

TOWN OF GILCREST, COLORADO  
RESOLUTION NO. 2023-01

A RESOLUTION SETTING VARIOUS FEES IN ACCORDANCE WITH THE GILCREST  
MUNICIPAL CODE

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF GILCREST AS FOLLOWS:

Section 1. In accordance with the Gilcrest Municipal Code, the Board of Trustees  
hereby adopts the fee schedule attached hereto as **Exhibit 1**.

Passed and approved this 9th day of January, 2023 to be effective February 1,  
2023.



TOWN OF GILCREST

By:   
Tyson Chavez, Mayor

Attest:

By:   
Brenda Joseph, Town Clerk

EXHIBIT 1  
RESOLUTION 2023-01

Town of Gilcrest  
2023 Fee Schedule

Effective 02/01/2023

**WATER:**

**User Fees:**

**RESIDENTIAL:**

Single Family Residential ¾" \$34.00 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

Multi-Family Residential ¾" (per unit occupied or not) \$34.00 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

Residential 1" \$60.96 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

Mobile Home Parks (per unit occupied or not) \$34.00 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

1-1/2" Residential \$135.48 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

2" Residential \$240.48 per month first 4,000 gal plus  
\$3.65 each additional 1,000 gal

**COMMERCIAL:**

Business/Commercial ¾" or smaller \$36.23 per month first 4,000 gal plus  
\$5.90 each additional 1,000 gal

Commercial 1" \$74.00 per month first 4,000 gal plus  
\$5.90 each additional 1,000 gal

Commercial 1-1/2" Tap \$164.02 per month first 4,000 gal plus  
\$5.90 each additional 1,000 gal

2" Tap \$252.29 per month first 4,000 gal plus  
\$5.90 each additional 1,000 gal

**Miscellaneous Water Fees:**

Owner Initiated Meter Read Fee \$15.00  
Disconnect/Reconnect Charges \$15.00  
Plan Review Fee Deposit of \$500.00 or \$100 per plan

sheet, whichever is greater + any additional actual costs.

Inspection/Observation Fee Actual Costs Incurred

Cure Charges Actual Costs Incurred

Civil Fines Pass-through Total Amount of Fine

Late Charge/Interest \$10.00

Owner Initiated Temporary Shutoff (after hours) \$50 per hour (2 hr. min)

Hydrant Fees	Administrative Fee \$130 plus
\$12.50 per 1,000 gal. used (to be deducted from deposit)	
Hydrant Meter Deposit	\$1500.00

**Water Connection Fees:**

Water System Investment Fee:	
3/4"	\$5,000.00
1"	\$9,000.00
1-1/2"	\$15,000.00
2"	\$23,000.00
3"	\$50,200.00

**Raw Water Conveyance:**

3/4"	1 Acre Foot Unit (CBT) or Cash in Lieu at Current Market Value
1"	2 Acre Foot Unit (CBT) or Cash in Lieu at Current Market Value
1-1/2"	3 Acre Foot Unit (CBT) or Cash in Lieu at Current Market Value
2"	5 Acre Foot Unit (CBT) or Cash in Lieu at Current Market Value

Multi- Family Commercial and Industrial If, on an annual basis, the user consumes more gallons of raw water than they have supplied, they need to provide additional raw water or pay a 50% surcharge on the overage.

**SEWER:**

**User Fees:**

**RESIDENTIAL**

Single Family Residential 3/4"	\$58.99 per Month
Multi-Family Residential 3/4" (per space occupied or not)	\$58.99 per unit per month
Residential 1"	\$406.16 per Month
Mobile Home Parks (per space occupied or not)	\$58.99 per unit per month
Residential 1-1/2"	\$235.91
Residential 2'	\$442.33

**COMMERCIAL**

Commercial/Industrial 3/4"	\$62.66 per SFE per month
Commercial/Industrial 1"	\$112.80
Commercial/Industrial 1-1/2"	\$250.67
Commercial/Industrial 2"	\$469.98

