR AGENDA:

Motion – Trustee Castro, Motion to approve the Regular Agenda 2nd – Trustee Tapia. All voted Aye. Motion carried (6-0).

3. PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA:

Laura Meiser, 411 12th Street, pointed out that she was present during the 2023 Budget work session. She explained that she wanted to make a comment on the water rates that have been discussed during the work sessions. People who use more water to take care of their lawn should not be having to pay at a higher rate because of it. They naturally have a higher utility bill due to using more water, but an actual water rate increase should be spread out evenly between every resident in town.

4. CONSENT AGENDA:

- a. Board of Trustee Minutes for October 17, 2022
- b. Bills for Approval

Motion – Trustee Castro, Motion to approve the Consent Agenda, 2nd – Trustee Tapia. All voted Aye. Motion carried (6-0).

5. OLD BUSINESS:

- a. IGA with Platteville - Gilcrest Fire District - Impact Fees

Platteville-Gilcrest Fire Protection District Chief Dan Durkee thanked the Town Board for inviting him and introduced the Platteville-Gilcrest Fire Protection District Board President, Gary Homyak, to the Town Board as well. He pointed out that he been the Fire Chief for almost eleven years now. He explained that the IGA came about due to the Town of Platteville came to him and said that they have a proposal to build 1400 homes in their district which would more than double the number of residents they have

in the district and explained that this increase in residents would really affect their service. The Mill rate that everyone pays to support the Platteville-Gilcrest Fire Protection District is one of the lowest in Weld County at 6.9. They also have their own ambulance service which he stated they do not charge the residents anything extra to use the ambulance. They have only asked for one Mill increase in the last twenty-five years. He further explained that they are one of the districts in this area that did not have an impact fee, so they decided to pay to have a study done through BBC Research and Consulting which took about six months to complete which resulted in the IGA. Weld County has signed the IGA and Platteville has signed the IGA and they are asking Gilcrest to sign the IGA. He added the impact fee only affects new construction such as a new subdivision. Also, this should help them from needing to raise the Mill.

The Town Board commented that the IGA makes sense, and they understand why they are asking for this. They also thanked the Platteville-Gilcrest Fire Protection District for all they do.

Motion – Trustee Lester, Motion to approve the IGA with Platteville - Gilcrest Fire District - Impact Fees, **2nd – Trustee Tapia**. All voted Aye. **Motion carried (6-0)**.

b. Elementary School Christmas Pizza Party

Town Administrator Lorentzen pointed out that at the October 17, 2022, meeting the Board requested Staff look into doing a gift receipt from Mama Ruth's for a slice of pizza and a drink, rather than getting McDonalds Gift Cards as the Town has in the past. Mama Ruth's will give the Town gift receipts for a slice of pizza and a drink for \$5.00. The Pizza for the school pizza party will cost \$595 for 20 extra-large pepperoni and 15 extra-large cheese pizzas for 186 kids and 30 staff, 186 Mama Ruth's \$5 Gift Receipts - \$930, Christmas Cards to put gift receipts in - \$32 and Weld RE-1 Food Service – milk and ice cream - \$ 150 with the Total Cost = \$1,817

After discussion, the Board thanked Staff for checking into this and directed Town Staff to move forward with everything discussed for the pizza party. They also said thank you to Mama Ruth's for making the \$5 gift receipts and the pizza for the pizza party.

6. NEW BUSINESS:

a. Resolution 2022-10 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection

Town Administrator Lorentzen stated that there is a list attached to the Board packet that shows the delinquent accounts which are the bills that remain unpaid after twenty-five (25) days from the billing date as of November 2, 2022. The list will be amended to reflect any payments made prior to the deadline of November 29, 2022, at 5:00 p.m.

Motion – Trustee Castro, Motion to approve Resolution 2022-10 Certifying Delinquent Municipal Charges to the Weld County Treasurer for Collection, 2nd – Trustee Fulton. All voted Aye. Motion carried (6-0).

7. REPORTS:

a. Town Administrator Report

Town Administrator Lorentzen explained that the Head Start Preschool had a pre-application meeting with Staff on October 19, 2022. The site plan sketch indicated access for staff parking off of 10th Street, access for parent parking and drop off from 11th Street and a bus drop off accessing off of Vine. This will require some street, curb & gutter, and sidewalk improvements to all three streets. A traffic study will be required to be submitted to reference in determining what improvements will be required. The Board will be considering approval of a minor subdivision. He further explained that the developer, Head Start Preschool, will need a conditional use approval and a site plan approval as well.

Mayor Pro-tem, Nothem confirmed with Town Administrator Lorentzen that the Traffic study is a cost to the developer not the Town.

In addition, Town Administrator Lorentzen reported Craig Sparrow has stated he is moving forward with the 50-unit apartment complex on the property east of the solar farm. He has scheduled a second meeting with the Town planner, McCool and he has signed a reimbursement agreement to cover planning and engineering costs the Town incurs as part of the process. The development will need to be subdivided to split off the apartment site from the solar farm site. The property is currently zoned R-1 but the Town's Comprehensive Plan shows it as Medium Density Residential, so a Rezone to R-2 which would allow the density of apartments contemplated would be appropriate.

b. Board of Trustees

Trustee Castro asked Town Administrator Lorentzen if the residents off Birch that have the fire trucks are running a business out of their home due to the number of trucks that are parked along the road. She added it is hard to see at that intersection with the vehicles parked there. Town Administrator Lorentzen stated that Code Officer Pratt has spoken to those residents, and they indicated that they are not running a business out of their home. He will ask Code Officer Pratt to stop by there again to talk to them about the trucks.

Also, she was wondering what happened on the road by the Gilcrest Municipal Park. She was visiting with a resident, and it was mentioned to her there was an accident there. Town Administrator Lorentzen explained he checked with Platteville Police Chief Dwyer and at this time they are not able to release any information.

In addition, Trustee Castro asked what the status was regarding the train incident of September 16, 2022. Town Administrator Lorentzen explained he does not have any new information to provide.

8. EXECUTIVE SESSION – if needed

9. ADJOURNMENT:


Motion – Trustee Esquivel, Motion to adjourn the meeting at 7:27 P.M. on November 7, 2022, 2nd – Trustee Tapia. All voted Aye. Motion carried (6-0).

ATTEST:


Brenda Joseph, Town Clerk



TOWN OF GILCREST



Tyson Chavez, Mayor
Steve Nothem, Mayor Pro Tem