**Sewer Connection Fees:**

Per Single Family Equivalent (SFE)	\$6,500.00
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**TRASH:**

Regular Rate:	\$24.00
Senior Rate:	\$22.95

**STREET LIGHTS:**

Rate	\$1.05
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**STORM DRAINAGE FEE:**

Single Family dwelling	\$3.50 per month
Multi-family, apartment and non-residential	\$3.50 per month per unit or \$3.50 per month multiplied by the total impervious area

Weld County School Dist. RE-1

of the property divided by 3,738  
\$1.75 multiplied by the total impervious  
area of the property in square feet  
divided by 3,738

**PLANNING FEES:**

Annexation Petition	\$1,500.00
Zoning Application – PUD	\$1,500.00
PUD Sketch Plan	\$ 250.00
PUD Preliminary Development Plan – up to 10 lots, 50 dwelling units, or 25,000 sq. ft. (whichever is greater)	\$ 750.00
PUD Preliminary Development Plan – 50-100 lots, 250 dwelling units, or 100,000 sq. ft. (whichever is greater)	\$1,500.00
PUD Preliminary Development Plan – more than 100 lots, 250 dwelling units, or 100,000 sq. ft. (whichever is greater)	\$2,500.00
PUD Final Development Plan – up to 10 lots, 50 dwelling units, or 25,000 sq. ft. (whichever is greater)	\$ 750.00
PUD Final Development Plan – 50-100 lots, 250 dwelling units, or 100,000 sq. ft. (whichever is greater)	\$1,500.00
PUD Final Development Plan – 100 or more lots, 250 dwelling units, or 100,000 sq. ft. (whichever is greater)	\$2,500.00
All other zoning application	\$1,500.00

**Subdivision:**

Sketch Plan	\$250.00
Preliminary Plat – up to 10 lots, 50 dwelling units, or 25,000 sq. ft. (whichever is greater)	\$1,000.00
Preliminary Plat – 50 to 100 lots, 250 dwelling units, or 100,000 sq. ft.	\$1,500.00
Preliminary Plat – more than 100 lots, 250 dwelling units, or 100,000 sq. ft.	\$2,000.00
Final Plat	\$1,000.00
Plat Amendment	\$ 500.00
Minor Subdivision	\$1,000.00
Site Plan Review	\$ 500.00

**Additional Land Use:**

Conditional Use Permit	\$ 700.00
Special/Temporary Use Permit	\$ 150.00
Board of Adjustment/Appeals	\$ 300.00
Board of Adjustment/Variance	\$ 500.00
Sign Permit	\$ 150.00
Comprehensive Plan Amendment	\$500.00
Oil and Gas Well Application Fee	\$1,000.00
Oil and Gas Well Inspection Fee	\$400.00
Pre-Application Conference	\$450.00

**All planning applications must be submitted with the appropriate fees along with an agreement to reimburse costs for all review fees associated with the project.**

**Development Fees:**

Park – Residential – Per Dwelling Unit	\$600.00
Parks – Non-Residential – Per 10,000 sq. ft. of lot space	\$200.00
Storm Drainage – Each undeveloped lot under 10,000 sq. ft.	\$525.00
Storm Drainage – Over 10,000 sq. ft. Commercial/Industrial	\$525 + \$.04/sq. ft. over 10,000 sq. ft.
Storm Drainage – Over 10,000 sq. ft. Residential	\$525 + \$.03/sq. ft. over 10,000 sq. ft.
Transportation Fee - Single Family Dwelling Unit over 2,500 sq. ft.	\$880.00
Transportation Fee - Single Family Dwelling Unit 1500-2500 sq. ft.	\$720.00
Transportation Fee - Single Family Dwelling Unit under 1,500 sq. ft.	\$575.00
Transportation Fee - Multi-Family Per Dwelling Unit	\$477.00
Transportation Fee - Mobile Home	\$381.00
Transportation Fee - Retail/Commercial	.5% of Construction Cost
Transportation Fee - Office/Institutional	1% of Construction Cost
Transportation Fee - Industrial	2.5% of Construction Cost

**Liquor License Fees**

New Liquor License Application Fee	\$1,000.00
New Liquor License Application Fee with Concurrent Review	\$1,000.00
Application Fee Transfer of Ownership	\$750.00
Application Fee Additional Liquor-Licensed Drugstore	\$1,000.00
Application Fee Additional Liquor-Licensed Drugstore with Concurrent Review	\$1,000.00
Application Late Renewal Fee	\$500.00
Application Late Renewal Fee (More than 90-days but less than 180-days of license expiration date)	\$500.00
Application Reissue Fine (More than 90-days but less than 180-days Of license expiration date)	\$25.00 a day beyond
90-day expiration date	
Annual Renewal Application Fee	\$100.00
Annual Art Gallery Fee	\$100.00
Art	\$ 41.25
Beer and Wine	\$ 48.75
Brew Pub	\$ 75.00
Club	\$ 41.25
Distillery Pub	\$ 75.00
Hotel & Restaurant	\$ 75.00
With One Optional Premises	\$ 75.00
Each Additional OP License	\$ -0-
Campus Liquor Complex	\$ 75.00
Related Facility – Resort Complex	\$ 15.00

Related Facility – Campus Liquor Complex	\$ 15.00
Liquor – Drug Store	\$ 22.50
Lodging and Entertainment	\$ 75.00
Optional Premises	\$ 75.00
Racetrack	\$ 75.00
Retail Gaming Tavern	\$ 75.00
Retail Liquor Store	\$ 22.50
Tavern	\$ 75.00
Vintner’s Restaurant	\$ 75.00
3.2 Beer On Premises	\$ 3.75
3.2 Beer Off Premises	\$ 3.75
3.2 Beer On/Off Premises	\$ 3.75
Art Gallery Permit	\$ 3.75
Bed & Breakfast Permit	\$ 3.75
Each Resort-Complex-Related Facility Permit	\$ 15.00
Special Event Permit (Malt, Vinous and Spiritous Liquor)	\$100.00
Special Event Permit (3.2% Beer)	\$100.00
Mini Bar Permit with Hotel Restaurant License	\$ 48.75

**Miscellaneous Fees:**

Copies Black & White	\$ .25 per page
Copies Color	\$ 1.00 per page
Copies Larger than 8”x14”	\$ 1.50
Photograph Reproduction	\$20.00
FAX – Local	\$ 1.00 per page
FAX – Long Distance	\$ 2.00 per page
County Lien Fee	\$50.00
Dog/Cat License (altered)	\$ 5.00
Dog/Cat License (unaltered)	\$15.00
Court Costs	\$25.00
Fine Surcharge	Varies depending on Charges
OJW/Default Clearance Letter Fee	\$30.00
Bench Warrant Fee	\$75.00
Stay of Execution Fee	\$25.00 if more than 10 days
Fingerprinting	\$10.00
VIN Inspection	\$15.00
Sex Offender Registration – Quarterly	\$20.00
Animal Impound Fee – Initial – Humane Society Impounds Only	\$139.63
Animal Impound Fee – Each Additional Fee	Cost Weld County Humane Society
Daily Fee	
CORA Record Search (After 1 <sup>st</sup> Hour)	\$33.58 per hour
Excavation Permit Fee	\$10.00
Excavation Inspection Fee	\$50.00
Excavation Deposit (Refundable after 1 year)	\$2,000.00
Fence Permit	\$25.00
Garage Sale Permit	No Charge
NSF Check Fee	\$36.00
General Business License	\$40.00
Peddler’s Permit & Bond	\$100.00 + \$1,000.00

Park Rental Fee (Resident)	\$25.00
+ Refundable Deposit:	\$100.00
Park Rental Fee (Non-Resident)	\$50.00
+Refundable Deposit:	\$100.00
Copy of Meeting Recordings	\$30.00 per meeting
Copy of Annual Audit	\$20.00
Dance Hall License Fee	\$500.00 per year
Public Works Hourly Rate	\$100 per hour
Public Works Equipment Time	Market Rate for Equipment Rental
Dumpster Permit	\$25.00

**Land Dedication/In-lieu Payments for School Sites**

Code Section	School Site Requirement (in acres)	School Capacity Standard (Pupils)	Acres of Land Required per Pupil	Pupil Yield per Unit	Dedication Requirement (in acres)per Unit	Developed Land Value per acre	In-lieu Payment Requirement per Unit
<b>SINGLE FAMILY</b>							
Elementary P-5	12	485	0.02474	0.400	0.0099	\$30,000.00	\$297.00
Middle School 6-8	25	320	0.07813	0.020	0.01563	\$30,000.00	\$468.90
High School 9-12	50	1040	0.04808	0.020	0.00962	\$30,000.00	\$288.60
Total District	87		0.15094	0.800	0.03514		\$1054.50
<b>MULTI- FAMILY UNIT</b>							
Elementary P-5	12	485	0.0247	0.100	0.00247	\$30,000.00	\$74.10
Middle School 6-8	25	320	0.07813	0.060	0.00469	\$30,000.00	\$140.70
High School 9-12	50	1040	0.04806	0.040	0.00192	\$30,000.00	\$57.60
Total District	87		0.15094	0.200	0.00908		\$272.40

**Building Inspection and Plan Review Fees:**

<b>Town Surcharge</b>	<b>\$10.00</b>
<b>Building Material Use Tax</b>	<b>4% (Chapter 4, Article IV, Gilcrest Municipal Code)</b>
<b>Plan Check Fee</b>	<b>30% of Building Permit Fee</b>

<b>Fee Schedule:</b>	
Building Permit Fees	Based on Table 1A of the 97 Uniform Building Code
Project Valuations	Based on the most current Building Valuation Data published by the International Code Council
<b>Single Stop Projects Fee Schedule:</b>	
Furnace/Air Conditioner	\$70.00
Roof (r e-shingle)	\$60.00
Water Heater	\$60.00
Lawn Sprinkler System	\$60.00
Siding or Window Replacement	\$70.00
Sales Trailers or Similar Modular Units	\$75.00
Demolition	\$50.00
Reinspection Fee	\$75.00
Investigation Fee	50% of permit fee
Inspections Outside of Normal Business Hours	*\$100.00 per hour - one (1) hour minimum
*Time tracked will start when Consultant checks in at Municipality or first inspection site.	

Electrical fees charged by the municipality will be scaled at 1.15 from current version of the State of Colorado Fee Schedule per Colorado Revised Statutes, Article 23, Section 12-23-117 which states: Because electrical inspections are matters of statewide concern, the maximum fees, established annually, chargeable for electrical inspection by



any city, town, county, or city and county shall not be more than fifteen percent above those provided for in this section, and no such local government shall impose or collect any other fee or charge related to electrical inspections or permits

<b>1997 UNIFORM BUILDING CODE· TABLE 1-A- BUILDING PERMIT FEES</b>		
<b>TOTAL VALUATION</b>	<b>FEE</b>	
\$1.00 to \$500.00	\$23.00	
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000.00.00	
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof	
<b>Other Inspections and Fees:</b>		
1.	Inspections outside of normal business hours	\$100.00 per hour •
2.	Reinspection fees assessed under provisions of Section 305.8	\$75.00 per hour •
3.	Inspections for which no fee is specifically indicated	\$100.00 per hour• (minimum charge of½ hour)
4.	Additional plan review required by changes, additions, revisions to plans	\$75.00 per hour •
5.	For use of outside consultants for engineering reviews	Actual Costs **
•	Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	